

Application: Bronx Academy of Promise Charter School

Jen Pasek - [REDACTED]
2022-2023 Annual Report

Summary

ID: 0000000111
Status: Annual Report Submission
Last submitted: Nov 1 2023 05:20 PM (EDT)

Entry 1 School Info and Cover Page

Completed - Aug 1 2023

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2023**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

BRONX ACADEMY OF PROMISE CHARTER SCHOOL 800000061090

a1. Popular School Name

Bronx Promise

b. CHARTER AUTHORIZER (As of June 30th, 2023)

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

c. School Unionized

Is your charter school unionized?

Yes

c1. Name of Union

Select the name of the Union representing your school?

United Federation of Teachers

c2. Date Unionized

Jan 1 2011

d. DISTRICT / CSD OF LOCATION

CSD # 9 - BRONX

e. Date of Approved Initial Charter

Oct 1 2007

f. Date School First Opened for Instruction

Sep 1 2008

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

The mission of BAPCS is to educate each student to high learning standards by providing them with a comprehensive academic curriculum with character and career education integrated into all academic areas.

KDE 1 SCHOOL AS A FAMILY UNIT

KDE 2 IMPLEMENTATION OF DATA TEAMS

KDE 3 DIFFERENTIATION

KDE 4 CONTINUOUS CURRICULUM GROWTH

KDE 5 CONTINUOUS PROFESSIONAL GROWTH

KDE 6 GUIDANCE/HOME-SCHOOL PARTNERSHIPS

KDE 7 GOING ABOVE AND BEYOND

h. School Website Address

www.bronxacademyofpromise.com

i. Total Approved Charter Enrollment for 2022-2023 School Year

765

j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment

559

k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

Responses Selected:

k

1

2

3

4

5

6

7

8

l. Charter Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

No, just one site.

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1349 Inwood Avenue Bronx, NY 10452	718-293-6950	NYC CSD 9	K-8	K-8	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Denise Schiraldi	Principal	718-293-6950		[Redacted]
Operational Leader	Jessica Rivera	Operations Mgr	718-293-6950		[Redacted]
Compliance Contact	Denise Schiraldi	Principal	718-293-6950		[Redacted]
Complaint Contact	Nicholas Parrino	Assistant Principal	718-293-6950		[Redacted]
DASA Coordinator	Elizabeth Nieves	School Counselor	718-293-6950		[Redacted]
Phone Contact for After Hours Emergencies	Denise Schiraldi	Principal	631-241-4446		[Redacted]

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.**

Site 1 Certificate of Occupancy (COO)

[BAPCS_CO.pdf](#)

Filename: BAPCS CO.pdf **Size:** 76.5 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

n. List of owned, rented, leased facilities not used to educate students

Separate by semi-colon (;)

N/A

CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

Yes

o2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in Maximum Approved Enrollment	During our renewal process the school reduced the authorized enrollment from 765 to 615	9/1/2023	06/12/2023
2	Change in mission, vision or philosophy	During our renewal process the school reduced the authorized enrollment from 765 to 615	9/1/2023	06/12/2023
3				
4				
5				

More revisions to add?

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Jen Pasek
Position	Consultant
Phone/Extension	
Email	

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

Aug 1 2023



Thank you.

Entry 2 Links to Critical Documents on School Website

Completed - Aug 1 2023

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;

5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

Form for Entry 2 Links to Critical Documents on School Website

School Name: **Bronx Academy of Promise Charter School**

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&type=d&pREC_ID=848006
2. Board meeting notices, agendas and documents	https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&type=d&pREC_ID=2345469
3. New York State School Report Card	https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&type=d&pREC_ID=848006
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=1105096&type=d&pREC_ID=1387114
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&type=d&pREC_ID=2345469
6. Authorizer-approved FOIL Policy	https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&type=d&pREC_ID=848006
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&type=d&pREC_ID=848006

Thank you.



Entry 3 Progress Toward Goals

Completed - Oct 31 2023

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for the Community School District (CSD) in which the school is located.	<p>ELA BAoPCS CSD 9</p> <p>Gr 3 56% 24%</p> <p>Gr 4 43% 30%</p> <p>Gr 5 51% 30%</p> <p>Gr 6 29%</p> <p>Gr 7 62% 35%</p> <p>Gr 8 81% 47%</p> <p>All 58% 33%</p>	Met	
Academic Goal 2	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for New York City.	<p>ELA BAoPCS NYC</p> <p>Gr 3 56% 48%</p> <p>Gr 4 43% 53%</p> <p>Gr 5 51% 50%</p> <p>Gr 6 48%</p> <p>Gr 7 62% 52%</p> <p>Gr 8 81% 60%</p> <p>All 3-8 58% 52%</p>	Met	
Academic Goal 3	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on	<p>NYS Math Exam and CSD 9</p> <p>Math BAoPCS CSD 9</p> <p>Gr 3 73% 34%</p> <p>Gr 4 58% 30%</p>	Met	

	the New York State Mathematics examination must exceed such percentage for the Community School District (CSD).	Gr 5 44% 27% Gr 6 45% 27% Gr 7 59% 33% Gr 8 75% 32% All 59% 30%		
Academic Goal 4	For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination must exceed such percentage for New York City.	NYS Math Exam and NYC Math BAoPCS NYC Gr 3 73% 55% Gr 4 58% 52% Gr 5 44% 50% Gr 6 45% 46% Gr 7 59% 51% Gr 8 75% 42% All 59% 50%	Met	
Academic Goal 5	Based on the proficiency rates on the New York State ELA examination, the school will demonstrate positive academic growth in each year of the charter term.	NYS ELA Exam Growth	Unable to Assess	
Academic Goal 6	Based on the proficiency rates on the New York State Mathematics examination, the school will demonstrate positive academic growth in each year of the charter term.	NYS Math Exam Growth	Unable to Assess	
Academic Goal 7	Where the school has an eligible subgroup population (deemed as six or	NYS ELA Exam Growth -ELL	Unable to Assess	

	<p>more students) of English language learners, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.</p>			
Academic Goal 8	<p>Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.</p>	NYS ELA Exam Growth - SWD	Unable to Assess	
Academic Goal 9	<p>Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the free or reduced price lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for</p>	NYS ELA Exam Growth - ED	Unable to Assess	

	that applicable population in each year of the charter term.			
Academic Goal 10	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	NYS Math Exam Growth - ELL	Unable to Assess	

2. Do have more academic goals to add?

Yes

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.	NYS Math Exam Growth - SWD	Unable to Assess	
Academic Goal 12	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the free or reduced price lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each	NYS Math Exam Growth - ED	Unable to Assess	

	year of the charter term.			
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Each year, the school self-reported average daily student attendance rate shall meet or exceed the average daily attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	ATS Attendance Rate of School 92%	Unable to Assess	
Org Goal 2	Each year, the percentage of students enrolled in ATS on 10/31 of a given school year that are enrolled in ATS on 10/31 the following school year will exceed the rate of the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.	The BAoPCS Retention Rate was 89% between 2021-22 to 2022-23	Unable to Assess	
Org Goal 3	Each year, the school will meet or exceed any applicable student	SIRS Enrollment Data - ELL	Not Met	Please refer to Entry 9 of this report for details on our

	enrollment targets, as prescribed by the Board of Regents, for English language learners.	BAoPCS ELL 13% CSD 9 ELL 24%		enrollment strategies for subgroups.
Org Goal 4	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students with disabilities.	SIRS Enrollment Data - SWD BAoPCS SWD 24% CSD 9 ELL 26.5%	Not Met	
Org Goal 5	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students eligible for free and reduced price lunch.	SIRS Enrollment Data - ED BAoPCS ED 95% CSD 9 ELL 96%	Not Met	
Org Goal 6	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for English language learners.	SIRS/BEDS Retention Data - ELL BAoPCS ELL Retention Rate from 2021-22 to 2022-23 was 89%	Unable to Assess	
Org Goal 7	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students with disabilities.	SIRS/BEDS Retention Data - SWD BAoPCS SWD Retention Rate from 2021-22 to 2022-23 was 86%	Unable to Assess	

Org Goal 8	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students eligible for free and reduced price lunch.	SIRS/BEDS Retention Data - ED BAoPCS ED Retention Rate from 2021-22 to 2022-23 was 90%	Met	
Org Goal 9	In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.	NYCDOE School Survey - Parents The average percent of positive responses from the 71% families who took the School Survey is 96% compared to the NYC rate of 93%.	Not Met	
Org Goal 10	"In each year of the charter term, staff will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a	NYCDOE School Survey - Staff The average percent of positive responses from the staff who took the School Survey is	Not Met	

	<p>percentage of staff that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.</p>	<p>81% compared to the NYC rate of 86%.</p>		
Org Goal 11	<p>"In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of students participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.</p>	<p>NYCDOE School Survey - Students</p> <p>The average percent of positive responses from the students who took the School Survey is 73% compared to the NYC rate of 74%.</p>	Not Met	

Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.	School Financial Records	Met	
Financial Goal 2	Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed expenditures.	School Financial Records	Met	
Financial Goal 3	Each year, the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS.	SIRS BEDS Data BAoPCS BEDS Day Enrollment = 549 compared to target of 765	Not Met	We are beginning a partnership with another neighborhood school to improve our enrollment numbers and share resources.
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 4 - Audited Financial Statements

Completed - Nov 1 2023

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.

[BRONX ACADEMY OF PROMISE CHARTER SCHOOL - 06](#)

Filename: BRONX_ACADEMY_OF_PROMISE_CHARTER_S_zSFEoU7.pdf Size: 394.1 kB

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Incomplete

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c – Additional Financial Documents

Completed - Nov 1 2023

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by **November 1, 2023**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[BAoPCS Escrow eStmt 2023-08-31 Redacted](#)

Filename: BAoPCS_Escrow_eStmt_2023-08-31_Redacted.pdf Size: 313.0 kB

[BRONX ACADEMY OF PROMISE CHARTER SCHOOL - 06](#)

Filename: BRONX_ACADEMY_OF_PROMISE_CHARTER_S_L7h41ok.pdf Size: 363.7 kB

[BRONX ACADEMY OF PROMISE CHARTER SCHOOL - 06](#)

Filename: BRONX_ACADEMY_OF_PROMISE_CHARTER_S_hfKRLN.pdf Size: 293.8 kB

Entry 4d - Financial Contact Information

Completed - Oct 27 2023

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by **November 1, 2023**.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Candace Greene	[REDACTED]	[REDACTED]

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Michelle M. Cain, CPA Partner Mengel Metzger Barr & Co. LLP	[REDACTED]	[REDACTED]	3

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	CSBM	Tia Murphy	237 West 37th Street, New York, NY 10007	TMurphy@csbm.com	888-710-2726	14

Entry 5 – Fiscal Year 2023-2024 Budget

Completed - Oct 27 2023

SUNY-authorized charter schools should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[BAOP 2023-2024 DOE Budget](#)

Filename: BAOP_2023-2024_DOE_Budget.xlsx Size: 45.5 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Aug 1 2023

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[BAoPCS A Akyere 2022-23 BOT Disclosure of Financial Interest](#)

Filename: BAoPCS__A_Akyere_2022-23_BOT_Disc_2xOkmQ9.pdf Size: 472.1 kB

[Dennis Sze BAoPCS 2022-23 BOT Disclosure of Financial Interest - signed](#)

Filename: Dennis_Sze_BAoPCS_2022-23_BOT_Disc_2G9KumL.pdf Size: 455.3 kB

[BAoPCS Kevin Kearns 2022-23 BOT Disclosure](#)

Filename: BAoPCS__Kevin_Kearns_2022-23_BOT_D_GztZZGh.pdf Size: 639.5 kB

[BAoPCS Rev Carrion 2022-23 BOT Disclosure](#)

Filename: BAoPCS__Rev_Carrion_2022-23_BOT_Disclosure.pdf Size: 454.4 kB

[BAoPCS C Rojas 2022-23 BOT Disclosure of Financial Interest](#)

Filename: BAoPCS__C_Rojas_2022-23_BOT_Disclo_Xc5grmm.pdf Size: 459.4 kB

[BAoPCS 2022-23 BOT Disclosure of Financial Interest Glenn Corwin](#)

Filename: BAoPCS__2022-23_BOT_Disclosure_of__LWW5ktw.pdf Size: 455.4 kB

[Milca BAoPCS 2022-23 BOT Disclosure of Financial Interest](#)

Filename: Milca_BAoPCS__2022-23_BOT_Disclosu_uzPQQNI.pdf Size: 457.8 kB

Entry 7 BOT Membership Table

Completed - Aug 1 2023

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

NYCDOE

1. 2022-2023 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	Rev. Dr. Michael Carrion	[REDACTED]	Chair	Executive	Yes	6	07/01/2020	6/30/2026	10
2	Agatha Akyere	[REDACTED]	Vice Chair	Executive	Yes	6	07/01/2020	6/30/2026	5 or less
3	Milca Meyer	[REDACTED]	Secretary	Executive, Finance	Yes	5	07/01/2022	6/30/2025	5 or less
4	Kevin Kearns	[REDACTED]	Treasurer	Executive, Finance	Yes	4	07/01/2022	6/30/2025	12
5	Dennis Sze	[REDACTED]	Trustee/Member	Executive, Finance	Yes	4	07/01/2022	6/30/2025	5 or less
6	Carlubi Rojas	[REDACTED]	Trustee/Member	Finance	Yes	4	07/01/2022	6/30/2025	11
7	Glenn Corwin	[REDACTED]	Trustee/Member	Finance	Yes	1	10/01/2022	6/30/2025	9
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- 1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	7
b.Total Number of Members Added During 2022-2023	1
c. Total Number of Members who Departed during 2022-2023	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	7

3. Number of Board meetings held during 2022-2023

12

4. Number of Board meetings scheduled for 2023-2024

12

Total number of Voting Members on June 30, 2023:

7

Total number of Voting Members added during the 2022-2023 school year:

1

Total number of Voting Members who departed during the 2022-2023 school year:

0

Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:

7

Total number of Non-Voting Members on June 30, 2023:

0

Total number of Non-Voting Members added during the 2022-2023 school year:

0

Total number of Non-Voting Members who departed during the 2022-2023 school year:

0

Total Maximum Number of Non-Voting members in 2022-2023, as set by the board in bylaws, resolution or minutes:

0

Thank you.

Entry 8 Board Meeting Minutes

Completed - Aug 1 2023

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

BAOPMinutes22_23

Filename: BAOPMinutes22_23.pdf Size: 1.8 MB

Entry 9 Enrollment & Retention

Completed - Aug 1 2023

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 9 Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	<p>We will continue to present the school's meal program during all initial application interactions, especially during the yearly Kindergarten Orientation as well as the Meet the Teacher Night, held in early September. To support recruitment of ED students, the BAOP Parent Coordinator conducts outreach throughout the neighborhood and in the local district. Our school meal program is presented during all initial application interactions, especially during our annual Kindergarten Orientation event. We assist families in completing all necessary paperwork to ensure that all eligible students participate in the program.</p>	<p>In the 2022-23 school year, our enrollment for ED students was 95% and the local district enrolled 96% ED students in similar grades. We will continue with current strategies in 2023-24 to enroll and retain the three subgroups.</p>
English Language Learners	<p>While the enrollment of ELLs at BAOP has increased over the course of this charter term, we have not yet met the district enrollment target for ELLs. In 2018-19, we implemented a new lottery weight of two as a strategy to increase the enrollment of ELLs. In 2021, we revised our lottery policy to increase the weight for ELLs from two to 10. Our website states that BAOP supports ELLs and offers a lottery preference for ELLs. BAOP advertises in English and Spanish, the most common second language in our neighborhood. During school open houses, BAOP provides Spanish-language communication through a Spanish-speaking staff member.</p>	<p>In 2022-23, we enrolled 13% English Language Learners while the local district enrolled 25%.</p>

	<p>Another strategy we have for recruiting ELLs is by providing additional support for our ELL parents to support their acquisition of English and build connections between home and school. Due to the COVID-19 pandemic, these efforts were put on hold due to the regulations regarding social distancing and school closures. In 2022-23, we organized the parent ELL program once again in the hope that this initiative will extend out into the community and build our ELL population.</p>	
<p>Students with Disabilities</p>	<p>Our enrollment of SWD increased from 16% in 2017-18 to 24% in 2022-23. As with our ELL enrollment, BAOP introduced a lottery weight for SWD starting in the 2018-19 lottery. In 2021 we revised our lottery policy to increase the weight for SWD from two to 10. In addition, our school advertisement mentions special needs and supports for all students and families throughout the school year. The school website will include the various needs and classroom arrangements offered by the school for students with disabilities. Once again, we will continue to work with our CSE to ensure compliance for all our students who continue to wait for initial evaluations.</p>	<p>In the 2022-23 school year, our enrollment of SWD was 24% compared to the local district's 25%.</p>

Good Faith Efforts To Meet Enrollment Retention Targets

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	<p>BAOP provides holistic support to ED students to ensure that this population, comprising 92% of our student body, can access our rigorous curriculum and engage with the career and character education programming we offer. We provide healthy meals to all students twice a day, cooked from scratch by our chef; we provide additional food to be taken home for food insecure families. For students who are unable to access a washer/dryer, we provide clean uniforms free of charge. We also have a “giving tree” for our families, through which we provide gifts for families who are struggling during the holidays, and during Thanksgiving we deliver meals to families experiencing food insecurity.</p> <p>Academically, our school-wide emphasis on guided reading and math facilitates differentiated instruction and ensures that students receive the proactive intervention they need to demonstrate academic growth. Teachers are provided with ongoing professional development on best practices to deliver differentiated instruction.</p> <p>The school's meal program is presented at the school's Open House each year, held in September. School brochures, mailings and applications mention that the school participates in the</p>	<p>90% of our eligible ED students returned in the fall 2022 from the previous year. Given that we have a significant population of ED students, we have well-developed supports for this group that we will continue to implement in the upcoming school year.</p>

	<p>free/reduced lunch program. During the Open House, school staff members trained in the process are available, both in Spanish and English to provide families with additional individualized information.</p> <p>We will continue to reach out to all our families to meet their needs and help address the whole child. During the Meet the Teacher Night, school staff members are trained to support the process.</p>	
<p>English Language Learners</p>	<p>Our school-wide focus on differentiated instruction is our primary method for supporting and retaining ELLs. BAOP teachers are trained in multi-modal techniques designed to benefit ELL students. These strategies benefit all students, regardless of ELL status, and are especially useful for students who are struggling with reading. We also have two ELL teachers, who provide small-group instruction for ELL students in the classroom as well as during pull-out sessions. The ELL teachers collaborate with general education teachers to provide support using differentiated instructional strategies that target fluency and language skills.</p> <p>All correspondence is provided to families in both Spanish and English. Our support for ELLs is individualized and we make every effort to ensure that families receive communication from the school in their primary language.</p> <p>We aim to provide services that create a unified bond between home and school, even when</p>	<p>89% of English Language Learners returned in 2022-23. We have a robust ELL program that will continue in the 2023-24 school year in order to support the retention of this group.</p>

	<p>English is not the primary language spoken at home. Parent workshops are held, both in English and Spanish, to support learning at home, helping to bridge support of the academic content between home and school.</p>	
<p>Students with Disabilities</p>	<p>Support for students with individualized education plans (IEPs) is led by our special education coordinator. In addition, we employ two guidance counselors, one for each grade band, to assist with supporting students and families. We have continued to increase the number of Integrated Co-Teaching classrooms to meet the needs of SWD at BAOP. We offer two ICT classrooms for each grade level from K-5 and one each for sixth, seventh, and eighth grades. All teachers use our curriculum maps to include differentiation strategies that address the various learning styles and needs of students at BAOP. Our guided ELA and math periods also provide opportunities for SWD to receive personalized support from AIS educators. We have one AIS teacher each for grades K-2, giving us the capacity to provide our younger SWD with extensive support as they begin their academic journeys. For grades 3-6 and 7-8, we have two AIS teachers per grade band. AIS providers work with classroom teachers to guide instructional strategies in addition to working directly with students.</p> <p>The Child Study Team is also a critical component of our support for SWD. The team monitors student progress and works to provide</p>	<p>The retention rate of our students with disabilities who returned in the fall of 2022 was 86%.</p>

personalized instructional strategies that consider the unique strengths and learning gaps for each student.

Planned presentations are held throughout the school year to help provide parental support for families. We continued to follow-through on our previous strategies to retain our SWD population.

As in previous years, our Special Education Coordinator will continue to be available during all school events, such as Meet the Teacher, Parent-Teacher Conferences and Parent Association meetings. The school continues to build the Special Education program by adding to the number of Integrated Co-Teaching classrooms in order to address the academic needs of all students enrolled at BAOP.

Entry 10 – Teacher and Administrator Attrition

Completed - Aug 1 2023

Form for "Entry 10 – Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Aug 1 2023

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	0
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	0
ii. Science	0
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	0.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	5
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	0
Total Category C: not to exceed 5	5.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	10

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	2

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	54

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	66

Thank you.



Entry 12 Organization Chart

Completed - Aug 1 2023

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

[Bronx Academy of Promise BAOP Organizational Chart 2022-23](#)

Filename: Bronx_Academy_of_Promise_BAOP_Orga_oRTslyk.pdf Size: 32.6 kB

Entry 13 School Calendar

Completed - Sep 15 2023

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[Bronx Academy of Prom Calendar 2023-24 final](#)

Filename: Bronx_Academy_of_Prom_Calendar_202_wpufUZL.pdf Size: 173.8 kB

Entry 14 Staff Roster

Completed - Aug 1 2023

[INSTRUCTIONS](#)

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.

TEACH ID	Enter the 7 digit TEACH ID for the Faculty/Staff person.
Role in School	Select the best choice of role of the Faculty/Staff person from the drop-down list .
CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
Subject Taught	Select the appropriate choice from the drop-down list .
Notes	Optional

[2022-23 BAOP Faculty Staff Roster July Update v2](#)

Filename: 2022-23_BAOP_Faculty_Staff_Roster_6Lee8gk.xlsx Size: 64.8 kB

Optional Additional Documents to Upload (BOR)

Incomplete

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

BRONX, NEW YORK

AUDITED FINANCIAL STATEMENTS

AND

INDEPENDENT AUDITOR'S REPORT

JUNE 30, 2023

(With Comparative Totals for 2022)

CONTENTS

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INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Bronx Academy of Promise Charter School

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Bronx Academy of Promise Charter School, which comprise the statement of financial position as of June 30, 2023, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Bronx Academy of Promise Charter School as of June 30, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Bronx Academy of Promise Charter School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Change in Accounting Principle

As discussed in Note A to the financial statements, during the year ended June 30, 2023, the Charter School adopted new accounting guidance related to accounting for leases. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Bronx Academy of Promise Charter School's ability to continue as a going concern for one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Bronx Academy of Promise Charter School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Bronx Academy of Promise Charter School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Report on Summarized Comparative Financial Information

We have previously audited Bronx Academy of Promise Charter School's June 30, 2022 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 21, 2022. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2022 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 24, 2023 on our consideration of Bronx Academy of Promise Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Bronx Academy of Promise Charter School's internal control over financial reporting and compliance.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 24, 2023

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2023

(With Comparative Totals for 2022)

<u>ASSETS</u>	<u>June 30,</u>	
	<u>2023</u>	<u>2022</u>
<u>CURRENT ASSETS</u>		
Cash and cash equivalents	\$ 9,264,825	\$ 9,989,922
Grants and contracts receivable	1,781,606	1,225,866
Prepaid expenses and other assets	359,472	231,503
TOTAL CURRENT ASSETS	11,405,903	11,447,291
<u>PROPERTY AND EQUIPMENT, net</u>	650,455	649,905
<u>OTHER ASSETS</u>		
Security deposits	1,540,815	1,540,815
Right-of-use assets - operating	14,469,083	-
Cash in escrow	70,000	70,000
TOTAL OTHER ASSETS	16,079,898	1,610,815
TOTAL ASSETS	<u>\$ 28,136,256</u>	<u>\$ 13,708,011</u>
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 267,141	\$ 405,790
Accrued payroll and benefits	1,027,402	1,165,415
Current portion of lease liabilities - operating	1,205,714	-
Deferred revenue	74	20,100
TOTAL CURRENT LIABILITIES	2,500,331	1,591,305
<u>OTHER LIABILITIES</u>		
Deferred lease liability	-	1,958,869
Long-term lease liabilities - operating	15,331,524	-
TOTAL OTHER LIABILITIES	15,331,524	1,958,869
TOTAL LIABILITIES	17,831,855	3,550,174
<u>NET ASSETS - Without donor restrictions</u>	10,304,401	10,157,837
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 28,136,256</u>	<u>\$ 13,708,011</u>

The accompanying notes are an integral part of the financial statements.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2023
(With Comparative Totals for 2022)

	<u>Year ended June 30,</u>	
	<u>2023</u>	<u>2022</u>
Operating revenue and support:		
Resident student enrollment	\$ 9,744,232	\$ 9,803,663
Students with disabilities	1,815,875	1,806,040
Government grants and contracts	2,685,208	2,504,366
Contributions	19,396	9,841
Miscellaneous income	<u>168,812</u>	<u>53,985</u>
TOTAL OPERATING REVENUE AND SUPPORT	14,433,523	14,177,895
Expenses:		
Program services:		
Regular education	8,968,804	8,507,315
Special education	<u>3,642,916</u>	<u>3,516,475</u>
TOTAL PROGRAM SERVICES	12,611,720	12,023,790
Supporting services:		
Management and general	1,648,570	1,462,846
Fundraising	<u>26,669</u>	<u>32,492</u>
TOTAL SUPPORTING SERVICES	<u>1,675,239</u>	<u>1,495,338</u>
TOTAL EXPENSES	<u>14,286,959</u>	<u>13,519,128</u>
CHANGE IN NET ASSETS	146,564	658,767
Net assets at beginning of year	<u>10,157,837</u>	<u>9,499,070</u>
NET ASSETS AT END OF YEAR	<u>\$ 10,304,401</u>	<u>\$ 10,157,837</u>

The accompanying notes are an integral part of the financial statements.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2023
(With Comparative Totals for 2022)

	Year ended June 30,								2022
	2023				2022				
	No. of Positions	Program Services		Sub-total	Supporting Services		Sub-total	Total	
Regular Education		Special Education	Management and General		Fundraising				
Personnel services costs:									
Administrative staff personnel	15	\$ 905,231	\$ 211,220	\$ 1,116,451	\$ 377,179	\$ 15,087	\$ 392,266	\$ 1,508,717	1,283,829
Instructional personnel	71	3,204,514	1,579,294	4,783,808	-	-	-	4,783,808	5,096,694
Non - Instructional Personnel	13	442,591	119,101	561,692	5,653	-	5,653	567,345	528,989
Total personnel services costs	99	4,552,336	1,909,615	6,461,951	382,832	15,087	397,919	6,859,870	6,909,512
Fringe benefits and payroll taxes		1,068,579	445,488	1,514,067	88,070	3,471	91,541	1,605,608	1,589,297
Retirement		200,111	82,736	282,847	16,044	632	16,676	299,523	265,357
Legal fees		-	-	-	109,933	-	109,933	109,933	38,002
Accounting and auditing services		-	-	-	204,947	-	204,947	204,947	146,622
Other professional and consulting services		321,133	109,545	430,678	666,805	420	667,225	1,097,903	1,089,858
Building and land rent		1,221,865	513,126	1,734,991	103,129	4,064	107,193	1,842,184	1,595,622
Repairs and maintenance		58,837	24,709	83,546	4,966	196	5,162	88,708	61,744
Insurance		61,259	25,726	86,985	5,170	204	5,374	92,359	83,922
Utilities		112,099	47,077	159,176	9,462	373	9,835	169,011	131,425
Supplies and materials		185,686	53,859	239,545	-	-	-	239,545	180,686
Equipment and furnishings		32,655	13,713	46,368	2,756	109	2,865	49,233	48,996
Staff development		33,031	13,872	46,903	2,788	110	2,898	49,801	38,479
Marketing and recruiting		45,597	18,752	64,349	3,591	142	3,733	68,082	118,931
Technology services		81,283	34,134	115,417	6,860	270	7,130	122,547	111,255
Food service		342,300	99,286	441,586	-	-	-	441,586	415,231
Student service		173,562	50,343	223,905	-	-	-	223,905	122,999
Office expenses		323,261	135,753	459,014	27,284	1,075	28,359	487,373	400,285
Depreciation and amortization		148,461	62,347	210,808	12,531	494	13,025	223,833	165,207
Other		6,749	2,835	9,584	1,402	22	1,424	11,008	5,698
		\$ 8,968,804	\$ 3,642,916	\$ 12,611,720	\$ 1,648,570	\$ 26,669	\$ 1,675,239	\$ 14,286,959	\$ 13,519,128

The accompanying notes are an integral part of the financial statements.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2023
(With Comparative Totals for 2022)

	<u>Year ended June 30,</u>	
	<u>2023</u>	<u>2022</u>
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ 146,564	\$ 658,767
Adjustments to reconcile change in net assets to net cash (used for) provided from operating activities:		
Depreciation and amortization	223,833	165,207
Bad debt expense	10,177	-
Changes in certain assets and liabilities affecting operations:		
Grants and contracts receivable	(565,917)	(416,556)
Prepaid expenses and other assets	(127,969)	19,300
Accounts payable and accrued expenses	(138,649)	153,842
Accrued payroll and benefits	(138,013)	135,316
Deferred revenue	(20,026)	20,100
Deferred lease liability	(1,958,869)	(70,078)
Operating lease liabilities, net of right-of-use assets	<u>2,068,155</u>	<u>-</u>
NET CASH (USED FOR) PROVIDED FROM OPERATING ACTIVITIES	(500,714)	665,898
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Purchases of property and equipment	<u>(224,383)</u>	<u>(466,963)</u>
NET CASH USED FOR INVESTING ACTIVITIES	<u>(224,383)</u>	<u>(466,963)</u>
NET (DECREASE) INCREASE IN CASH, CASH EQUIVALENTS AND RESTRICTED CASH	(725,097)	198,935
Cash, cash equivalents and restricted cash at beginning of year	<u>10,059,922</u>	<u>9,860,987</u>
CASH, CASH EQUIVALENTS AND RESTRICTED CASH AT END OF YEAR	<u>\$ 9,334,825</u>	<u>\$ 10,059,922</u>
<u>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</u>		
Reconciliation of cash, cash equivalents and restricted cash reported within the statement of financial position that sum to the total amounts shown in the statement of cash flows:		
Cash and cash equivalents	\$ 9,264,825	\$ 9,989,922
Cash in escrow	<u>70,000</u>	<u>70,000</u>
Total cash, cash equivalents and restricted cash shown in the statement of cash flows	<u>\$ 9,334,825</u>	<u>\$ 10,059,922</u>

The accompanying notes are an integral part of the financial statements.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Bronx Academy of Promise Charter School (the “Charter School”) is a New York not-for-profit Education Corporation that offers education services in classes from kindergarten through grade eight in the Bronx, New York. On February 12, 2008, the New York City Department of Education granted the Charter School a provisional charter valid for a term of five years and renewable upon expiration. In March 2013 and May 2018, the Charter School was awarded a full-term, five-year charter renewal through June 30, 2023. In March 2023, the Charter School was awarded a full-term, five-year charter renewal through June 30, 2028. The Charter School also received approval from the New York City Department of Education to operate a Pre-K program beginning in Fall 2022.

Basis of accounting

The accompanying financial statements are prepared on the accrual basis of accounting, in accordance with accounting principles generally accepted in the United States of America (“GAAP”).

Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Charter School, the accounts of the Charter School are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities, and net assets are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Charter School.

Net Assets With Donor Restrictions

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Charter School had no net assets with donor restrictions at June 30, 2023 or 2022.

Revenue recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition. The Charter School records substantially all revenues over time as follows:

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

State and local per pupil revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns state and local per pupil revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the Charter School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

Universal Pre-Kindergarten (Pre-K)

Similar to state and local per pupil revenue, the Charter School recognizes Pre-K revenue as educational programming is provided to students throughout the year. The maximum revenue amount is based on a contractually determined fixed amount per student and the number of students enrolled at a point in time. This amount could be further reduced if actual costs incurred in providing the Pre-K program are less than the maximum calculated amount of the contract. Amounts are paid in installments throughout the course of the year, with the final 5% paid upon submission of all required documentation at the end of the contract year. The amount received for the year ended June 30, 2023 was approximately \$273,000. There was no revenue received for Pre-K during the year ended June 30, 2022.

The following table summarizes contract balances at their respective statement of financial position dates:

	June 30,		
	2023	2022	2021
Grants and other receivables	\$ 71,319	\$ 83,487	\$ 30,745

Contributions

The Charter School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Conditional promises to give, that is, those with a measurable performance or other barrier, and a right of return, are not recognized until the conditions on which they depend have been substantially met.

Contributions and unconditional promises to give are recorded as revenue in the appropriate class of net assets depending on the existence of any donor restrictions. A contribution that is received and expended in the same period for a specific purpose is classified as revenue without donor restrictions.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the consolidating statement of activities and changes in net assets as net assets released from restrictions.

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants and contracts receivable in the accompanying statement of financial position. Amounts received prior to incurring qualifying expenditures are reported as deferred revenue in the accompanying statement of financial position. Deferred revenue was \$74 and \$20,100 at June 30, 2023 and 2022, respectively. The Charter School received cost-reimbursement grants of approximately \$2,700,000 that have not been recognized at June 30, 2023 because qualifying expenditures have not yet been incurred.

Cash and cash equivalents

Cash balances are maintained at financial institutions located in New York and are insured by the Federal Deposit Insurance Corporation up to \$250,000 at each institution. Cash equivalents include all high liquid instruments with maturities of three months or less when acquired. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash and cash equivalents.

Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement. The amount in escrow was \$70,000 at both June 30, 2023 and 2022.

Grants and contracts receivables

Grants and contracts receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2023 and 2022.

Property and equipment

Property and equipment such as furniture and equipment is carried at cost less accumulated depreciation and amortization, which is provided on the straight-line method over the estimated useful lives of the respective assets (3 – 5 years). Leasehold improvements are capitalized at cost and amortized over the lesser of the term of the lease or the estimated useful life of the improvement. Major renewals and betterments are capitalized, while repairs and maintenance are charged to operations as incurred. Upon sale or retirement, the related cost and allowances for depreciation are removed from the accounts and the related gain or loss is reflected in operations.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Contributed services

The Charter school receives contributed services from volunteers to develop its academic program and to serve on the Board of Trustees. The Charter School received transportation services, speech therapist, occupational therapist, nurses, phycologists and food supplies from the local district. These services are not valued in the financial statements.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, are exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2020 through June 30, 2023 are still subject to potential audit by the IRS. Management of the Charter School believe they have no material uncertain tax positions and, accordingly will not recognize any liability for unrecognized tax benefits.

Miscellaneous income

Miscellaneous income is primarily made up of interest income of approximately \$116,000 and \$9,000 for the years ended June 30, 2023 and 2022, respectively, and after school revenue of approximately \$49,000 and \$41,000 for the years ended June 30, 2023 and 2022, respectively.

Marketing and recruiting costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$68,000 and \$119,000 for the years ended June 30, 2023 and 2022, respectively.

Leases

The Charter School leases its school facility and office equipment and determines if an arrangement is a lease at inception. Operating leases are included in right-of-use (ROU) assets, current liabilities, and other liabilities on the accompanying statement of financial position. There were no finance leases at June 30, 2023.

ROU assets represent the Charter School's right to use an underlying asset for the lease term and lease liabilities represent the obligation to make lease payments arising from the lease. Operating lease ROU assets and liabilities are recognized at commencement date based on the present value of lease payments over the lease term. As most of the leases do not provide an implicit rate, the Charter School uses a risk-free rate based on the information available at commencement date in determining the present value of lease payments. The operating lease ROU asset also includes any lease payments made and excludes lease incentives. The lease terms may include options to extend or terminate the lease when it is reasonably certain that the Charter School will exercise that option. Lease expense for operating lease payments is recognized on a straight-line basis over the lease term.

The Charter School's lease agreements do not contain any material residual value guarantees or material restrictive covenants.

In evaluating contracts to determine if they qualify as a lease, the Charter School considers factors such as if the Charter School has obtained substantially all of the rights to the underlying asset through exclusivity, if the Charter School can direct the use of the asset by making decisions about how and for what purpose the asset will be used and if the lessor has substantive rights. The evaluation may require significant judgement.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Adoption of new accounting standard - leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use ("ROU") assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020, to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School adopted ASC 842 with the date of initial application of July 1, 2022.

The Charter School recognized and measured leases existing at July 1, 2022 (the beginning of the period of adoption) through a cumulative effect adjustment, with certain practical expedients available. Lease disclosures for the year ended June 30, 2022 are made under prior lease guidance in FASB ASC 840.

As part of the adoption of ASC 842, the Charter School elected practical expedients to account for the existing operating leases as operating leases under the new guidance, without reassessing (a) whether the contracts contain leases under the new standard; (b) whether classification of capital leases or operating leases would be different in accordance with the new guidance; or (c) whether the unamortized initial direct costs before transition adjustments would have met the definition of initial direct costs in the new guidance at lease commencement.

As a result of the adoption of the new lease accounting guidance, the Charter School recognized on July 1, 2022, a lease liability of \$17,530,179, which represents the present value of the remaining operating lease payments of \$20,647,200, discounted using the Charter School's weighted average risk free rate of 2.88%, and a right-of-use asset of \$15,698,788, which represents the operating lease liability of \$17,530,179 adjusted for a deferred lease liability of \$1,958,869 and prepaid rent of \$127,478.

The standard had a material impact on the accompanying statement of financial position, but did not have an impact on the statement of activities and changes in net assets, nor statement of cash flows. The most significant impact was the recognition of ROU assets and lease liabilities for operating leases.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparatives for year ended June 30, 2022

The financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2022, from which the summarized information was derived.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

New accounting pronouncement – credit losses

In June 2016 the FASB issued ASU 2016-13, "Financial Instruments – Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments" (ASU 2016-13), which requires entities to use a new impairment model referred to as the current expected credit losses (CECL) model rather than incurred losses. The new standard affects accounting for loans, accounts (trade) receivable, held-to-maturity debt securities, and other financial assets included in the scope. For non-public entities, the new standard is effective for fiscal years beginning after December 15, 2022, including interim periods within those fiscal years. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School's financial position or results of operations.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 24, 2023, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted.

NOTE B: LIQUIDITY AND AVAILABILITY

Bronx Academy of Promise Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School has at its disposal cash that is used to meet its ongoing operating needs.

For the purpose of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of teaching, facility upkeep, and administrative services, as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a balanced budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources.

The following financial assets could readily be made available within one year of the statement of financial position date to meet general expenditures:

	June 30,	
	<u>2023</u>	<u>2022</u>
Cash and cash equivalents	\$ 9,264,825	\$ 9,989,922
Grants and contracts receivable	<u>1,781,606</u>	<u>1,225,866</u>
Total financial assets available to management for general expenditures within one year	<u>\$ 11,046,431</u>	<u>\$ 11,215,788</u>

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE C: NET ASSETS

Net assets without donor restrictions are as follows:

	June 30,	
	<u>2023</u>	<u>2022</u>
Undesignated	\$ 9,653,946	\$ 9,507,932
Invested in property and equipment	<u>650,455</u>	<u>649,905</u>
	<u>\$ 10,304,401</u>	<u>\$ 10,157,837</u>

NOTE D: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	June 30,	
	<u>2023</u>	<u>2022</u>
Furniture and equipment	\$ 836,141	\$ 808,435
Computers	829,103	702,212
Leasehold Improvements	<u>558,341</u>	<u>488,555</u>
	2,223,585	1,999,202
Less accumulated depreciation and amortization	<u>1,573,130</u>	<u>1,349,297</u>
	<u>\$ 650,455</u>	<u>\$ 649,905</u>

At June 30, 2023 and 2022, there was approximately \$232,000 and \$169,000, respectively, of construction in progress included in leasehold improvements relative to the property located at Cromwell Avenue. Construction in progress is stated at cost. No provision for amortization is made on construction in progress until such time as the relevant assets are completed and put into use.

Total depreciation and amortization expense was \$223,833 and \$165,207 for the years ended June 30, 2023 and 2022, respectively.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE E: LEASES

During 2012, the Charter School entered into a lease with a third party for building space located at 1349 Inwood Avenue, Bronx, NY, commencing on August 1, 2012. The sixteen-year lease calls for a 3% increase in rent payments through July 2028. The lease with 3% increases was extended through July 2033. The lease requires a security deposit of \$500,000 which is included in the accompanying statement of financial position as of June 30, 2023 and 2022. Rent expense for this lease for the years ended June 30, 2023 and 2022 was \$1,685,211 and \$1,456,323, respectively. Included in the lease agreement was a requirement for the landlord to build a space adjacent to the school building. Since it was not completed, the Charter School received a rent reduction of \$150,000 for the years ended June 30, 2023 and 2022. The Charter School also entered into an informal agreement for a playground during the years ended June 30, 2023 and 2022, which is not included in the future maturities below. Rent expense for the playground for the years ended June 30, 2023 and 2022 was \$156,973 and \$139,299, respectively.

The Charter School entered into a non-cancelable lease agreement for office equipment through June 2024. In October 2021, the Charter School terminated the lease and entered into a new non-cancelable lease agreement for office equipment through June 2026 with a new lessor. In connection with this new lease, the new lessor reimbursed the Charter School for the lease buyout costs. Lease expense for the years ended June 30, 2023 and 2022 was approximately \$34,500 and \$51,400, respectively.

A summary of lease right-of-use assets and liabilities at June 30, 2023 are as follows:

<u>Statement of Financial</u>		
<u>Position Classification</u>		
<u>Assets</u>		
Right-of-use assets	Other assets	<u>\$ 14,469,083</u>
<u>Liabilities</u>		
Current portion of lease liabilities	Current liabilities	\$ 1,205,714
Long-term lease liabilities	Other liabilities	<u>15,331,524</u>
		<u>\$ 16,537,238</u>

The components of lease expense at June 30, 2023 were as follows:

Operating lease cost:		
Operating lease expense		\$ 1,719,723
Short-term lease expense		<u>156,973</u>
	Total lease cost	<u>\$ 1,876,696</u>

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE E: LEASES, Cont'd

As of June 30, 2023, minimum payments due for lease liabilities for each of the five succeeding fiscal years and thereafter are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2024	\$ 1,662,222
2025	1,715,553
2026	1,770,487
2027	1,792,550
2028	1,850,824
Thereafter	<u>10,372,605</u>
Total lease payments	19,164,241
Less: Interest	<u>(2,627,003)</u>
Present value of lease liabilities	<u>\$ 16,537,238</u>

Supplemental information for the year ended June 30, 2023:

Cash paid for amounts included in the measurement of lease liabilities	
Operating cash flows paid for operating leases	\$ 1,482,959
Right-of-use assets obtained in exchange for new lease liabilities (non-cash):	
Operating leases	\$ -
Weighted-average remaining lease term:	
Operating leases	10.04 years
Weighted-average discount rate:	
Operating leases	2.88%

During 2021, the Charter School entered into a twenty-year lease with a third-party for building space located at 1366 Cromwell Avenue, Bronx, NY, scheduled to commence on August 1, 2023 or when delivery conditions are met (expected date of August 2025). The rent will be based on a rate of \$40 per square foot. Square footage of the space is determined to be approximately 50,000. The lease requires a security deposit of \$1,000,000, which is included in the accompanying statement of financial position at June 30, 2023 and 2022. Future minimum lease payments have not yet been determined.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2023

(With Comparative Totals for 2022)

NOTE F: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE G: CONCENTRATIONS

At June 30, 2023 and 2022, approximately 96% and 93% of receivables are due from federal agencies related to certain grant programs.

For the years ended June 30, 2023 and 2022, approximately 80% and 82% of total operating revenue and support came from per-pupil funding provided by New York State through the New York City School District, respectively. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located. For the years ended June 30, 2023 and 2022, approximately 16% and 17% of total operating revenue and support came from federal agencies related to certain grant programs, respectively.

NOTE H: RETIREMENT PLAN

The Charter School sponsors two defined contribution 401(k) plans covering all eligible employees depending on their participation in a collective bargaining agreement. The Charter School matches up to 6% of each employee's annual compensation not to exceed the employee's salary deferral amount for each plan. For the years ended June 30, 2023 and 2022, employer contributions totaled \$265,306 and \$238,917, respectively.

NOTE I: FUNCTIONAL EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include rent, repairs and maintenance which are allocated on a square footage basis, as well as salaries, benefits, payroll taxes and others which are allocated on the basis of time spent in each functional category or program.

NOTE J: ACCOUNTING IMPACT OF COVID-19 OUTBREAK

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$1,122,995 and \$946,521 of revenue relative to ESSER grants during the years ended June 30, 2023 and 2022, respectively. At June 30, 2023, the Charter School has approximately \$2,700,000 of ESSER grants still available through September 30, 2024.



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BRONX ACADEMY OF PROMISE CHARTER SCHOOL
ESCROW
1349 INWOOD AVE
BRONX, NY 10452-3222

Please see the **Important Messages - Please Read** section of your statement for important details that could impact you.

Your Business Advantage Relationship Banking Preferred Rewards for Bus Platinum Honors

for August 1, 2023 to August 31, 2023

Account number:

BRONX ACADEMY OF PROMISE CHARTER SCHOOL ESCROW

Account summary

Beginning balance on August 1, 2023	\$70,000.00
Deposits and other credits	0.00
Withdrawals and other debits	-0.00
Checks	-0.00
Service fees	-0.00
Ending balance on August 31, 2023	\$70,000.00

of deposits/credits: 0

of withdrawals/debits: 0

of items-previous cycle¹: 0

of days in cycle: 31

Average ledger balance: \$70,000.00

¹Includes checks paid, deposited items and other debits

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IMPORTANT INFORMATION: BANK DEPOSIT ACCOUNTS

How to Contact Us - You may call us at the telephone number listed on the front of this statement.

Updating your contact information - We encourage you to keep your contact information up-to-date. This includes address, email and phone number. If your information has changed, the easiest way to update it is by visiting the Help & Support tab of Online Banking.

Deposit agreement - When you opened your account, you received a deposit agreement and fee schedule and agreed that your account would be governed by the terms of these documents, as we may amend them from time to time. These documents are part of the contract for your deposit account and govern all transactions relating to your account, including all deposits and withdrawals. Copies of both the deposit agreement and fee schedule which contain the current version of the terms and conditions of your account relationship may be obtained at our financial centers.

Electronic transfers: In case of errors or questions about your electronic transfers - If you think your statement or receipt is wrong or you need more information about an electronic transfer (e.g., ATM transactions, direct deposits or withdrawals, point-of-sale transactions) on the statement or receipt, telephone or write us at the address and number listed on the front of this statement as soon as you can. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

- Tell us your name and account number.
- Describe the error or transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- Tell us the dollar amount of the suspected error.

For consumer accounts used primarily for personal, family or household purposes, we will investigate your complaint and will correct any error promptly. If we take more than 10 business days (10 calendar days if you are a Massachusetts customer) (20 business days if you are a new customer, for electronic transfers occurring during the first 30 days after the first deposit is made to your account) to do this, we will provisionally credit your account for the amount you think is in error, so that you will have use of the money during the time it will take to complete our investigation.

For other accounts, we investigate, and if we find we have made an error, we credit your account at the conclusion of our investigation.

Reporting other problems - You must examine your statement carefully and promptly. You are in the best position to discover errors and unauthorized transactions on your account. If you fail to notify us in writing of suspected problems or an unauthorized transaction within the time period specified in the deposit agreement (which periods are no more than 60 days after we make the statement available to you and in some cases are 30 days or less), we are not liable to you and you agree to not make a claim against us, for the problems or unauthorized transactions.

Direct deposits - If you have arranged to have direct deposits made to your account at least once every 60 days from the same person or company, you may call us to find out if the deposit was made as scheduled. You may also review your activity online or visit a financial center for information.

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Daily ledger balances

Date	Balance (\$)
08/01	70,000.00

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Important Messages - Please Read

We want to make sure you stay up-to-date on changes, reminders, and other important details that could impact you.

Now funds deposited by check may be available to you earlier.

We are changing when funds are available to you when your check deposit is not made in person to one of our employees at a financial center. Beginning August 11, 2023, the funds from your check deposit will be available the first business day after the day of your deposit.

Please keep in mind, all deposits are subject to a hold review at any time – and we may place longer holds on certain items in some cases, which could impact your ability to withdraw or use the deposited funds or result in a reduction of your available balance. For more information, please refer to your Deposit Agreement & Disclosures at bankofamerica.com/deposits/resources/deposit-agreements.go.deposit.

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BRONX ACADEMY OF PROMISE CHARTER SCHOOL

BRONX, NEW YORK

SCHEDULES REQUIRED BY
GOVERNMENT AUDITING STANDARDS AND
THE UNIFORM GUIDANCE

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2023

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INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees
Bronx Academy of Promise Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Bronx Academy of Promise Charter School, which comprise the statement of financial position as of June 30, 2023 and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended and the related notes to the financial statements and have issued our report thereon dated October 24, 2023.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Bronx Academy of Promise Charter School’s internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Bronx Academy of Promise Charter School’s internal control. Accordingly, we do not express an opinion on the effectiveness of Bronx Academy of Promise Charter School’s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Bronx Academy of Promise Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 24, 2023

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM;
REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE SCHEDULE OF
EXPENDITURES OF FEDERAL AWARDS IN ACCORDANCE WITH THE UNIFORM GUIDANCE

Board of Trustees
Bronx Academy of Promise Charter School

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Bronx Academy of Promise Charter School's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Bronx Academy of Promise Charter School's major federal programs for the year ended June 30, 2023. Bronx Academy of Promise Charter School's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Bronx Academy of Promise Charter School complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Bronx Academy of Promise Charter School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Bronx Academy of Promise Charter School's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Bronx Academy of Promise Charter School's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Bronx Academy of Promise Charter School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Bronx Academy of Promise Charter School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Bronx Academy of Promise Charter School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Bronx Academy of Promise Charter School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Bronx Academy of Promise Charter School's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of Bronx Academy of Promise Charter School as of and for the year ended June 30, 2023, and have issued our report thereon dated October 24, 2023, which contained an unmodified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 24, 2023

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED JUNE 30, 2023

	<u>Federal AL Number</u>	<u>Pass-through Grantor's Number</u>	<u>Total Federal Expenditures</u>
U.S. Department of Education:			
<u>Passed through New York State Education Department:</u>			
Title I - Grants to Local Educational Agencies	84.010	0021	\$ 402,092
Title IIA - Supporting Effective Instruction State Grant	84.367	0147	42,346
Title IV- Student Support and Academic Enrichment Program	84.424	0204	32,366
<u>Education Stabilization Funds -</u>			
ESSER II - Elementary and Secondary School Emergency Relief Fund	84.425D	5891	944,389
ARP ESSER - American Rescue Plan-Elementary and Secondary School Emergency Relief	84.425U	5880	175,801
ESSER HCY - Elementary and Secondary School Emergency Relief Fund - Homeless Children & Youth	84.425W	5218	2,805
<i>Total Education Stabilization Funds</i>			<u>1,122,995</u>
TOTAL U.S. DEPARTMENT OF EDUCATION			1,599,799
 U.S. Department of Agriculture:			
<u>Passed through New York State Education Department:</u>			
<i>Child Nutrition Cluster</i>			
Summer Food Service Program for Children	10.559	320900860913	518,679
Fresh Fruit and Vegetable Program	10.582	320900860913	31,224
Supply Chain Assistance - COVID	10.555	320900860913	44,498
<i>Total Child Nutrition Cluster</i>			<u>594,401</u>
TOTAL U.S. DEPARTMENT OF AGRICULTURE			<u>594,401</u>
 TOTAL ALL PROGRAMS			<u>\$ 2,194,200</u>

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS, Cont'd

YEAR ENDED JUNE 30, 2023

NOTE A: BASIS OF PRESENTATION

The above schedule of expenditures of federal awards includes the federal grant activity of Bronx Academy of Promise Charter School and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following, as applicable, the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Bronx Academy of Promise Charter School has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED JUNE 30, 2023

SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weakness (es) identified? _____ yes x no
- Significant deficiency(ies) identified that are not considered to be material weaknesses? _____ yes x none reported

Noncompliance material to financial statements noted? _____ yes x no

Federal Awards

Internal control over major programs:

- Material weakness (es) identified? _____ yes x no
- Significant deficiency(ies) identified that are not considered to be material weaknesses? _____ yes x none reported

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? _____ yes x no

Identification of major program:

AL Number:

84.425D, 84.425U & 84.425W

Name of Federal Program or Cluster:

ESSER II, ARP ESSER & ESSER HCY

Dollar threshold used to distinguish between type A and type B programs:

 \$750,000

Auditee qualified as low-risk auditee?

 x yes _____ no

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

SCHEDULE OF FINDINGS AND QUESTIONED COSTS, Cont'd

YEAR ENDED JUNE 30, 2023

FINDINGS – FINANCIAL STATEMENT AUDIT

- NONE

FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT

- NONE

SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS

- NONE

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

REPORT TO THE FINANCE COMMITTEE

JUNE 30, 2023

October 24, 2023

Finance Committee
Bronx Academy of Promise Charter School

We have audited the financial statements of Bronx Academy of Promise Charter School as of and for the year ended June 30, 2023, and have issued our report thereon dated October 24, 2023. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated June 27, 2023, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of Bronx Academy of Promise Charter School solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence. Safeguards in place to eliminate or reduce threats to independence to an acceptable level include a skilled, knowledgeable, and experienced Business Manager and outsourced finance team who review the draft financial statements prior to issuance and accept responsibility for them.

Significant Risks Identified

We have identified the following significant risks during the performance of our risk procedures:

- Management override of controls
- Improper revenue recognition
- Improper allocation of expenses to grants
- Misappropriation of assets
- Improper implementation of ASC 842 – Leases

Professional auditing standards require that we identify and assess risks and design and perform our audit procedures to assess those risks. The identification of a risk does not mean that it has occurred, but rather it has the potential to impact the financial statements.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Bronx Academy of Promise Charter School is included in Note A to the financial statements. As described in Note A to the financial statements, during the year, the Charter School adopted new guidance for leases (ASU 2016-02). No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are the allocations of operating expenses to program expenses, management and general expenses, and fundraising expenses and the collectability of grants and other receivables. We evaluated the key factors and assumptions used to develop the estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting Bronx Academy of Promise Charter School's financial statements relate to revenue and support recognition, functional expense allocations, liquidity and availability of resources, and lease commitments, which are referred to in the notes of the financial statements.

Identified or Suspected Fraud

We have not identified nor have we obtained information that fraud may have occurred.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. There were no corrected or uncorrected misstatements identified during our audit.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to Bronx Academy of Promise Charter School's financial statements or the auditor's report. We are pleased to report no such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the management representation letter.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with Bronx Academy of Promise Charter School, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, operating conditions affecting the entity, and operating plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Bronx Academy of Promise Charter School's auditors.

* * * * *

Should you desire further information concerning these matters, Michelle Cain or Sarah Cannon will be happy to meet with you at your convenience.

This report is intended solely for the information and use of the Board of Trustees, Finance Committee and management of Bronx Academy of Promise Charter School and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Mengel, Metzger, Barr & Co. LLP

MENGEL, METZGER, BARR & CO. LLP

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

AGATHA AKYERE

Name of Charter School Education Corporation:

Bronx Academy of Promise Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Board member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
NA	NA	NA	NA

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
NA	NA	NA	NA	NA

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

[Redacted] _____

Business Address:

N/A

E-mail Address:

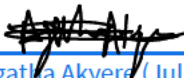
[Redacted] _____

Home Telephone:

[Redacted] _____

Home Address:

[Redacted] _____


Agatha Akyere (Jul 7, 2023 13:30 EDT)

07/07/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Dennis Sze

Name of Charter School Education Corporation:

Dennis Sze

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Board

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

[Redacted] _____

Business Address:

N/a

E-mail Address:

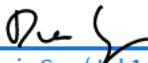
[Redacted] _____

Home Telephone:

[Redacted]

Home Address:

[Redacted]



Dennis Sze (Jul 1, 2023 04:55 EDT)

07/01/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Kevin L Kearns

Name of Charter School Education Corporation:

Bronx Academy of Promise Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

[Redacted]

Business Address:

[Redacted]

E-mail Address:

[Redacted]

Home Telephone:

[Redacted]

Home Address:

[Redacted]



07/27/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Rev. Dr. Sixto M. Carrion

Name of Charter School Education Corporation:

Bronx Academy of Promise Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

[Redacted]

Business Address:

[Redacted]

E-mail Address:


[Redacted]

Home Telephone:

[Redacted]

Home Address:

[Redacted]


Sixto M. Carrion (Jul 22, 2023 08:50 EDT)

07/22/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

CARLIBI ROJAS

Name of Charter School Education Corporation:

Bronx Academy of Promise Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

PARENT AT LARGE

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

[Redacted]

Business Address:

[Redacted]

E-mail Address:

[Redacted]

Home Telephone:

[Redacted]

Home Address:

[Redacted]



07/07/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Glenn Corwin

Name of Charter School Education Corporation:

Bronx Academy of Promise Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Member of Finance Committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

[Redacted]

Business Address:

NA

E-mail Address:

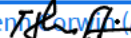
[Redacted]

Home Telephone:

[Redacted]

Home Address:

[Redacted]


Glenn Corwin (Aug 1, 2023 12:44 EDT)

08/01/2023

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Milca Meyer

Name of Charter School Education Corporation:

Milca Meyer

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

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Yes No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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None

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Business Telephone:

[Redacted]

Business Address:

N/A

E-mail Address:

[Redacted]

Home Telephone:

[Redacted]

Home Address:

[Redacted]

Milca Meyer

Milca Meyer (Aug 1, 2023 19:59 EDT)

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**BRONX ACADEMY OF PROMISE
MINUTES OF THE MEETING OF THE BOARD HELD
July 12, 2022**

Location: Online via Zoom.com

Present: Carlibi Rojas, Rev. Michael Carrion, Kevin Kearns, Dennis Sze, Agatha Akyere

Excused: Milca Meyer

Minutes: Kevin Kearns called the meeting into session at 7:20 pm

- I. The **minutes** of the meeting held in June are not yet supplied and will be voted on at the next Board meeting

II. Principal Schiraldi presented the School Leader's Report:

Enrollment

Current Enrollment—587 Total Students

Special Education – 130 students – 22.1%

ELL – 77 students –13.1%

Free & Reduced Lunch – 541 – 92.1%

Attendance Rate

June Attendance Rate for Total Enrollment – 88.4%

June Attendance Rate for Special Education Enrollment – 87.3%

Staff Updates

- Released –
 - Kindergarten Teacher
 - Kindergarten TA
 - 7th/8th Grade Special Ed. Teacher
 - 7th/8th Grade Social Studies Teacher
 - TA (Lunch/Classroom)
 - School Psychologist
 - Special Education Coordinator
- Hired –
 - Special Education Coordinator position has been filled by internally - Sharon Giblin (Effective 8/1/22)

- After School Director/Restorative Practice Facilitator – Donald Carrow (Starts 7/18/22)
- Positions To Be Filled –
 - Preschool Teacher
 - Preschool TA
 - 3rd Grade Special Ed. Teacher
 - 6th Grade Special Education Teacher
 - 7th/8th Grade Social Studies Teacher
 - 2 - 7th/8th Grade Special Education Teachers
 - 8th Grade Math Teacher
 - K-2 ELL Teacher
 - School Counselor

Curriculum and Instruction

- Summer school began on Monday, July 11, 2022, and will continue until Thursday, August 4, 2022.
- Summer School is taking place in school Monday through Thursdays, 8:45 a.m. – 12:30 pm.
 - K-7th grade students will receive breakfast and lunch
 - 1 ½ hours of instruction in ELA
 - 1 ½ hours of math instruction

School Celebrations/Events

- Thursday, June 16th – Kindergarten Moving Up Ceremonies
- Tuesday, June 21st – 8th Grade Graduation
- Friday, June 24th – Last Day of the 2021/2022 school year
- June 27th – July 6th – School Closed
- Monday, July 11th – First Day of Summer School – 117 students are enrolled K-7th grade

Dean Update

- Ms. Osias –
- Younger grades more behaviors on bus, middle schoolers more social media/classroom
- Measurable uptick in behavioral issues

Assistant Principal Update

- NYS Regent Exams administered to 8th grade honors classes
- Reports Submitted
- 80% passed algebra 1 regents

Academic Director

- Ms. Jackvony – Preschool classroom being readied
- Handed in all materials for renewal

The Board voted to move into Executive Session at 8:10pm.

The Board and the Executive Session at 8:35pm and adjourned the meeting.

**BRONX ACADEMY OF PROMISE
MINUTES OF THE MEETING OF THE BOARD HELD
August 9 , 2022**

Location: Online via Zoom.com

Present: Carlibi Rojas, Rev. Michael Carrion, Kevin Kearns, Dennis Sze,

Excused: Milca Meyer, Agatha Akyere

Minutes: Kevin Kearns called the meeting into session at 6:12 pm

Prelude: Current Board members were reconfirmed by vote as Members of the Board.

Glenn Corwin welcomed to Board.

Enrollment

Summer School Enrollment—116 Students

Attendance Rate

Summer School Attendance Rate – 60.6%

Staff Updates

- Released –
- Hired –
 - 3rd Grade Special Education Teacher – Siomara Gomez
 - 7th/8th Grade Social Studies Teacher – Devon Fernandez
- Positions To Be Filled – (Interviews are taking place daily)
 - Preschool Teacher
 - Preschool TA
 - 6th Grade Special Education Teacher
 - 2 - 7th/8th Grade Special Education Teachers
 - 8th Grade Math Teacher
 - K-2 ELL Teacher
 - School Counselor
 - Parent Coordinator

Curriculum and Instruction

- Curriculum planning meetings with administration were held to arrange the upcoming professional development workshops

Authorizer Communication

Dates confirmed for Renewal Visit

- In-Person Virtual Visit Date: Wednesday, October 12
- Virtual Visit Date: Thursday, October 13
- Potential Public Hearing Date: Wednesday, October 12 or Thursday, October 13 (5:30 PM)
- Board Interview: Thursday, October 13 (8 PM) (Virtual)

School Celebrations/Events

- Thursday, August 4th - Last day of Summer School
- Monday, August 22nd – Staff scheduled to return for the 2022/2023 school year
- Thursday, September 8th – First Day of School , same as DOE

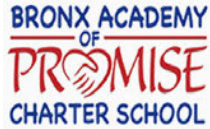
Academic Director

- Ms. Jackvony – Preschool, High School and Renewal Update
- Renewal Document almost ready, to be distributed shortly
- Pre-K space being finished now—done by August 17th
- Parents excited by new pre-school
- Working closely with PTO – picnic planned shortly
- Process- working with Kiu
- Rev. Michael Carrion – August 22 – career focused mentors

Executive Session – 6:30pm

Exit Executive Sessioin – 6:40

Adjourned meeting at 6:42



**MINUTES OF THE MEETING OF THE BOARD HELD
September 13, 2022**

Location: Online via Zoom.com

Present: Milca Meyer, Rev. Dr. Michael Carrion, Glenn Corwin, and Kevin Kearns

Excused: Dennis Sze, Aggie Akpalu, and Carlibi Rojas

Minutes: Rev. Dr. Michael Carrion called the meeting into session at 7:04pm

- I. The **minutes** of the Board meeting held on August 9, 2022 were adopted by the board.
- II. Principal Schiraldi presented the School Leader's Report:

Enrollment

Current Enrollment— 558 Total Students

Special Education – 120 students – 22%

ELL – 76 students – 13.6 %

Staff Updates

New Appointments (as of September 13,2022)
Position
Preschool Teacher – Tanisha Rodriguez
Preschool TA – Janay Moss
Kindergarten Special Education Teacher – Leana Torres
Kindergarten TA – Ashley Rivera
3rd Grade TA – Shanice Howell
6th Grade Teacher – Amanda Santana
8th Grade Math Teacher – Amuel Francis
8th Grade ELA Teacher – Jenni Diaz
7th/8th Grade Science Teacher – Michelle Terchila
K-2 AIS Teacher – Justin Mira
K-2 ELL Teacher – A’Elizabeth Christian-Dilone
School Counselor – Edna Thomas
Parent Coordinator – Loida Montilla

Openings (as of September 13,2022)
Position
1st Grade Special Education Teacher
7th/8th Grade Special Education Teachers
3rd-6th Grade Math AIS Teacher
7th Grade TA
Released (as of September 13, 2022)
Kindergarten Special Education Teacher
1st Grade Special Education Teacher
7th/8th Grade Science Teacher
8th grade ELA Teacher
SETSS Teacher

- Discussed HS plans and Upcoming Renewal date s(below)
- Reiterated goals for enrollment and 5 year financial trajectory
- Discussed how school administration will go about putting a strong STEM program at BAOP

Curriculum and Instruction

- Board focused on the ELL numbers and enrollment numbers
 - Reason given for reduce enrollment numbers: Families moved out of area (pot pandemic)
 - ELL Numbers: Continue to include the incentive in the Lottery to increase ELL students; separate community outreach by the school
- The ELL teachers are currently administering the NYSITELL Assessment to assess the English Language Level of new students whose home or primary language is other than English. Teachers will be administering the iReady Benchmark Diagnostic as soon as classroom laptops are all programmed and distributed to classrooms.

School Celebrations/Events

- Tuesday, August 23rd – All staff returned for Professional Development and classroom set-up
- Wednesday, August 24th – PTO Picnic with food, music and fun - volleyball game (Parents vs. Staff)
- Wednesday, September 7th – Kindergarten Orientation
- Thursday, September 8th – First Day of School
- All students received a \$100 gift card for Kids Town to be used towards their uniforms

- All students received their school supplies from the school and will be receiving a backpack with the school logo

Authorizer Communication

Dates confirmed for Renewal Visit

- In-Person Virtual Visit Date: Wednesday, October 12th
- Virtual Visit Date: Thursday, October 13th
- Potential Public Hearing Date: Wednesday, October 12 or Thursday, October 13th (5:30 PM)
- Board Interview: Thursday, October 13th (8 PM) (Virtual)

Exec Director Update

Ms. Jackvony – Update on Preschool Update

- Pre K School - 18 students ready to begin
- Preview day at the school on Sept 16, 2022
- Sept 19 - First day of Prek

IV. Public Expression

- Ms. Kelly Carpenter - 25 years experience - 6th grade teacher
- She has been in a school where there is such a strong foundation built. The relationship between administration, parents, Students are none like any other school
- I believe that everyone works tirelessly to make this a successful school
- Ms. Carpenter is Pro expansion of BAOP with the high schools
- She has contract concerns. Every person in the school has made it a success ,if we don't agree on a contract we will lose quality teachers

V. Executive Session

The Board voted to adjourn at 7:52 pm and move to Executive Session

BRONX ACADEMY OF PROMISE

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES HELD

October 18, 2022

Location: 1349 Inwood Ave Bronx NY 10452

Present: Rev. Carrion, Kevin Kearns, Carlibi Rojas, Glenn Corwin

Absent: Dennis Sze, Milca Meyer, Aggie Kyerere

The meeting was called to into session at 7:00pm

The minutes of last month's meeting were adopted unanimously by the Board.

Ms. Schiraldi presented the Principal's Report

(Ms. Jimenez/ Ms. Montilla provided translation into Spanish)

Enrollment

Current Enrollment— 555 Total Students

Special Education – 126 students – 22.7%

ELL – 83 students – 15%

Attendance Rate

September attendance rate for total enrollment – 91.4%

September attendance rate for Special Education Enrollment – 91.5%

Staff Updates

- Released –
 - SETTS Teacher
 - School Chef
- Hired –
 - Preschool TA – Anggie Hernandez
- Positions To Be Filled – (Interviews are taking place)
 - 2 - 7th/8th Grade Special Education Teachers

- 3rd-6th Grade Math AIS Teacher
- SETTS Teacher
- 7th Grade TA
- School Chef

Professional Development

- Friday, October 7th
 - iReady PD
 - PowerSchool PD

Curriculum and Instruction

- Grade level teams met with Ms. Arshravan, Ms. Jimenez, and Ms. Schiraldi to discuss how to use the Beginning of the Year Benchmark Assessment data to create their Guided Reading & Guided Math groups.
- Guided Reading and Guided Math groups began October 3rd.

School Celebrations/Events

- Friday, Sept. 16th – Pre-K Orientation
- Monday, Sept. 19th – First Day of Pre-K -- 18 students
- Wednesday, Sept. 21st – K-4th grade Meet the Teacher Night
- Thursday, Sept. 22nd – 5th – 8th grade Meet the Teacher Night
- Monday & Tuesday, September 26th & 27th – School Closed for Rosh Hashanah
- Wednesday, October 5th – School Closed for Yom Kippur
- Monday, October 10th – School Closed Columbus/Indigenous People Day

Authorizer Communication

- Thursday, October 6th - Pre-Visit Call with Ms. Hazeley, Schiraldi, Jackvony & Parrino
- Wednesday, October 12th - In-Person Renewal Visit
 - Interview with BAOP Leadership Team
 - Classroom visits (3 Teams from the DOE)
 - Virtual Public Hearing
- Thursday, October 13th - Virtual Interviews throughout the day with Teachers, TAs and Counselors, as well as Board Interview that evening
- Tuesday, October 18th – Renewal Visit Debrief Laurie Hazeley with the Admin. Team

Executive Director Update – Mrs. Jackvony

- Feedback from Renewal Visit Debrief
- Technology update

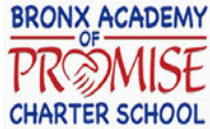
Public Expressions:

- Ms. Murphy
- Mr. Fernandez
- Mr. Check
- Others were allowed to speak as well for 2 minutes

The Board Moved to Executive Session at 8:00pm

The Board exited Executive Session at 8:35pm.

The Board adjourned at 8:35pm.



**MINUTES OF THE MEETING OF THE BOARD HELD
November 15, 2022**

Location: Online via Zoom.com

Present: Milca Meyer, Rev. Dr. Michael Carrion, Glenn Corwin, Carlibi Rojas, and Kevin Kearns

Excused: Dennis Sze, and Aggie Akpalu

Minutes: Rev. Dr. Michael Carrion called the meeting into session at 7:04pm

- I. The **minutes** of the Board meeting held on October 18, 2022 will be adopted in the December 2022 meeting
- II. Principal Schiraldi presented the School Leader's Report:

Enrollment

Current Enrollment— 557 Total Students
 Special Education – 126 students – 22.6%
 ELL – 83 students – 15%

Oct attendance Rate - 92.7%
 Oct attendance Rate - 92.1%

Staff Updates

New Appointments (as of November 15,2022)	
Position	
SETTS Teacher (Special Education) Hired as of 11/15/2022	
Openings	
Position	
2 - 7th/8th Grade Special Education Teachers	
3rd-6th Grade Math AIS Teacher	
7th Grade TA	
School Chef	
Released	
1 teacher	

Curriculum and Instruction

- Board focused on the ELL numbers and enrollment numbers - seeing a % increase from previous months
- Chair of Board requested a report on the results of the test
 - 6th grade struggling the most and largest gaps
 - Intentional efforts in place to address the students most in need
 - Focus on previous unlearned content (impact of Covid)

School Celebrations/Events

- Parent teacher conferences well attended (82% rate of attendance)

Exec Director Update

Ms. Jackvony has been working with Z (Architect) in preparation for the building

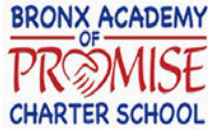
PreK - Early Childhood department of DOE has been visiting the preschool and BAOP has been addressing all requests that come up from this office.

IV. Public Expression

- Mr. Brenden Check - 7th Grade teacher
 - Mr. Check express that he loves being at the school and would like to work at BAOP for the the rest of his teaching career
 - It was stated by Mr. Check that update letter outlining BAOP's good faith effort during the Union negotiation process. He was offended by the letter about the reference that teachers were asking for additional money
 - Response given by the board is that although we respect his comments, he had a different interpretation of the letter then intended and we continue to work diligently for a fair contract
 - Mr. Check expressed that Non Teachers raises appear to be better than the teachers

V. Executive Session

The Board voted to adjourn at 7:27 pm and move to Executive Session



**MINUTES OF THE MEETING OF THE BOARD HELD
December 13, 2022**

Location: Online via Zoom.com

Present: Milca Meyer, Rev. Dr. Michael Carrion, Glenn Corwin, Carlibi Rojas, and Kevin Kearns

Excused: Dennis Sze, and Aggie Akpalu

Minutes: Rev. Dr. Michael Carrion called the meeting into session at 7:04pm

- I. The **minutes** of the Board meeting held on November 15, 2022 was adopted.
- II. Principal Schiraldi presented the **School Leader's Report:**

Enrollment

Current Enrollment— 560 Total Students
Special Education – 176 students – 22.6%
ELL – 85 students – 15%
Oct attendance Rate - 92.7%
Oct attendance Rate - 90.3%

Staff Updates

Hires:Kinder TA, HR, Sets Teacher, New Chef - Start date: January 3, 2022

Need to Hire: AIS Math Teacher, Kindergarten teacher

Curriculum and Instruction

- Board focused on the ELL numbers and enrollment numbers - seeing a % increase from previous months
- Chair of Board requested a report on the results of the test
 - 6th grade struggling the most and largest gaps
 - Intentional efforts in place to address the students most in need
 - Focus on previous unlearned content (impact of Covid)

School Celebrations/Events

- Parent teacher conferences well attended (82% rate of attendance)

Exec Director Update

- Ms. Jackvony has been working with Z (Architect) in preparation for the building

- IT needs for both buildings were discussed
- Currently Reviewing Health department and Program Requirements

IV. Public Expression

- Board Response is they value everyone's feedback 12 Individuals signed up for public Expression
 - Ms. Pollack - Question about Valuing TA Experience
 - indicated she loved this school
 - Ms. Dominick - 2nd grade teacher
 - Love the school
 - Express concern on the letter sent home from school
 - Mentioned increased expenses transportation and extended travel
 - Ms. Garcia
 - Love the school and colleagues
 - Mentioned Administration received raises and want to know how that will be] distributed
 - Ms. Duncan
 - School Club Leader
 - Mentioned the letter and payment needed to be provided for clubs and programs at the school
 - Ms McMahon
 - Breath of fresh air
 - Students scored very well compare to the district
 - Requesting increased wages
 - Ms Johns
 - Love the school, excited of the school
 - Happy to see the translator
 - PTO - Ms. Adan
 - BAOP is a family and hopes for the best outcome
 - Bake sale was very good
 - Chuck E cheese event was great
 - Request for the Teachers involvement in the PTO
 - Ms. Murphy
 - Letter sent to parents indicated the teachers do not prioritize the students. This doesn't reflect what we believe we have been providing to the students
 - Ms. Russo
 - Special Ed - Middle school teacher - Boards Plans for hiring
 - Teacher filing gaps
 - Mr. Gonzalez
 - Teacher vacancy funds - Board intention to use that money for adding to our salaries. This is for the extra work we have been doing
 - Mr. Check
 - Love the school and want to stay
 - Board has this large reserve and they don't understand why the board doesn't funnel those funds to the teaches

- Don't want to lose any more good teachers due to this negotiation
- Ms. Astor
 - lost a counselor
 - vacancy in middle school
 - the schools plan to fill them
- Board Message: Thank everyone for all their expression and the Board hears everyone and have been working diligently to ensure all parties are being accounted for in decision making. We appreciate your feedback.

V. Executive Session

The Board voted to adjourn at 7:27 pm and moved to Executive Session

BRONX ACADEMY OF PROMISE

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES HELD

JANUARY 10, 2023

Location: Online via Zoom.com

Present: Carlibi Rojas, Rev. Michael Carrion, Kevin Kearns, Glenn Corwin

Excused: Milca Meyer, Agatha Akyere, Dennis Sze

Minutes: Kevin Kearns called the meeting into session at 7:05 pm. The minutes of the prior meeting were unanimously approved and adopted by the Board.

Ms. Schiraldi delivered the Principal's Report:

Enrollment

Current Enrollment— 560 Total Students

Special Education – 127 students – 22.6%

ELL – 85 students – 15.1%

Attendance Rate

December attendance rate for total enrollment – 89.7%

December attendance rate for Special Education Enrollment – 89.1%

Staff Updates

- Released
 - Kindergarten Teacher
 - Kindergarten TA
- Positions To Be Filled – (Interviews are taking place)
 - 2 - 7th/8th Grade Special Education Teachers
 - 3rd-6th Grade Math AIS Teacher

Professional Development

- Teachers have been receiving individual and grade level coaching in Math & ELA weekly from the coaches.
- Ms. Giblin has been meeting with the special education and general education co-teachers from the ICT classrooms twice a month for P.D. workshops.

Academic Achievement Measures

- Data Teams continue to focus on the skills each grade level had identified as being most needed in both ELA and Math.
- Mid-Year Fountas & Pinnell Benchmark Assessments began on January 3, 2023
- Mid-Year Math Readiness Assessment began January 10, 2023
- Mid-Year iReady Diagnostic had begun being administered.

Curriculum and Instruction

- After school tutoring for K-8th grade students in ELA and Math will begin on January 18th. It will run from 3:30 p.m. - 4:30 p.m. Monday through Thursday until April 4, 2023. We will have one class of approximately 20-25 students on each grade level. Students will be chosen by the grade level teachers.

School Celebrations/Events

- December 21st – PTO Bake Sale during lunch periods
- December 22nd - Glee Club presented their Holiday Sing Along to all classes throughout the day, as well as a live streamed presentation to the residents of a local Nursing Home
- December 23rd - Half Day and start of Winter Break – School Closed December 26th-January 2nd.

Update from Mr. Parrino – Discussed the activities of the basketball team

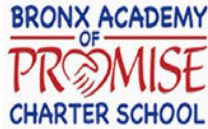
Executive Director Update – Mrs. Jackvony

- Discussed ongoing discussions regarding Renewal/Status of High School

Public Expressions:

- 5 members of the teaching staff spoke publicly and gave their opinion regarding the current collective bargaining process.

The meeting adjourned at 8:10pm



**MINUTES OF THE MEETING OF THE BOARD HELD
February 28, 2023**

Location: Online via Zoom.com

Present: Milca Meyer, Rev. Dr. Michael Carrion, Glenn Corwin, Carlibi Rojas, and Kevin Kearns

Excused: Dennis Sze, and Aggie Akpalu

Minutes: Rev. Dr. Michael Carrion called the meeting into session at 7:02 pm

- I. The **minutes** of the Board meeting held in January, 2023 were adopted.
- II. Principal Schiraldi presented the **School Leader's Report:**

Enrollment

- Current Enrollment— 557 Total Students
- Special Education – 127 students – 22.8%
- ELL – 85 students – 15%
- Feb attendance Rate - 92%
- Feb attendance Rate - 91%

Staff Updates

- Released – K-2 ELL Teacher
- Hired - None
- Positions To Be Filled – (Interviews are taking place)
 - K-2 ELL Teacher
 - 2 - 7 th /8 th Grade Special Education Teachers
 - 3 rd -6 th Grade Math AIS Teacher
 - SETSS Teacher

Curriculum and Instruction

- Rev Carrion - Asked if we were able to share early results of testing?
- Response: The team has recently started the review and will have a report at the March meeting.

School Celebrations/Events

- Parent Literacy Workshop received good parent feedback - 21 Parents - appreciate the workshop experience. BAOP will continue to have this going forward

Exec Director Update

- Renewal

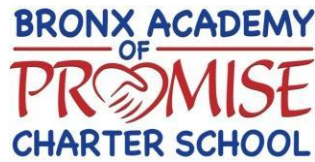
- Aaron from DOE (Feb 20 was the previous date provided as a follow-up for the renewal)
- Recent Update:Upcoming call will happen on March 6th and then a follow-up email will be sent via email
- Scheduled for April Voting
- New Building
 - Recurring Tuesday meeting
 - Discuss items on Kue's list - Working on IT proposals, Building Infra, and Incubation Space
 - Proposing nice trailers for the space: In the process of getting bid proposals
 - Kue agreed on using trailers and use original water source

IV. Public Expression

- 4 signed up
 - Ms Pilla
 - Second grade - Glee club coordinator and love what they do
 - Shout to the TA's - They are fantastic and appreciated
 - Ms. Pollock
 - Want to confirm that BAOP Value the experience of the administration (over 9 years)
 - Ms. Murphy
 - TA's are the backbone of the class
 - Strengthen the classroom when there are both Teachers and TA's in the classroom
 - Would like to express BAOP comes with a fair contract offer
 - Mr. Check
 - During the duration of the negotiations we have been asking for fair pay across the board and we hope BAOP will honor it

V. Executive Session

The Board voted to adjourn at 7:27 pm and moved to Executive Session



Principal's Report

March 14, 2023

Location: Online via Zoom.com

Present: Carlibi Rojas, Rev. Michael Carrion, Kevin Kearns, Agatha Akyere, Dennis Sze

Excused: Milca Meyer

Minutes:

Rev. Michael Carrion called the meeting into session at 7:00 pm

Principal Schiraldi gave her report as follows:

Enrollment

Current Enrollment— 559 Total Students

Special Education – 127 students – 22.7%

ELL – 89 students – 16%

Attendance Rate

February attendance rate for total enrollment – 93.4%

February attendance rate for Special Education Enrollment – 92.3%

Staff Updates

- Released – 6th grade Special Education Teacher
- Hired - None
- Positions To Be Filled – (Interviews are taking place)
 - 6th Grade Special Education Teacher
 - K-2 ELL Teacher
 - 2 - 7th/8th Grade Special Education Teachers
 - 3rd-6th Grade Math AIS Teacher
 - SETSS Teacher

Professional Development

- Teachers received PD on iReady presented by iReady representative.
- Weekly coaching in Math and/or ELA from Ms. Arshravan and Ms. Jimenez.
- Ms. Giblin continues to meet with the special education and general education co-teachers from the ICT classrooms twice a month for P.D. workshops.
- Ms. Osias works with teachers in need of support with classroom management.

Academic Achievement Measures

- Data Team meetings continue to take place to discuss strategies and interventions to be implemented to help meet the needs of the struggling students to move towards proficiency.

School Celebrations/Events

- March 1st – PTO Meeting
- March 3rd – Read Across America/World Read Aloud Day Celebration
- March 3rd – iReady PD and time for the teachers to work in their classrooms
- March 10th – PTO Bake Sale
- March 10th – Parent Survey Night – *Viva Las Survey...Play Your Way To The Survey* (approx. 50 families attended)

Update from Mr. Parrino

- Sports
- Security Screening System

Executive Director Update – Mrs. Jackvony

Business Report- Ms. Greene

- Update on funding and the processes associated with.
- Answered questions from Board/stakeholders in regards to funding projects/initiatives.

Public Expression:

- Christine Murphy spoke
- Kristine Pilla spoke
- Katie Dominick spoke

Executive Session:

- The board voted to adjourn the meeting at 7:36 pm and moved to Executive Session

BRONX ACADEMY OF PROMISE

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES HELD

April 18, 2023

Location: zoom.com

Present: Rev. Carrion, Kevin Kearns, Carlibi Rojas, Glenn Corwin

Absent: Dennis Sze, Milca Meyer, Aggie Kyerere

The meeting was called to into session at 7:07pm

The minutes of last month's meeting were adopted unanimously by the Board.

Ms. Jackvony presented the Principal's Report

(Ms. Jimenez provided translation into Spanish)

Enrollment

Current Enrollment— 559 Total Students

Special Education – 123 students – 22%

ELL – 89 students – 16%

Attendance Rate

March attendance rate for total enrollment – 92.2%

March attendance rate for Special Education Enrollment – 91.8%

Staff Updates

- Released – Chef
- Hired – Jasmine Gordan - 7th/8th grade Special Education Teacher for ELA & Social Studies
- Positions To Be Filled – (Interviews are taking place)
 - 6th Grade Special Education Teacher
 - K-2 ELL Teacher
 - 7th/8th Grade Special Education Teacher (Math & Science)
 - 3rd-6th Grade Math AIS Teacher

- SETSS Teacher

Academic Achievement Measures

- Data Team meetings continue to take place to discuss strategies and interventions to be implemented to help meet the needs of the struggling students to move towards grade level proficiency.
- NYS 3rd-8th grade ELA Assessment will be administered on Wednesday, April 19th and Thursday, April 20th

School Celebrations/Events

- March 13th – 21st – Scholastic Book Fair
- March 16th – Parent/Teacher Conferences (86% of our families attended)
- March 17th – “Math Around the World” Math Day school-wide celebration organized by Ms. Arshravan and the math committee
- March 23rd – Parent Breakfast Club with Administration
- March 27th – Open House for Student Recruitment
- March 28th – Parent Workshop – Women’s Self-Defense Workshop
- March 30th – Parent Workshop, “Helping Your Child Succeed in Math,” facilitated by Ms. Arshravan
- April 3rd – 2023/2024 School Lottery
- April 4th – Last Day of Afterschool Tutoring
- April 5th – PTO Bake Sale and evening PTO meeting
- April 6th – April 14th – School Closed for Spring Break
- April 18th – Pep Rally (K, 1st and 2nd grade students, as well as the BAOP teachers on the Pep Rally Committee, performed for the students in the testing grades)

- Rev. Carrion asked what the school was doing to effectively recruit for vacant positions including the Chef’s position

- Ms. Schiraldi said we were targeting staff of Catholic schools which are closing; also targeting local universities; online recruiting sites

- Rev. Carrion asked for the HR Director to report to the Board soon on recruitment strategies

- Rev. Carrion noted that some of the staff of Catholic schools may not have full qualifications and credentials – need to be aware

- Mr. Corwin suggested we include Charter School Job Fairs

- Rev. Carrion asked about our new strategies for assessment prep
- Ms. Schiraldi described our methodologies
- Ms. Jimenez described particular Ela strategies
- Ms. Giblin also described team assessment strategies

Update from Mr. Parrino

- Basketball season just ended – tied for 3rd place
- Large school following
- New sport – coed soccer starts this week with Mr. Fernandez

Executive Director Update – Mrs. Jackvony

- Lottery: 53 available seats; 20 seats already committed
- Kindergarten – 6 registered, 31 additional accepted already
- Used centralized outreach team and telephone bank

- Took to streets on March 17 along 170th street – marketing outreach to community
- Went into each shop
- Disney trip May 15 – 19; 31 students so far
- Construction team meeting with Pillar to go over external design of new building- colors etc.

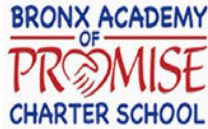
Public Expressions:

- None

The Board Moved to Executive Session at 7:49pm

The Board exited Executive Session at 8:24pm.

The Board adjourned at 8:25pm.



**MINUTES OF THE MEETING OF THE BOARD HELD
May 9, 2023**

Location: Online via Zoom.com

Present: Milca Meyer, Glenn Corwin, Carlibi Rojas, Aggie Akpalu, and Kevin Kearns

Excused: Rev. Michael Carrion, and Dennis Sze

Minutes: Carlibi Rojas called the meeting into session at 7:10 pm

- I. The **minutes** of the Board meeting held in April 2023 were adopted.
- II. Principal Schiraldi presented the **School Leader's Report:**

Enrollment

- Current Enrollment— 559 Total Students
- Special Education – 123 students – 22%
- ELL – 89 students – 16%
- April attendance Rate - 93%
- April attendance Rate - 93%

Staff Updates

- Released
 - 7th/8th grade Special Education Teacher
- Hired – N/A
- Positions To Be Filled - (Interviews are taking place)
 - 6th Grade Special Education Teacher
 - K-2 ELL Teacher
 - 2- 7th/8th Grade Special Education Teacher
 - 3rd-6th Grade Math AIS Teacher
- Update on Ms. Campbell Report (How we are attracting teachers/students to BAOP?) - Report to be presented at the June 2023 BAOP Board Meeting

Curriculum and Instruction

- ELA assessment -Teams of teachers scored the assessment
- Math (May 2 and May 3rd) - Teams of teachers started on May 9th to score the test

School Celebrations/Events

- Ms. Rachel Osais - Leading Ladies event was a success
 - 8 Student Led program (only 8th Grade) selected by the counselors

- Developed Leadership roles
- Character Development
- Focus on Socio Emotional learning
- Create a news broadcast weekly covering all activities of the week (Spill the Tea)
- Sports
 - Soccer Team in the middle of their season. On a 2 game winning streak
 - Volleyball Team in the playoffs (playing this Saturday)
 - First time ever the volleyball team beat Flax

Exec Director Update

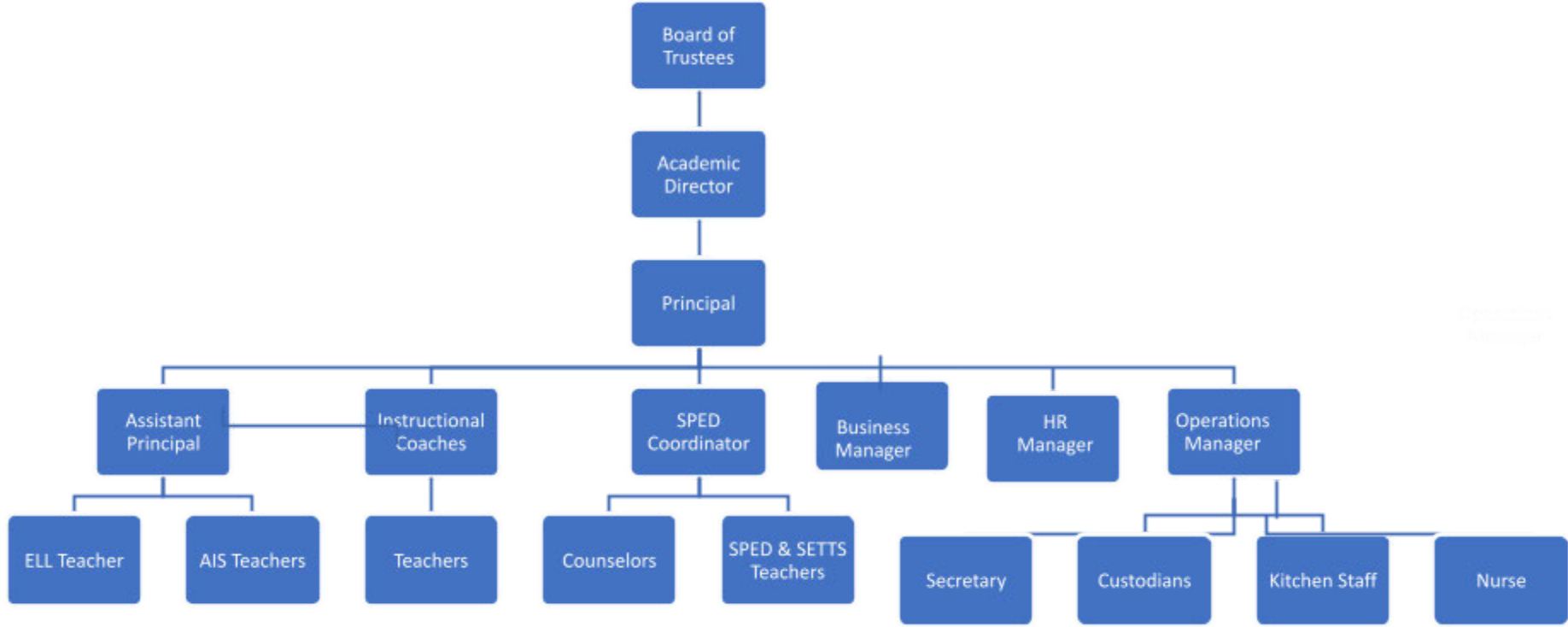
- Ms. Jackovny
 - Held Lottery (building our pre k and K numbers)
 - Weekly meetings are in place with Jeff Simon and Z and speaking to Rodrigo(works with Q)
 - Discussed flooring colors, classroom colors, Bathroom partitions, and additional decisions on room requirements
 - Working diligently on reaching the Jan 2025 completion date

IV. Public Expression

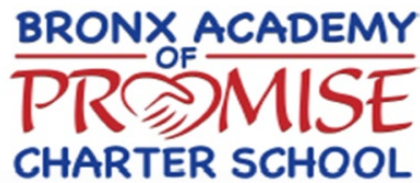
- Christine Murphy spoke regarding negotiation meetings and would like the attendance of the board president
 - Discussed step levels for TA's and commented on them not being paid enough
- Amy Astor - Special Education teachers need resources and to keep good teachers
- Ms. Pollick - Discussed valuing BAOP teachers
- Brendan Check - highlighting pay gaps and good teachers will be impacted
- Ms. Franchi - Special ed teacher - made a statement about working together and valuing teachers education and commitment and it should be reflected with pay increases
- Ms. Carpenter - Emphasizes that volunteering is volunteering. People who volunteer should not expect to be paid. She volunteers for the after school program and she understands this as volunteering

V. Executive Session

The Board voted to adjourn at 7:38 pm and moved to Executive Session

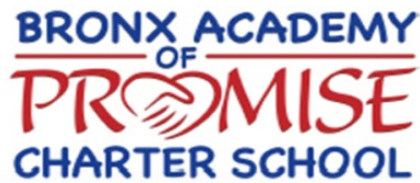


Operations Manager



2023-2024 SCHOOL YEAR

Thursday	September 7	First Day of School
Tuesday	September 19	Meet the Teacher Night (Pre-K to 4 th Grade) 6:00 to 7:30 p.m.
Thursday	September 21	Meet the Teacher Night (5 th to 8 th Grade) 6:00 to 7:30 p.m.
Monday	September 25	Yom Kippur – School Closed
Friday	October 6	11:30 Dismissal—Professional Development
Monday	October 9	Italian Heritage Day/Indigenous People’s Day —School Closed
Tuesday	October 31	11:30 Dismissal
Monday	November 6	11:30 Dismissal Parent/Teacher Conferences 1:00 p.m. – 7: 00 p.m.
Tuesday	November 7	Remote Instruction Only! Parent/Teacher Conferences 8:00 a.m. - 12:00 p.m.
Wednesday	November 22	11:30 Dismissal
Thurs. – Fri.	November 23-24	Thanksgiving Recess—School Closed
Monday	November 27	Back to School
Friday	December 1	11:30 Dismissal—Professional Development
Friday	December 22	11:30 Dismissal
Sat.– Mon.	Dec. 23– Jan. 1	Holiday Recess—School Closed
Tuesday	January 2	Back to School
Monday	January 15	Dr. Martin Luther King Jr. Day—School Closed
Friday	January 26	11:30 Dismissal—Professional Development



2023-2024 SCHOOL YEAR

Friday	February 16	11:30 Dismissal
Mon. – Fri.	February 19-23	Mid-Winter Recess –School Closed
Monday	February 26	Back to School
Friday	March 1	11:30 Dismissal—Professional Development
Thursday	March 14	11:30 Dismissal—Parent/Teacher Conferences 12:30 p.m. – 7: 00 p.m.
Thursday	March 28	11:30 Dismissal
Fri.- Mon.	March 29- April 1, 2023	Easter Weekend- School Closed
Tuesday	April 2	BAOP 2024-2025 School Lottery
Wednesday	April 10	Eid al-Fitr- School Closed
Thurs - Fri.	April 11-12	NYS ELA Assessments Grades 3-8
Mon. – Tues.	April 22- April 30	Spring Recess—School Closed
Wednesday	May 1	Back to School
Tues - Wed.	May 7-8	NYS MATH Assessments Grades 3-8
Friday	May 24	11:30 a.m. Dismissal
Monday	May 27	Memorial Day–School Closed
Friday	June 7	11:30 Dismissal— Professional Development
Monday	June 17	Eid al-Adha- School Closed
Wednesday	June 19	Juneteenth- School Closed
Friday	June 21	11:30 Dismissal (Students Only)
Monday	June 24	11:30 Dismissal (Students Only)
Tuesday	June 25	Last Day of School 11:30 Dismissal
Total Days: 180		

**Bronx Academy of Promise
2023-2024 School Year**

Start Date --- Thursday, September 7, 2023

End Date --- Tuesday, June 25, 2024

Total Number of Instructional Days—180

Total Number of Professional Development Days (August/September) –

Superintendent Days – 4 at 6 hours – 24 hours total

Total Number of Days – 184

Total Number of Hours each day 5.75

September 16 days (92 hours)

October 21 days (114 hours)

November 20 days (85.5 hours)

December 16 days (85.5 hours)

January 21 days (117.25 hours)

February 16 days (88.75 hours)

March 20 days (105.50 hours)

April 13 days (74.75 hours)

May 22 days (123.25 hours)

June 15 days (73.25 hours)

Academic Advisory for grades 7-8 164 days @ 30 min. (49.2 hours)

Total Number of Half Days – 16 at 2.5 hours each day

October 6

October 31

November 6

November 22

December 1

December 22

January 26

February 16

March 3

March 14

March 28

May 24

June 7

June 21

June 24

June 25

Organization of School Year

School year is organized in 4 quarters

Quarter 1 – September 7 through November 10

Quarter 2 – November 11 through January 25

Quarter 3 – January 26 through April 5

Quarter 4 – April 6 through June 25

Certificate of Occupancy

CO Number: 220150066F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: Bronx	Block Number: 02864	Certificate Type: Final
	Address: 1349 INWOOD AVENUE	Lot Number(s): 21	Effective Date: 09/03/2014
	Building Identification Number (BIN): 2008409	Building Type: Altered	
This building is subject to this Building Code: Prior to 1968 Code			
<i>For zoning lot metes & bounds, please see BISWeb.</i>			
B.	Construction classification:	1-B	(1968 Code designation)
	Building Occupancy Group classification:	S-2	(2008 Code)
	Multiple Dwelling Law Classification:	None	
	No. of stories: 2	Height in feet: 33	No. of dwelling units: 0
C.	Fire Protection Equipment: None associated with this filing.		
D.	Type and number of open spaces: None associated with this filing.		
E.	This Certificate is issued with the following legal limitations: None		
Borough Comments: None			



Borough Commissioner



Commissioner

Certificate of Occupancy

CO Number: **220150066F**

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL		OG	E		3A	BOILER ROOM_ELECTRICAL ROOM AND GAS METER ROOM
ME Z		100	S-2 E		6, 3A	LOCKER ROOMS, STORAGE
001 001 262		OG	E		3A	CLASS ROOMS, MISCELLANEOUS
002 002 411		100	E		3A	CLASS ROOMS, MISCELLANEOUS
RO F	400	100	E		3A	PLAYGROUND,BULKHEADS, ELECTRICAL ROOM_AND ELEVATOR MACHINE ROOM
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT

Bronx Academy of Promise Charter School

PROJECTED BUDGET FOR 2023-2024

July 1, 2023 to June 30, 2024

Assumptions

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	14,089,076	2,447,134	-	-	-	16,536,210
Total Expenses	11,938,873	3,456,818	-	28,383	959,477	16,383,552
Net Income	2,150,203	(1,009,684)	-	(28,383)	(959,477)	152,658
Actual Student Enrollment	504	124	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue	CY Per Pupil Rate
District of Location	\$18,340.00
School District 2 (Enter Name)	
School District 3 (Enter Name)	
School District 4 (Enter Name)	
School District 5 (Enter Name)	

10,534,423	1,771,862	-	-	-	12,306,285
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
10,534,423	1,771,862	-	-	-	12,306,285

Special Education Revenue	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Stimulus	-	-	-	-	-	-
Other	282,600	69,528	-	-	-	352,128
Other State Revenue	810,000	-	-	-	-	810,000

TOTAL REVENUE FROM STATE SOURCES	11,627,023	1,841,390	-	-	-	13,468,413
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REVENUE FROM FEDERAL FUNDING

IDEA Special Needs	114,625	28,202	-	-	-	142,827
Title I	320,195	78,778	-	-	-	398,973
Title Funding - Other	67,200	16,533	-	-	-	83,733
School Food Service (Free Lunch)	336,553	82,803	-	-	-	419,356
Grants	-	-	-	-	-	-
Charter School Program (CSP) Planning & Implementation	-	-	-	-	-	-
Other	-	-	-	-	-	-
Other Federal Revenue	1,195,250	294,069	-	-	-	1,489,319

TOTAL REVENUE FROM FEDERAL SOURCES	2,033,823	500,385	-	-	-	2,534,208
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LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising	16,051	3,949	-	-	-	20,000
Erate Reimbursement	20,530	5,051	-	-	-	25,581
Interest Income, Earnings on Investments, NYC-DYCD (Department of Youth and Community Developmt.)	222,915	54,844	-	-	-	277,759
Food Service (Income from meals)	-	-	-	-	-	-
Text Book	38,722	9,527	-	-	-	48,249
Other Local Revenue	130,013	31,987	-	-	-	162,000

TOTAL REVENUE FROM LOCAL and OTHER SOURCES	428,231	105,358	-	-	-	533,589
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TOTAL REVENUE	14,089,076	2,447,134	-	-	-	16,536,210
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EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

	No. of Positions					
Executive Management		-	-	-	-	-
Instructional Management	3.00	325,779	76,015	-	5,430	135,741
Deans, Directors & Coordinators	4.00	324,787	75,784	-	5,413	135,328
CFO / Director of Finance		-	-	-	-	-
Operation / Business Manager	1.00	65,466	15,275	-	1,091	27,277
Administrative Staff	7.00	243,159	56,737	-	4,053	101,316
TOTAL ADMINISTRATIVE STAFF	15	959,191	223,811	-	15,987	399,663

INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	34.00	2,980,134	-	-	-	2,980,134
Teachers - SPED	12.00	-	1,047,537	-	-	1,047,537
Substitute Teachers		-	-	-	-	-
Teaching Assistants	18.00	533,945	131,367	-	-	665,312
Specialty Teachers	13.00	941,041	231,526	-	-	1,172,567
Aides		-	-	-	-	-

List exact titles and staff FTE's (Full time equivalent)

Bronx Academy of Promise Charter School

PROJECTED BUDGET FOR 2023-2024

July 1, 2023 to June 30, 2024

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	14,089,076	2,447,134	-	-	-	16,536,210
Total Expenses	11,938,873	3,456,818	-	28,383	959,477	16,383,552
Net Income	2,150,203	(1,009,684)	-	(28,383)	(959,477)	152,658
Actual Student Enrollment	504	124	-	-	-	-
Total Paid Student Enrollment	-	-	-	-	-	-

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

		PROGRAM SERVICES			SUPPORT SERVICES			
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Therapists & Counselors	2.00	158,676	39,039	-	-	-	197,716	
Other	-	-	-	-	-	-	-	
TOTAL INSTRUCTIONAL	79	4,613,796	1,449,470	-	-	-	6,063,265	
NON-INSTRUCTIONAL PERSONNEL COSTS								
Nurse	-	-	-	-	-	-	-	
Librarian	-	-	-	-	-	-	-	
Custodian	2.00	129,941	24,364	-	-	8,121	162,426	
Security	1.00	33,440	6,270	-	-	2,090	41,800	
Other	12.00	399,080	98,186	-	-	-	497,267	
TOTAL NON-INSTRUCTIONAL	15	562,461	128,820	-	-	10,211	701,492	
SUBTOTAL PERSONNEL SERVICE COSTS	109	6,135,448	1,802,101	-	15,987	409,874	8,363,410	
PAYROLL TAXES AND BENEFITS								
Payroll Taxes	-	479,156	140,738	-	1,248	32,010	653,152	
Fringe / Employee Benefits	-	1,075,017	315,754	-	2,801	71,816	1,465,388	
Retirement / Pension	-	218,672	64,228	-	570	14,608	298,078	
TOTAL PAYROLL TAXES AND BENEFITS	-	1,772,846	520,719	-	4,619	118,434	2,416,618	
TOTAL PERSONNEL SERVICE COSTS	-	7,908,293	2,322,821	-	20,606	528,308	10,780,028	
CONTRACTED SERVICES								
Accounting / Audit	-	-	-	-	-	163,760	163,760	
Legal	-	-	-	-	-	60,000	60,000	
Management Company Fee	-	-	-	-	-	-	-	
Nurse Services	-	-	-	-	-	-	-	
Food Service / School Lunch	-	-	-	-	-	-	-	
Payroll Services	-	493,746	145,023	-	1,287	32,984	673,040	
Special Ed Services	-	-	-	-	-	-	-	
Titement Services (i.e. Title I)	-	-	-	-	-	-	-	
Other Purchased / Professional / Consulting	-	305,266	80,086	-	272	6,978	392,602	
TOTAL CONTRACTED SERVICES	-	799,012	225,109	-	1,559	263,722	1,289,402	
SCHOOL OPERATIONS								
Board Expenses	-	-	-	-	-	3,000	3,000	
Classroom / Teaching Supplies & Materials	-	82,261	20,239	-	-	-	102,500	
Special Ed Supplies & Materials	-	-	-	-	-	-	-	
Textbooks / Workbooks	-	46,748	11,501	-	-	-	58,249	
Supplies & Materials other	-	-	-	-	-	-	-	
Equipment / Furniture	-	45,542	13,377	-	119	3,042	62,080	
Telephone	-	55,615	16,335	-	145	3,715	75,810	
Technology	-	-	-	-	-	-	-	
Student Testing & Assessment	-	25,682	6,318	-	-	-	32,000	
Field Trips	-	46,988	11,560	-	-	-	58,548	
Transportation (student)	-	-	-	-	-	-	-	
Student Services - other	-	218,876	53,850	-	-	-	272,726	
Office Expense	-	90,066	26,454	-	235	6,017	122,772	
Staff Development	-	44,159	12,970	-	115	7,950	65,194	
Staff Recruitment	-	22,008	6,464	-	57	1,470	30,000	
Student Recruitment / Marketing	-	26,387	7,249	-	41	1,060	34,738	
School Meals / Lunch	-	413,726	101,790	-	-	-	515,516	
Travel (Staff)	-	27,397	8,047	-	71	1,830	37,346	
Fundraising	-	20,504	6,023	-	53	1,370	27,950	
Other	-	4,402	1,293	-	11	294	6,000	
TOTAL SCHOOL OPERATIONS	-	1,170,360	303,471	-	848	29,749	1,504,429	
FACILITY OPERATION & MAINTENANCE								
Insurance	-	77,918	22,886	-	203	5,205	106,213	

Bronx Academy of Promise Charter School

PROJECTED BUDGET FOR 2023-2024

July 1, 2023 to June 30, 2024

PROJECTED BUDGET FOR 2023-2024							Assumptions
July 1, 2023 to June 30, 2024							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
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Total Expenses	11,938,873	3,456,818	-	28,383	959,477	16,383,552	
Net Income	2,150,203	(1,009,684)	-	(28,383)	(959,477)	152,658	
Actual Student Enrollment	504	124					
Total Paid Student Enrollment	-	-					
PROGRAM SERVICES							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Janitorial	130,582	36,354	-	340	8,723	178,000	
Building and Land Rent / Lease	1,446,046	424,732	-	3,768	96,602	1,971,148	
Repairs & Maintenance	100,855	29,623	-	263	6,738	137,478	
Equipment / Furniture	-	-	-	-	-	-	
Security	78,779	23,139	-	205	5,263	107,386	
Utilities	100,149	29,416	-	261	6,690	136,516	
TOTAL FACILITY OPERATION & MAINTENANCE	1,934,329	568,150	-	5,040	129,222	2,636,741	
DEPRECIATION & AMORTIZATION	126,879	37,267	-	331	8,476	172,952	
DISSOLUTION ESCROW & RESERVES / CONTINGENCY	-	-	-	-	-	-	placed under Cash Flow Adjustment in the renewal application.
TOTAL EXPENSES	11,938,873	3,456,818	-	28,383	959,477	16,383,552	
NET INCOME	2,150,203	(1,009,684)	-	(28,383)	(959,477)	152,658	
ENROLLMENT - *School Districts Are Linked To Above Entries*							
	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED				
District of Location	504	124	628				
School District 2 (Enter Name)			-				
School District 3 (Enter Name)			-				
School District 4 (Enter Name)			-				
School District 5 (Enter Name)			-				
TOTAL ENROLLMENT	504	124	628				
REVENUE PER PUPIL	27,955	19,735	-				
EXPENSES PER PUPIL	23,688	27,878	-				