

# Application: Bronx Academy of Promise CS

2020-2021 Annual Report

## Summary

**ID:** 0000000196

**Status:** Annual Report Submission

**Last submitted:** Aug 2 2021 10:00 PM (EDT)

## Entry 1 School Info and Cover Page

**In Progress** Last edited: Dec 16 2021

### [Instructions](#)

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

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**a. SCHOOL NAME**

(Select name from the drop down menu)

BRONX ACADEMY OF PROMISE CHARTER SCHOOL 320900860913

**a1. Popular School Name**

Bronx Promise

**b. CHARTER AUTHORIZER (As of June 30th, 2021)**

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

**c. DISTRICT / CSD OF LOCATION**

CSD # 9 - BRONX

**d. DATE OF INITIAL CHARTER**

10/2007

**e. DATE FIRST OPENED FOR INSTRUCTION**

10/2008

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

The mission of BAPCS is to educate each student to high learning standards by providing them with a comprehensive academic curriculum with character and career education integrated into all academic areas.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school's mission and goals, are core to the school's overall design, and are critical to its success.

|       |  |
|-------|--|
| KDE 1 | <b>SCHOOL AS A FAMILY UNIT</b><br>It is the school's vision that all members of Bronx Academy of Promise--board, staff, students, parents/guardians are members of a family built on respect and collaboration creating an educational environment that supports the "whole child."<br>Collaboration with open communication is a crucial element in our student's academic, emotional and social success. |
| KDE 2 | <b>IMPLEMENTATION OF DATA TEAMS</b><br>All instructional staff meet on a regular basis to collaborate and examine student formative assessment data, develop short cycle Data Team assessments, monitor data, analyze strengths and obstacles and establish learning goals. This important information supports the instruction on a daily basis.  |
| KDE 3 | <b>DIFFERENTIATION</b><br>Differentiating instruction at Bronx Academy of Promise means that we observe and understand the differences and similarities among students and use this information to plan instruction. Key principles include ongoing, formative assessments,  |

|       |   |
|-------|---|
|       | <p>the recognition of diverse learners, small group instruction, offering critical thinking and problem-solving activities and academic choice.</p>   |
| KDE 4 | <p><b>CONTINUOUS CURRICULUM GROWTH</b><br/> Bronx Academy of Promise develops and reviews content area curriculum maps to provide rigorous instruction, highlighting inquiry-based essential questions and hands-on culminating activities. The maps are revised according to research-based information, the academic needs of our students, a critical and granular evaluation of what works and what is important, as well as important cross-curricular connections.</p>  |
| KDE 5 | <p><b>CONTINUOUS PROFESSIONAL GROWTH</b><br/> Teachers must continue to grow in their profession and it is our belief that it is the school's responsibility to support and facilitate that growth through various methods throughout the school year. For example, our Instructional Coaches meet with grade level teams on a weekly basis to provide differentiated academic support to educators in order to promote student growth.</p>   |
| KDE 6 | <p><b>GUIDANCE/HOME-SCHOOL PARTNERSHIPS</b><br/> Today's children face unique and diverse challenges, both personally and developmentally, that have an impact on academic achievement. Our guidance and family programs help to address those challenges and provide intensive, growth-based support for the home-school connection. Throughout the school year, our inclusive programs provide for a school-wide guidance curriculum, academic planning, and responsive services which support the vision that "every child is known by all."</p> |
| KDE 7 | <p><b>GOING ABOVE AND BEYOND</b><br/> At Bronx Academy of Promise, doing whatever it takes is a general understanding and commitment. We have the highest possible expectations for all who walk through our door, both child and adult.</p>  |
| KDE 8 | <p>(No response)</p>  |

|        |               |
|--------|---------------|
| KDE 9  | (No response) |
| KDE 10 | (No response) |

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

<https://www.bronxacademyofpromise.com/>

**i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)**

615

**j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)**

589

**k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)**

Check all that apply

|               |                           |
|---------------|---------------------------|
| Grades Served | K, 1, 2, 3, 4, 5, 6, 7, 8 |
|---------------|---------------------------|

**I1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

**FACILITIES INFORMATION**

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2021-2022?

No, just one site.

**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

|        | Physical Address                   | Phone Number | District/CSD | Grades to be Served at Site for coming year (K-5, 6-9, etc.) | Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No). |
|--------|------------------------------------|--------------|--------------|--|--|
| Site 1 | 1349 Inwood Avenue Bronx, NY 10452 | 718-293-6950 | NYC CSD 9    | K-8  | No   |

**m1a. Please provide the contact information for Site 1.**

|   | Name             | Work Phone   | Alternate Phone | Email Address |
|---|------------------|--------------|-----------------|---------------|
| School Leader                             | Denise Schiraldi | 718-293-6950 |                 | [REDACTED]    |
| Operational Leader                        | Jessica Rivera   | 718-293-6950 |                 | [REDACTED]    |
| Compliance Contact                        | Denise Schiraldi | 718-293-6950 |                 | [REDACTED]    |
| Complaint Contact                         | Crystal Lamar    | 718-293-6950 |                 | [REDACTED]    |
| DASA Coordinator                          | Amy Astor        | 718-293-6950 |                 | [REDACTED]    |
| Phone Contact for After Hours Emergencies | Denise Schiraldi | [REDACTED]   |                 | [REDACTED]    |

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.**

**Site 1 Certificate of Occupancy (COO)**

[COO1\\_3083493465-COO1\\_1464881000-220150066F.pdf](#)

**Filename:** COO1\_3083493465-COO1\_1464881000-220150066F.pdf **Size:** 33.8 kB

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**Site 1 Fire Inspection Report**

[Bronx Promise Fire 2021.pdf](#)

**Filename:** Bronx Promise Fire 2021.pdf **Size:** 736.9 kB

**CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR**

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**n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).**

Yes

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**n2. Summary of Charter Revisions**

|   | Category (Select Best Description)     | Specific Revision (150 word limit) | Date Approved by BOT (if applicable) | Date Approved by Authorizer (if applicable) |
|---|--|------------------------------------|--------------------------------------|---|
| 1 | Change in admissions/enrollment policy | Revised lottery weight for ELLs    | April 13, 2021                       | April 9, 2021                               |
| 2 |  |                                    |                                      |   |
| 3 |  |                                    |                                      |   |
| 4 |  |                                    |                                      |   |
| 5 |  |                                    |                                      |   |

**More revisions to add?**

No

**o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?**

Yes

**ATTESTATIONS**

**p. Individual Primarily Responsible for Submitting the Annual Report.**

|                 |            |
|-----------------|------------|
| Name            | Jen Pasek  |
| Position        | Consultant |
| Phone/Extension |            |
| Email           |            |

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

**Responses Selected:**

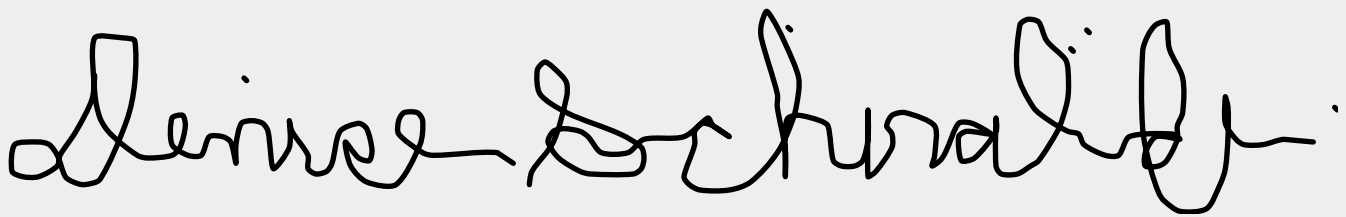
Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

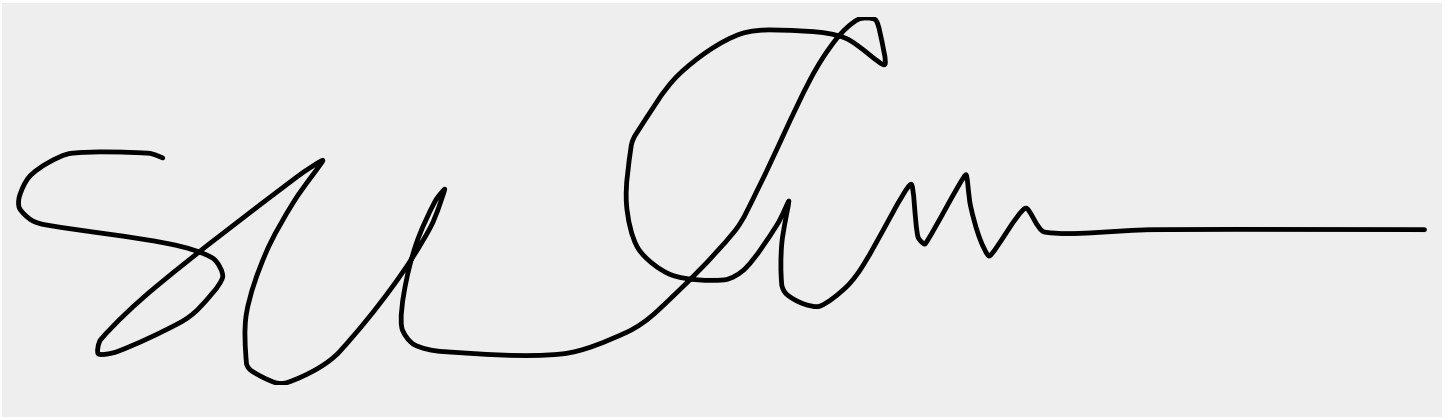
**Responses Selected:**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink on a light gray background. The signature is cursive and reads "Denise Schwalbe".

Signature, President of the Board of Trustees



Date

Nov 1 2021

Thank you.



## Entry 3 Progress Toward Goals

Completed Dec 16 2021

### Instructions

Regents, NYCDOE, and Buffalo BOE-authorized charter schools

For the 2020-2021 school year, any academic or organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A". **Deadline is November 1, 2021.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 3 Progress Toward Goals

## PROGRESS TOWARD CHARTER GOALS

Board of Regents-authorized and NYCDOE-authorized charter schools only.

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2021.

### 1. ACADEMIC STUDENT PERFORMANCE GOALS

**For the 2020-2021 school year, any academic goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as "N/A".**

#### 2020-2021 Progress Toward Attainment of Academic Goals

|                 | Academic Student Performance Goal   | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met, Not Met or Unable to Assess | If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|-----------------|---|---|---|---|
| Academic Goal 1 | For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State | NYS Exams   | Unable to Assess                        |   |

|                 |   |           |                  |  |
|-----------------|---|-----------|------------------|--|
|                 | <p>ELA examination must exceed such percentage for the Community School District (CSD) in which the school is located.</p>  |           |                  |  |
| Academic Goal 2 | <p>For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for New York City.</p>                               | NYS Exams | Unable to Assess |  |
| Academic Goal 3 | <p>For each year of the school's renewal charter term, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination must exceed such percentage for the Community School District (CSD).</p> | NYS Exams | Unable to Assess |  |
| Academic Goal 4 | <p>For each year of the school's renewal charter term, the percentage of the school's students who score at or</p>  | NYS Exams | Unable to Assess |  |

|                 |  |           |                  |  |
|-----------------|--|-----------|------------------|--|
|                 | above Level 3 on the New York State Mathematics examination must exceed such percentage for New York City.   |           |                  |  |
| Academic Goal 5 | Based on the proficiency rates on the New York State ELA examination, the school will demonstrate positive academic growth in each year of the charter term.                                   | NYS Exams | Unable to Assess |  |
| Academic Goal 6 | Based on the proficiency rates on the New York State Mathematics examination, the school will demonstrate positive academic growth in each year of the charter term.                           | NYS Exams | Unable to Assess |  |
| Academic Goal 7 | Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State ELA | NYS Exams | Unable to Assess |  |

|                 |   |           |                  |  |
|-----------------|---|-----------|------------------|--|
|                 | <p>examination proficiency rates for that applicable population in each year of the charter term.</p>   |           |                  |  |
| Academic Goal 8 | <p>Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable population in each year of the charter term.</p> | NYS Exams | Unable to Assess |  |
| Academic Goal 9 | <p>Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the free or reduced price lunch program, the school will demonstrate positive academic growth on New York State ELA examination proficiency rates for that applicable</p>           | NYS Exams | Unable to Assess |  |

|                  |  |           |                  |  |
|------------------|--|-----------|------------------|--|
|                  | population in each year of the charter term.   |           |                  |  |
| Academic Goal 10 | Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term. | NYS Exams | Unable to Assess |  |

**2. Do have more academic goals to add?**

Yes

**2020-2021 Progress Toward Attainment of Academic Goals**

|  | Academic Student Performance Goal | Measure Used to Evaluate Progress Toward Attainment of Goal | Goal - Met, Not Met or Unable to Assess | 2019-2020 progress toward attainment of goal<br>Met/Not Met/Unable to Assess During Due to Closure |
|--|-----------------------------------|---|---|--|
|  | Where the school has an eligible  |   |   |  |



|                  |   |           |                  |  |
|------------------|---|-----------|------------------|--|
| Academic Goal 11 | <p>subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.</p>   | NYS Exams | Unable to Assess |  |
| Academic Goal 12 | <p>Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the free or reduced price lunch program, the school will demonstrate positive academic growth on New York State Math examination proficiency rates for that applicable population in each year of the charter term.</p> | NYS Exams | Unable to Assess |  |
| Academic Goal 13 |   |           |                  |  |
| Academic Goal 14 |   |           |                  |  |
| Academic Goal 15 |   |           |                  |  |

|                  |  |  |  |  |
|------------------|--|--|--|--|
| Academic Goal 16 |  |  |  |  |
| Academic Goal 17 |  |  |  |  |
| Academic Goal 18 |  |  |  |  |
| Academic Goal 19 |  |  |  |  |
| Academic Goal 20 |  |  |  |  |

**3. Do have more academic goals to add?**

No

**4. ORGANIZATION GOALS**

**For the 2020-2021 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

**2020-2021 Progress Toward Attainment of Organization Goals**

|  | Organizational Goal  | Measure Used to Evaluate Progress | Goal - Met, Not Met, or Unable to Assess | If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable |
|--|--|-----------------------------------|--|---|
|  | Each year, the school self-reported average daily student attendance rate shall meet or exceed the |                                   |  |   |

|            |  |  |                  |   |
|------------|--|--|------------------|---|
| Org Goal 1 | average daily attendance for the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools.  | ATS  |                  |   |
| Org Goal 2 | Each year, the percentage of students enrolled in ATS on 10/31 of a given school year that are enrolled in ATS on 10/31 the following school year will exceed the rate of the Community School District (CSD) of location for elementary and middle schools and the citywide average for high schools. | SIRS Data: BAPCS 2020-21 Retention Rate = 83%                                    | Unable to Assess | Please refer to enrollment and retention strategies outlined in the Entry 9 section of this report. |
| Org Goal 3 | Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for English language learners.   | SIRS Data: BAPCS 2020-21 ELL Enrollment Rate = 8% while Bronx District 9 was 23% | Not Met          |   |
|            | Each year, the school will meet or exceed any applicable student   | SIRS Data: BAPCS 2020-21 SWD   |                  |   |

|            |   |   |         |  |
|------------|---|---|---------|--|
| Org Goal 4 | enrollment targets, as prescribed by the Board of Regents, for students with disabilities.  | Enrollment Rate = 20% while Bronx District 9 was 25%                              | Not Met |  |
| Org Goal 5 | Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents, for students eligible for free and reduced price lunch. | SIRS Data: BAPCS 2020-21 SWD Enrollment Rate = 91% while Bronx District 9 was 94% | Not Met |  |
| Org Goal 6 | Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for English language learners.                           | SIRS Data: BAPCS 2020-21 ELL Retention Rate = 81%                                 |         |  |
| Org Goal 7 | Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents, for students with disabilities.                          | SIRS Data: BAPCS 2020-21 SWD Retention Rate = 74%                                 |         |  |
|            | Each year, the school will meet or exceed any applicable student  | SIRS Data: BAPCS  |         |  |

|            |  |   |                  |  |
|------------|--|---|------------------|--|
| Org Goal 8 | retention targets, as prescribed by the Board of Regents, for students eligible for free and reduced price lunch.  | 2020-21 Economically Disadvantaged Retention Rate = 83% |                  |  |
| Org Goal 9 | In each year of the charter term, parents will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of parents participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher. |   | Unable to Assess |  |
|            | In each year of the charter term, staff will express satisfaction with the school's  |   |                  |  |

|             |   |  |                  |  |
|-------------|---|--|------------------|--|
| Org Goal 10 | <p>program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school will only have met this goal if at least 50% of staff participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher.</p> |  | Unable to Assess |  |
| Org Goal 11 | <p>In each year of the charter term, students will express satisfaction with the school's program, based on the NYC DOE School Survey. The school will have a percentage of parents that meets or exceeds citywide averages in Top 2 box responses (i.e., agree/strongly agree, likely/very likely). The school</p>   |  | Unable to Assess |  |

|             |   |  |  |  |
|-------------|---|--|--|--|
|             | will only have met this goal if at least 50% of students participate in the survey or if the school meets the reporting threshold for NYC DOE School Survey, whichever is higher. |  |  |  |
| Org Goal 12 |   |  |  |  |
| Org Goal 13 |   |  |  |  |
| Org Goal 14 |   |  |  |  |
| Org Goal 15 |   |  |  |  |
| Org Goal 16 |   |  |  |  |
| Org Goal 17 |   |  |  |  |
| Org Goal 18 |   |  |  |  |
| Org Goal 19 |   |  |  |  |
| Org Goal 20 |   |  |  |  |

**5. Do have more organizational goals to add?**

No

**6. FINANCIAL GOALS**

## 2020-2021 Progress Toward Attainment of Financial Goals

|                  | Financial Goals   | Measure Used to Evaluate Progress                | Goal - Met, Not Met, or Partially Met | If not met, describe efforts the school will take to meet goal. |
|------------------|---|--|---------------------------------------|---|
| Financial Goal 1 | Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit. | 2020-21 Financial Audit To Be Completed by Nov 1 | Met                                   |   |
| Financial Goal 2 | Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed expenditures.                             | 2020-21 Financial Audit To Be Completed by Nov 2 | Met                                   |   |
| Financial Goal 3 |   |  |                                       |   |
| Financial Goal 4 |   |  |                                       |   |
| Financial Goal 5 |   |  |                                       |   |

### 7. Do have more financial goals to add?

No

**Thank you.**



## Entry 4 - Audited Financial Statements

Completed Nov 1 2021

### Required of ALL Charter Schools

**ALL SUNY-authorized charter schools** must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

**ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools** must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [BAPCS Audit Combined File 2021](#)

**Filename:** BAPCS Audit Combined File 2021.pdf **Size:** 399.0 kB

## Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Completed Oct 31 2021

### [Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the website at [2020-2021 Charter School Annual Report webpage](#). Upload the completed file in Excel format. **Due November 1, 2021.**

**Education Corporations with more than one school should complete the Excel spreadsheet for the Education Corporation as a whole, not for the individual schools. Please submit the same Excel spreadsheet for each of the schools.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [DOE BAPCS Audited Annual Financial Report - FY21 FINAL](#)

**Filename:** DOE BAPCS Audited Annual Financial tWqLLGr.xlsx **Size:** 64.5 kB

## Entry 4c - Additional Financial Documents

Incomplete

**Instructions - Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report

4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 4d - Financial Services Contact Information

Completed Nov 1 2021

**Instructions:** Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021.**

### Form for "Financial Services Contact Information"

#### 1. School Based Fiscal Contact Information

|  | School Based Fiscal Contact Name | School Based Fiscal Contact Email | School Based Fiscal Contact Phone |
|--|----------------------------------|-----------------------------------|-----------------------------------|
|  | Candace Green                    | [REDACTED]                        | [REDACTED]                        |

#### 2. Audit Firm Contact Information

|  | School Audit Contact Name          | School Audit Contact Email | School Audit Contact Phone | Years Working With This Audit Firm |
|--|------------------------------------|----------------------------|----------------------------|------------------------------------|
|  | Michelle M. Cain,<br>CPA I Partner | [REDACTED]                 | [REDACTED]                 | 1                                  |
|  | Mengel Metzger<br>Barr & Co. LLP   | [REDACTED]                 | [REDACTED]                 |                                    |

**3. If applicable, please provide contact information for the school's outsourced financial services firm.**

|  | Firm Name | Contact Person | Mailing Address                          | Email      | Phone      | Years With Firm |
|--|-----------|----------------|--|------------|------------|-----------------|
|  | CSBM      | Tia Murphy     | 237 West 37th Street, New York, NY 10007 | [REDACTED] | [REDACTED] | 12              |

## Entry 5 - Fiscal Year 2021-2022 Budget

**Completed** Nov 1 2021

**Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**Instructions - SUNY authorized charter schools** should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [BAPCSA 2021-2022 DOE Budget Template 6-24-21 \(1\)](#)

**Filename:** BAPCSA 2021 2022 DOE Budget Templa KrhTIK5.xlsx **Size:** 37.8 kB

## Entry 6 - Board of Trustees Disclosure of Financial Interest Form

**Completed** Dec 16 2021

### **Required of ALL Charter Schools by August 2**

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be

accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

## [BAPCS BOT files 2](#)

**Filename:** BAPCS BOT files 2.pdf **Size:** 515.8 kB

## [BOT Disclosures on Behalf of Trustees](#)

**Filename:** BOT Disclosures on Behalf of Trustees.pdf **Size:** 251.5 kB

## **Entry 7 BOT Membership Table**

**Completed** Nov 1 2021

## **Instructions**

### Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## **Entry 7 BOT Table**

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

**1. 2020-2021 Board Member Information (Enter info for each BOT member)**

|   | Trustee Name    | Trustee Email Address | Position on the Board | Committee Affiliations | Voting Member Per By-Laws (Y/N) | Number of Terms Served | Start Date of Current Term (MM/DD/YYYY) | End Date of Current Term (MM/DD/YYYY) | Board Meetings Attended During 2020-2021 |
|---|-----------------|-----------------------|-----------------------|------------------------|---------------------------------|------------------------|---|---------------------------------------|--|
| 1 | Michael Carrion | [REDACTED]            | Chair                 | Executive              | Yes                             | 4                      | 7/15/2020                               | 7/15/2023                             | 11                                       |
| 2 | Kevin Kearns    | [REDACTED]            | Treasurer             | Executive              | Yes                             | 3                      | 7/15/2019                               | 7/15/2022                             | 12                                       |
| 3 | Agatha Akyere   | [REDACTED]            | Vice Chair            | Executive              | Yes                             | 4                      | 7/15/2020                               | 7/15/2023                             | 8  |
| 4 | Milca Meyer     | [REDACTED]            | Secretary             | Executive              | Yes                             | 3                      | 7/15/2019                               | 7/15/2022                             | 8  |
| 5 | Dennis Sze      | [REDACTED]            | Trustee/Member        | Executive              | Yes                             | 2                      | 7/15/2019                               | 7/15/2022                             | 8  |
| 6 | Carlibi Rojas   | [REDACTED]            | Trustee/Member        | Academic               | Yes                             | 2                      | 7/15/2019                               | 7/15/2022                             | 12                                       |
| 7 |                 |                       |                       |                        |                                 |                        |   |                                       |  |
| 8 |                 |                       |                       |                        |                                 |                        |   |                                       |  |
| 9 |                 |                       |                       |                        |                                 |                        |   |                                       |  |

**1a. Are there more than 9 members of the Board of Trustees?**

No

**2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES**

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

|  |   |
|--|---|
| a. Total Number of BOT Members on June 30, 2021                    | 6 |
| b.Total Number of Members Added During 2020-2021                   | 0 |
| c. Total Number of Members who Departed during 2020-2021           | 0 |
| d.Total Number of members, as set in Bylaws, Resolution or Minutes | 6 |

**3. Number of Board meetings held during 2020-2021**

12

**4. Number of Board meetings scheduled for 2021-2022**

12

Thank you.

**Entry 8 Board Meeting Minutes**

Completed Nov 1 2021

**Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY**

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

**[BRONX PROMISE 2020-21 MINUTES](#)**

**Filename:** BRONX PROMISE 2020 21 MINUTES.pdf **Size:** 2.0 MB

**Entry 9 Enrollment & Retention**

**Completed** Nov 1 2021

**[Instructions for submitting Enrollment and Retention Efforts](#)**

**ALL charter schools must complete this section.** Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

**Entry 9 Enrollment and Retention of Special Populations**

**[Instructions for Reporting Enrollment and Retention Strategies](#)**

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

**Recruitment/Attraction Efforts Toward Meeting Targets**

|  | Describe Recruitment Efforts in 2020-2021 | Describe Recruitment Plans in 2021-2022                       |
|--|---|---|
|  |   | Our enrollment of ED students was within one percentage point |

|                                   |   |   |
|-----------------------------------|---|---|
| <p>Economically Disadvantaged</p> | <p>The school’s meal program is presented during all initial application interactions, especially during the yearly new Kindergarten Orientation Themed Event.</p> <p>Consistent support is offered to assist families in completing all necessary paperwork to ensure that all eligible students participate in the program. The Parent Coordinator will reach out to new avenues throughout the neighborhood and in the local district to help support the school’s enrollment efforts.</p> | <p>of our district in 2020-21 (using preliminary district data as of July 2021). We will continue to present the school's meal program during all initial application interactions, especially during the yearly Kindergarten Orientation as well as the Meet the Teacher Night, held in early September. Our Parent Coordinator has been a part of the BAOP family for the past 7 years, providing a consistent bridge for all families, both new to the school as well as those who are enrolling their child for the first time. This supportive connection between home and school offers families an open "ear" for all concerns, as well as provides the opportunity for parents to share their appreciation of our school with other families in the community. In addition, we will continue to provide numerous informational events, usually organized by our school counselors to support our families with various home issues that may arise--especially this year, during the remote learning plan.</p> |
|                                   | <p>We began to provide additional support for our ELL parents in order to acquire the English Language and build connections between home and school. However, due to the COVID-19 pandemic, our efforts were put on hold due to the regulations regarding social distancing and school closures. It is our hope that this year, we will organize the parent ELL program once</p>   | <p>In comparison, our ELL population is currently lower than the district's average population. We will continue implementing</p>   |



|                                   |   |  |
|-----------------------------------|---|--|
| <p>English Language Learners</p>  | <p>again in the hope that this initiative will extend out into the community and build our ELL population. In addition, BAOP continues to provide a lottery weight (It was started during the 2018-2019 lottery) for any ELL student(s) that apply for the yearly lottery. It is our hope that as we continue to provide for this interaction, we will enroll additional ELL students.</p>  | <p>the strategies described to the left. In addition, in 2021 we revised our lottery policy to increase the weight for ELLs from 2 to 10.</p>  |
| <p>Students with Disabilities</p> | <p>This year, we continued with our efforts to build our population of Students with Disabilities. We continued to employ our Special Education Coordinator to meet with families to help support our program while empowering our parents to speak on behalf of their children and our school. In addition, we will continue to work with our CSE to ensure compliance for all our students who are still waiting for initial evaluations.</p> | <p>We are within four percentage points of the district for our SWD enrollment. As in our ELL enrollment, BAOP introduced a lottery weight for SWD starting in the 2018-19 lottery. In 2021 we revised our lottery policy to increase the weight for SWD from 2 to 10. In addition, the school advertisement mentions special needs and provides support for all students and families throughout the school year. For example, the school employs a Special Education Coordinator that meets with all new kindergarten families to help support all student needs. The school website will include the various needs and classroom arrangements offered by the school for students with disabilities. Once again, we will continue to work with our CSE to ensure compliance for all our students who continue to wait for initial evaluations. Furthermore, the school will begin to look into other SWD "classroom settings" in order to increase SWD enrollment numbers.</p> |

## Retention Efforts Toward Meeting Targets

|                            | Describe Retention Efforts in 2020-2021  | Describe Retention Plans in 2021-2022  |
|----------------------------|--|--|
| Economically Disadvantaged | <p>The school's meal program is presented at the school's Open House each year, held in September. School brochures, mailings and applications mention that the school participates in the free/reduced lunch program. The school's website mentions the free/reduced lunch program and provides information for families. During the Open House, school staff members trained in the process are available, both in Spanish and English to provide families with additional individualized information.</p> | <p>We will continue to reach out to all our families to meet their needs--helping to address the whole child. Once again, all our school brochures, mailings and applications mention the various programs such as the free/reduced lunch program. During the Meet the Teacher Night, school staff members are trained to support the process. In addition, all correspondence is provided to families in both Spanish and English.</p>  |
| English Language Learners  | <p>This year, we continued to provide services that create a unified bond between home and school, even when English is not their native language. We will initiate additional internet communication services, such as DoJo to help support the link between home and school.</p>   | <p>We will continue to provide services that create a unified bond between home and school, even when English is not their native language. In addition, the school will provide additional resources to support the link between home and school--especially when it comes to the technology piece that seems to break down when language is a barrier. Parent workshops will be held, both in English and Spanish, to support our remote learning plan--helping to build the bridge between home and school support of the academic content.</p> |
|                            | The Special Education  |  |

Students with Disabilities

Coordinator is available during all school events, such as Parent-Teacher Conferences and Open House. Two Guidance Counselors are employed (one for Elementary and one for Middle School) to assist with students and families. The school has increased the number of Integrated Co-Teaching classrooms to continue to address academic needs and support their emotional development. Planned presentations are held throughout the school year to help provide parental support for families. We continued to follow-through on our previous strategies to retain our SWD population. In addition, we continued to cultivate our Special Education Parent Support group to address the various needs of our families and students in an effort to create parent and student leaders among the group.

As in previous years, our Special Education Coordinator will continue to be available during all school events, such as Meet the Teacher, Parent-Teacher Conferences and Parent Association meetings. The school continues to build the Special Education program by adding to the number of Integrated Co-Teaching classrooms in order to address the academic needs of all students enrolled at BAOP. The school will continue to cultivate the Special Education Parent support group as well as begin to look at additional "classroom settings" in order to maintain the current SWD enrollment.

## **Entry 10 - Teacher and Administrator Attrition**

Completed Nov 1 2021

### **Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation**

## **A. TEACH System - Employee Clearance**

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

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## **B. Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

---

### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 11 Percent of Uncertified Teachers**

**Completed** Nov 1 2021

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## **Entry 11 Uncertified Teachers**

**School Name:**

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### **CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

|  | FTE Count |
|--|-----------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021) | 4         |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)  |           |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)  |           |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)         |           |
| Total Category A: 5 or 30% whichever is less   | 4.0       |

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

|  | FTE Count |
|--|-----------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021) |           |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)  |           |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)  |           |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)         |           |
| <b>Total Category B: not to exceed 5</b>   | <b>0</b>  |

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

|  | FTE Count |
|--|-----------|
| i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021) |           |
| ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)  |           |
| iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)  |           |
| iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)         |           |
| Total Category C: not to exceed 5  | 0         |

**CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS**

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

|                  | FTE Count |
|------------------|-----------|
| Total Category D | 5         |

**CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS**

|                  | FTE Count |
|------------------|-----------|
| Total Category E | 48        |



## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

|                  | FTE Count |
|------------------|-----------|
| Total Category F | 57        |



Thank you.

## Entry 12 Organization Chart

Completed Nov 1 2021

### [Instructions](#)

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

### **BAOP Organizational Chart 2021 2022**

**Filename:** BAOP Organizational Chart 2021 2022.pdf **Size:** 74.9 kB

## Entry 13 School Calendar

Completed Nov 1 2021

### [Instructions for submitting School Calendar](#)

### **Required of ALL Charter Schools**

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2<sup>nd</sup> submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## [Bronx Academy of Promise School Calendar 2021-2022](#)

Filename: Bronx Academy of Promise School Cal RrNTH4e.pdf Size: 118.4 kB

### Entry 14 Links to Critical Documents on School Website

Completed Nov 1 2021

#### Instructions

#### Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

### Form for Entry 14 Links to Critical Documents on School Website

School Name: **Bronx Academy of Promise CS**

#### Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

|  | Link to Documents   |
|--|---|
| 1. Most Recent Annual Report (i.e., 2019-20)   | <a href="https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&amp;type=d&amp;pREC_ID=848006">https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&amp;type=d&amp;pREC_ID=848006</a> |
| 2. Most recent board meeting notice, documents to be discussed at the meeting (if any) | <a href="https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375885&amp;type=d&amp;pREC_ID=847984">https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375885&amp;type=d&amp;pREC_ID=847984</a> |
|  | <a href="https://www.bronxacademyofpromise.com/apps/pa">https://www.bronxacademyofpromise.com/apps/pa</a>   |

|  |  |
|--|--|
| 2a. Webcast of Board Meetings (per Governor's Executive Order)   | <a href="https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375885&amp;type=d&amp;pREC_ID=847984">ges/index.jsp?<br/>uREC_ID=375885&amp;type=d&amp;pREC_ID=847984</a>  |
| 3. Link to NYS School Report Card  | <a href="https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&amp;type=d&amp;pREC_ID=848006">https://www.bronxacademyofpromise.com/apps/pages/index.jsp?<br/>uREC_ID=375894&amp;type=d&amp;pREC_ID=848006</a>     |
| 4. Lottery Notice announcing date of lottery   | <a href="https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=1105096&amp;type=d&amp;pREC_ID=848010">https://www.bronxacademyofpromise.com/apps/pages/index.jsp?<br/>uREC_ID=1105096&amp;type=d&amp;pREC_ID=848010</a>   |
| 5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY); | <a href="https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&amp;type=d&amp;pREC_ID=848006">https://www.bronxacademyofpromise.com/apps/pages/index.jsp?<br/>uREC_ID=375894&amp;type=d&amp;pREC_ID=848006</a>     |
| 6. District-wide Safety Plan   | <a href="https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&amp;type=d&amp;pREC_ID=848006">https://www.bronxacademyofpromise.com/apps/pages/index.jsp?<br/>uREC_ID=375894&amp;type=d&amp;pREC_ID=848006</a>     |
| 6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)            | <a href="https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=1105096&amp;type=d&amp;pREC_ID=1390783">https://www.bronxacademyofpromise.com/apps/pages/index.jsp?<br/>uREC_ID=1105096&amp;type=d&amp;pREC_ID=1390783</a> |
| 7. Authorizer-Approved FOIL Policy   | <a href="https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&amp;type=d&amp;pREC_ID=848006">https://www.bronxacademyofpromise.com/apps/pages/index.jsp?<br/>uREC_ID=375894&amp;type=d&amp;pREC_ID=848006</a>     |
| 8. Subject matter list of FOIL records   | <a href="https://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&amp;type=d&amp;pREC_ID=848006">https://www.bronxacademyofpromise.com/apps/pages/index.jsp?<br/>uREC_ID=375894&amp;type=d&amp;pREC_ID=848006</a>     |

**Thank you.**



**BRONX ACADEMY OF PROMISE CHARTER SCHOOL**

**BRONX, NEW YORK**

**SCHEDULES REQUIRED BY**  
**GOVERNMENT AUDITING STANDARDS AND**  
**THE UNIFORM GUIDANCE**

**AND**

**INDEPENDENT AUDITOR'S REPORTS**

**JUNE 30, 2021**

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees  
Bronx Academy of Promise Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Bronx Academy of Promise Charter School which comprise the statement of financial position as of June 30, 2021 and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 27, 2021.

**Internal Control over Financial Reporting**

Management of Bronx Academy of Promise Charter School is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit of the financial statements, we considered Bronx Academy of Promise Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Bronx Academy of Promise Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Bronx Academy of Promise Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's combined financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Bronx Academy of Promise Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Mengel, Metzger, Barz & Co. LLP*

Rochester, New York  
October 27, 2021

INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM;  
REPORT ON INTERNAL CONTROL OVER COMPLIANCE;  
AND REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
IN ACCORDANCE WITH THE UNIFORM GUIDANCE

Board of Trustees  
Bronx Academy of Promise Charter School

**Report on Compliance for Each Major Federal Program**

We have audited Bronx Academy of Promise Charter School’s compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Compliance Supplement* that could have a direct and material effect on Bronx Academy of Promise Charter School’s major federal program for the year ended June 30, 2021. Bronx Academy of Promise Charter School’s major federal program is identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

**Management’s Responsibility**

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

**Auditor’s Responsibility**

Our responsibility is to express an opinion on compliance for each of Bronx Academy of Promise Charter School’s major federal programs based on our audit of the types of compliance requirements referred to above.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Bronx Academy of Promise Charter School’s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.



We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination on Bronx Academy of Promise Charter School's compliance.

### **Opinion on Each Major Program**

In our opinion, Bronx Academy of Promise Charter School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2021.

### **Report on Internal Control over Compliance**

Management of Bronx Academy of Promise Charter School is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit, we considered Bronx Academy of Promise Charter School's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program as a basis for designing auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Bronx Academy of Promise Charter School's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing on internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

**Report on Schedule of Expenditures of Federal Awards in Accordance with the Uniform Guidance**

We have audited the financial statements of Bronx Academy of Promise Charter School as of and for the year ended June 30, 2021, and have issued our report thereon dated October 27, 2021, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

*Mengel, Metzger, Baw & Co. LLP*

Rochester, New York  
October 27, 2021

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED JUNE 30, 2021

|   | Federal<br>AL<br>Number | Pass-through<br>Grantor's<br>Number | Total<br>Federal<br>Expenditures |
|---|-------------------------|-------------------------------------|----------------------------------|
| U.S. Department of Education:                                 |                         |                                     |                                  |
| <u>Passed through NYS Department of Education</u>             |                         |                                     |                                  |
| Title I - Grants to Local Educational Agencies                | 84.010                  | 0021                                | \$ 436,722                       |
| Title IIA - Improving Teacher Quality                         | 84.367                  | 0147                                | 57,683                           |
| Title IV - Student Support and Academic Enrichment Program    | 84.424                  | 0204                                | 30,046                           |
| Elementary and Secondary School Emergency Relief (ESSER) Fund | 84.425D                 | 5890                                | 217,244                          |
| COVID-19 Charter Schools Program                              | 84.282                  |                                     | <u>49,950</u>                    |
| TOTAL DEPARTMENT OF EDUCATION                                 |                         |                                     | 791,645                          |
| U.S. Department of Agriculture:                               |                         |                                     |                                  |
| <u>Passed through NYS Department of Education</u>             |                         |                                     |                                  |
| <i>Child nutrition cluster</i>                                |                         |                                     |                                  |
| Summer Food Service Program                                   | 10.559                  | 1000001406                          | 308,262                          |
| Fresh Fruit and Vegetable                                     | 10.582                  | 1000001406                          | <u>25,935</u>                    |
| TOTAL DEPARTMENT OF AGRICULTURE                               |                         |                                     | <u>334,197</u>                   |
| TOTAL ALL PROGRAMS  |                         |                                     | <u>\$ 1,125,842</u>              |

NOTE A: BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Bronx Academy of Promise Charter School and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following, as applicable, the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Bronx Academy of Promise Charter School has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED JUNE 30, 2021

SUMMARY OF AUDITOR'S RESULTS

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Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weakness (es) identified? \_\_\_\_\_ yes   x   no
- Significant deficiency(ies) identified that are not considered to be material weaknesses? \_\_\_\_\_ yes   x   none reported

Noncompliance material to financial statements noted? \_\_\_\_\_ yes   x   no

Federal Awards

Internal control over major programs:

- Material weakness (es) identified? \_\_\_\_\_ yes   x   no
- Significant deficiency(ies) identified that are not considered to be material weaknesses? \_\_\_\_\_ yes   x   none reported

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with section 2 CFR 200.516(a)? \_\_\_\_\_ yes   x   no

Identification of major program:

|                   |  |
|-------------------|--|
| <i>AL Number:</i> | <i>Name of Federal Program or Cluster:</i>     |
| 84.010            | Title I - Grants to Local Educational Agencies |

Dollar threshold used to distinguish between type A and type B programs:   \$750,000  

Auditee qualified as low-risk auditee?   x   yes \_\_\_\_\_ no

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

SCHEDULE OF FINDINGS AND QUESTIONED COSTS, Cont'd

YEAR ENDED JUNE 30, 2021

FINDING – FINANCIAL STATEMENT AUDIT

None.

FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARDS PROGRAM

None.

SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS

None.

**BRONX ACADEMY OF PROMISE CHARTER SCHOOL**

**REPORT TO THE FINANCE COMMITTEE**

**JUNE 30, 2021**

October 27, 2021

Finance Committee  
Bronx Academy of Promise Charter School

We have audited the financial statements of Bronx Academy of Promise Charter School as of and for the year then ended June 30, 2021, and have issued our report thereon dated October 27, 2021. Professional standards require that we advise you of the following matters relating to our audit.

**Our Responsibility in Relation to the Financial Statement Audit**

As communicated in our engagement letter dated May 1, 2021, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of Bronx Academy of Promise Charter School solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

## **Planned Scope and Timing of the Audit**

We conducted our audit consistent with the planned scope and timing we previously communicated to management.

## **Compliance with All Ethics Requirements Regarding Independence**

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence. Safeguards in place to eliminate or reduce threats to independence to an acceptable level include a skilled, knowledgeable and experienced Business Manager and outsourced finance team who review draft financial statements prior to issuance and accept responsibility for them.

## **Qualitative Aspects of the Entity's Significant Accounting Practices**

### *Significant Accounting Policies*

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Bronx Academy of Promise Charter School is included in Note A to the financial statements. As disclosed in Note A to the financial statements, during the year, the Organization adopted new guidance for revenue recognition (ASC 606) which is further described in Note A to the financial statements. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

### *Significant Accounting Estimates*

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are the allocations of costs for the statement of functional expenses and the collectability of grants receivable. We evaluated the key factors and assumptions used to develop the estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole.

### *Financial Statement Disclosures*

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting Bronx Academy of Promise Charter School's financial statements relate to revenue and support recognition, which is referred to in the notes of the financial statements.



### **Significant Difficulties Encountered during the Audit**

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

### **Uncorrected and Corrected Misstatements**

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. The attached schedule summarizes uncorrected financial statement misstatements whose effects in the current and prior periods, as determined by management, are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. We did not identify any material corrected misstatements during the audit.

### **Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to Bronx Academy of Promise Charter School's financial statements or the auditor's report. We are pleased to report no such disagreements arose during the course of the audit.

### **Representations Requested from Management**

We have requested certain written representations from management, which are included in the management representation letter.

### **Management's Consultations with Other Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

### **Other Significant Matters, Findings or Issues**

In the normal course of our professional association with Bronx Academy of Promise Charter School, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the entity, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Bronx Academy of Promise Charter School's auditors.

**Internal Control Matters**

We did not identify any deficiencies in internal control that we considered to be material weaknesses.

\* \* \* \* \*

Should you desire further information concerning these matters, Michelle Cain or Caitlin Langmead will be happy to meet with you at your convenience.

This report is intended solely for the information and use of the Board of Trustees, Finance Committee and management of Bronx Academy of Promise Charter School and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,



MENGEL, METZGER, BARR & CO. LLP

**Disclosure of Financial Interest  
by a Current or Proposed Board of Trustees Member**

**Name:**

Sixto M Carrion

---

**Name of Charter School Education Corporation (the Charter School Name,  
if the charter school is the only school operated by the education corporation):**

Bronx. Academy of Promise

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Board Chair / founder

2. Are you an employee of any school operated by the education corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes  No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes  No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes  No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of financial interest/transaction                                 | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| None    | <i>Please write "None" if applicable. Do not leave this space blank.</i> |  |  |

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”

| Organization conducting business with the school(s)                      | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|--|------------------------------|---|---|---|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> |                              |   |   |   |
| None   |                              |   |   |   |

**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

*-last revised 04/2021*

**Signature:**   
Sixto M Carrion (Jul 26, 2021 12:43 EDT)

**Email:** Revmichaelcarrion@gmail.com







# NYSED 202021 BOT Financial Disclosure Form

Final Audit Report

2021-07-26

|                 |  |
|-----------------|--|
| Created:        | 2021-07-26                                   |
| By:             | Jen Pasek (jen@pasekconsulting.com)          |
| Status:         | Signed                                       |
| Transaction ID: | CBJCHBCAABAAQdWnnQe-dz7C3D0Fn03QCJLpCDvN_Msg |

## "NYSED 202021 BOT Financial Disclosure Form" History

-  Web Form created by Jen Pasek (jen@pasekconsulting.com)  
2021-06-15 - 7:04:17 PM GMT
-  Web Form filled in by Sixto M Carrion (Revmichaelcarrion@gmail.com)  
2021-07-26 - 4:43:14 PM GMT- IP address: 68,174,32,95
-  Document emailed to Sixto M Carrion (Revmichaelcarrion@gmail.com) for signature  
2021-07-26 - 4:43:16 PM GMT
-  Email viewed by Sixto M Carrion (Revmichaelcarrion@gmail.com)  
2021-07-26 - 4:43:37 PM GMT- IP address: 68,174,32,95
-  E-signature verified by Sixto M Carrion (Revmichaelcarrion@gmail.com)  
2021-07-26 - 4:43:40 PM GMT- IP address: 68,174,32,95
-  Agreement completed.  
2021-07-26 - 4:43:40 PM GMT

**Disclosure of Financial Interest  
by a Current or Proposed Board of Trustees Member**

**Name:**

CARLIBI ROJAS

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**Name of Charter School Education Corporation (the Charter School Name,  
if the charter school is the only school operated by the education corporation):**

Bronx Academy of Promise Charter

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Parent at Large

2. Are you an employee of any school operated by the education corporation?

Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

Yes  No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school?

Yes  No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school?

Yes  No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s)  | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|--|--|--|--|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> |  |  |  |
| None   |  |  |  |

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “**None**.”



| Organization conducting business with the school(s)                      | Nature of business conducted | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|--|------------------------------|---|---|---|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> |                              |   |   |   |
| None   |                              |   |   |   |

**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

-last revised 04/2021

**Signature:**   
Carliri Rojas (Jun 17, 2021 14:16 EDT)

**Email:** carlir1078@hotmail.com







# NYSED 202021 BOT Financial Disclosure Form

Final Audit Report

2021-06-17

|                 |  |
|-----------------|--|
| Created:        | 2021-06-17                                   |
| By:             | Jen Pasek (jen@pasekconsulting.com)          |
| Status:         | Signed                                       |
| Transaction ID: | CBJCHBCAABAAQFTmLXAtoSLekBVOZSrF77QzNdD6pqUw |

## "NYSED 202021 BOT Financial Disclosure Form" History

-  Web Form created by Jen Pasek (jen@pasekconsulting.com)  
2021-06-15 - 7:04:17 PM GMT
-  Web Form filled in by Carlibi Rojas (carlir1078@hotmail.com)  
2021-06-17 - 6:16:46 PM GMT- IP address: 156,145,1,49
-  Document emailed to Carlibi Rojas (carlir1078@hotmail.com) for signature  
2021-06-17 - 6:16:48 PM GMT
-  Email viewed by Carlibi Rojas (carlir1078@hotmail.com)  
2021-06-17 - 6:16:58 PM GMT- IP address: 156,145,1,49
-  E-signature verified by Carlibi Rojas (carlir1078@hotmail.com)  
2021-06-17 - 6:17:05 PM GMT- IP address: 156,145,1,49
-  Agreement completed.  
2021-06-17 - 6:17:05 PM GMT

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

AGATHA AKYERE

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Bronx Academy of Promise Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

Parent at Large, Vice Chair

2. Are you an employee of any school operated by the education corporation?  
     Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive

management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s)  | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|--|--|--|--|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> |  |  |  |
| NONE   |  |  |  |

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Dennis Yan Chi Sze

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Bronx Academy of Promise Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**Trustee**

2. Are you an employee of any school operated by the education corporation?  
     Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive

management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s)  | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|--|--|--|--|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> |  |  |  |
| NONE   |  |  |  |

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in

the organization, and the relationship between such organization and the school(s). If there was no financial interest, write “None.”

| <b>Organization conducting business with the school(s)</b> | <b>Nature of business conducted</b> | <b>Approximate value of the business conducted</b> | <b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b> | <b>Steps taken to avoid conflict of interest</b> |
|--|-------------------------------------|--|--|--|
| <b>NONE</b>  |                                     |  |  |  |

*Please write "None" if applicable. Do not leave this space blank.*

Completed on Behalf of the Trustee  
Signature

Aug 1, 2021  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

*last revised 04/2021*



**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

Kevin Kearns

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Bronx Academy of Promise Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

**TREASURER**

2. Are you an employee of any school operated by the education corporation?  
     Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?  
No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive

management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s)  | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|--|--|--|--|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> |  |  |  |
| NONE   |  |  |  |

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in

the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None.**"

| <b>Organization conducting business with the school(s)</b>               | <b>Nature of business conducted</b> | <b>Approximate value of the business conducted</b> | <b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b> | <b>Steps taken to avoid conflict of interest</b> |
|--|-------------------------------------|--|--|--|
| <i>Please write "None" if applicable. Do not leave this space blank.</i> |                                     |  |  |  |
| <b>NONE</b>  |                                     |  |  |  |

Completed on Behalf of the Trustee Aug 1, 2021  
 \_\_\_\_\_  
 Signature Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

**Disclosure of Financial Interest by a Current or Proposed Board of Trustees Member**

**Name:**

MILCA MEYER

**Name of Charter School Education Corporation (the Charter School Name, if the charter school is the only school operated by the education corporation):**

Bronx Academy of Promise Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g. president, treasurer, parent representative).

SECRETARY

2. Are you an employee of any school operated by the education corporation?  
     Yes   X   No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Are you related, by blood or marriage, to any person employed by the school?

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

4. Are you related, by blood, marriage, or legal adoption/guardianship, to any student currently enrolled in the school? No

If **Yes**, please describe the nature of your relationship and how this person could benefit from your participation.

5. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of this school? No

If Yes, please describe the nature of your relationship and how this person could benefit from your participation.

6. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six-month period prior to such service. If there has been no such interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-3 above, you need not disclose again your employment status, salary, etc.

| Date(s) | Nature of financial interest/transaction | Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion) | Name of person holding interest or engaging in transaction and relationship to you |
|---------|--|--|--|
| NONE    |  |  |  |

*Please write "None" if applicable. Do not leave this space blank.*

8. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write "**None**."

| Organization conducting business with the school(s) | Nature of business conducted   | Approximate value of the business conducted | Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest | Steps taken to avoid conflict of interest |
|---|--|---|---|---|
| <b>NONE</b>   | <i>Please write "None" if applicable. Do not leave this space blank.</i> |   |   |   |

\_\_\_\_\_  
 Signature Aug 1, 2021  
Date

*Please note that this document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

*last revised 04/2021*

**BRONX ACADEMY OF PROMISE**  
**MINUTES OF THE MEETING OF THE BOARD HELD**  
**July 14, 2020**

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**Location:** Online via Zoom.com

**Present:** Kevin Kearns, Carlibi Rojas, Milca Meyer, Agatha Akyere, Carlibi Rojas, Rev. Michael Carrion, and Dennis Sze

**Excused:** None

Kevin Kearns called the meeting into session at 6:10pm

**I. The minutes** of the Board meeting held on June 9th meeting were adopted by the board.

**II. Opening Remarks.**

- Congratulations on approval of expansion by Board of Regents

**III. Principal Coach Schiraldi presented the School Leader's Report:**

**Enrollment - No Change from June 2020 meeting**

Current Enrollment—600 Total Students

Special Education – 102 students – 17%

ELL – 73 students –12%

Free & Reduced Lunch – 580 students – 96%

**Attendance Rate**

Attendance rate for Remote Instruction the month of April as per the daily attendance submitted to secretaries – 95.8%

Summer School started will go from 7/6/20 - 7/30/20 - small remote instruction for reading and math

July 24th - last day of school - School arranged in alpha order to pick up belongings - Outdoor distribution

**Staff Updates**

- Hired – 4 Special Ed
- Outstanding hires - include the following teachers: Music, Technology and an AIS 3rd - 6th grades
  - Interviews are being held via zoom, including demo presentation
- Released - 2 Special Ed Teacher
- Request made to hire a school psychologist (part time); Principal Schiraldi will pursue this for the Fall. Given the impacts of the COVID-19 pandemic impact to the community



in various ways. A school psychologist is needed to address the emotional needs of the students.

- Meeting with New York State Charter Schools to review the guidelines for a varied approach for returning back to school.
- Security measures are in progress to accommodate the COVID -19 pandemic requirements
- Need to plan for an A/B schedule

### **Operations**

- None

### **IV. Executive Directors Report**

- None

### **V. Business Office Report**

- Kevin indicated that he would like to review the financials for the new schools opening with Candace.

### **VI. Unfinished Business**

- None at this time.

### **VII. Public Expressions**

- No expressions delivered

Meeting was adjourned at 6:45 pm

**BRONX ACADEMY OF PROMISE**  
MINUTES OF THE MEETING OF THE BOARD HELD  
**August 11, 2020**

---

**Location:** Online via Zoom.com

**Present:** Kevin Kearns, Carlibi Rojas, Milca Meyer, Agatha Akyere, Carlibi Rojas, Rev. Michael Carrion, and Dennis Sze

**Excused:** None

Rev. Michael Carrion called the meeting into session at 6:10pm

**I. The minutes** of the Board meeting held at the July meeting were adopted by the board.

**II. Opening Remarks.**

Rev Carrion opened up the meeting

**III. Principal Coach Schiraldi presented the School Leader's Report:**

87.7% attendance rate

- Parent and school Handbooks have been updated
- Reopening plan have been developed in preparation for complete remote instruction
  - Posted on July 31, 2020 & Hybrid plan was also developed. Staff was notified
  - Parent and staff information sessions have been scheduled as per NYS mandate
- Professional development are scheduled for August to ensure preparedness for remote instruction

**Staff Updates**

- Hired – 2 Teachers
  - ELA 3rd - 6th grade
  - Technology teacher has been agreed upon
    - one key area of focused for this role is Tech support for parents

**Operations**

- The board unanimously voted Rev. Carrion and Agatha Akyere to another 3 year term in their current position

**IV. Executive Directors Report**

- None

**V. Business Office Report**

- Based on increased pupil numbers (special ed) the board request an updated finance budget projection
- Candace indicated she will need to get the estimated cost of the expansion project so she can better project the budget

**VI. Unfinished Business**

- **Expansion Project**

- Update on the expansion plan by Jeff Simon and Z. Sanchez(registered architect)
- **Key Highlights**
  - **Current Layout changes**
    - L Shaped Building unifying the extension to create one building
    - One campus design - entrance is left intact (inwood avenue)
    - Larger Nursing stations
    - Parent sitting and meeting space included
    - Kitchen will remain in the same location ( can be expanded)
      - an additional cafe will be added
      - more capacity of usage at one time
    - Teachers lounge intact but, adding 2 more teachers lounge
    - 5 classrooms per grade
    - 1st food - 3rd grade wing - sharing a corridor with the ELA rooms
    - New wall (for ease of flow) to guide all to the new extension area
  - 2nd floor
    - Front - Open shared common area for the kindergarten zone (5 rooms with windows in all rooms)
    - added additional bathrooms
    - Special Ed requirement ( 5 rooms) including ELA and Math rooms
    - First grade (5 rooms)
    - 2nd grade (5 rooms)
    - Added a staff meeting room/lounge and printer kiosk on the second floor
    - Stair access to the cafe for Kindergarten snacks/meals facilitation
- **NEW Extension**
  - First floor
    - An Assembly space (auditorium) - 251 seats (20 inch per seat) is a requirement for the BAOP & 2nd floor corridor. 26 tables (8-10 ppl per table)
      - Concern from the board that this is not enough space for holding events

- Leveling 2 building are essential - Made new building ADA compliant and minimizes additional construction needed by leveling the building align with old building
- 2 Exits outside of the new building
- 2nd floor
  - 4th grade - 5 classrooms per grade
  - Assistant Principal office will be on the 2nd floor
  - Elevator provided in new building
  - Panic/Warning hardware alarm will be in the 2 staircases leading to the street exits
  - Cameras will be added to the stairways for security purposes
- 3rd floor - 5th grade(5 rooms)
- 4th floor - 6th grade (5 rooms)
- 5th floor - 7th grade (5 rooms)
- 6th floor - 8th grade (5 rooms)
- 7th floor - Gym - Junior basketball size
  - Gymnasium will be on the 7th floor
  - very limited spectator space for sporting events
- Adult toilet on each floor next to elevator

### **Roof in old building**

- Need to incorporate solution to the roof of the old building as it is in need for repairs for many years
- Z Sanchez recommends a Professional Engineer to analyze the current state of the room
  - The roof can possibly be used as a play area
- Additional Janitor space was added near the rear doors
- Every floor will have a janitor's closet (required by law)

### **Next Steps**

- Denise and Catherine to finalize any plan requirement changes (Tuesday, August 18, 2020) - Board to submit comments/inputs prior to Tuesday for review
- Z Sanchez and Jeff Simon to provide Kui with the testfit do we can get from him the sq foot cost

## **VII. Public Expressions**

- No expressions delivered

Meeting was adjourned at 7:45 pm

**BRONX ACADEMY OF PROMISE**  
MINUTES OF THE MEETING OF THE BOARD HELD  
**September 22, 2020**

---

**Location:** Online via Zoom.com

**Present:** Kevin Kearns, Milca Meyer, Agatha Akyere, Carlibi Rojas, and Dennis Sze

**Excused:** Carlibi Rojas, and Rev. Michael Carrion

Kevin Kearns called the meeting into session at 6:10pm

**I. The minutes** of the Board meeting held at the August meeting were adopted by the board.

**II. Opening Remarks.**

Kevin Kearns opened up the meeting

**III. Principal Coach Schiraldi presented the School Leader's Report:**

96.6% attendance rate

**September Highlights**

- Ongoing beginning September 10th – (7:30a.m. – 1:30p.m.) Grab & Go Meal Distribution (150-200 meals are being distributed daily)
  - 1386 pickups breakfast & lunch
- Devices - 206 devices have been distributed, 2 Wifi boxes, additional families on the waitlist will continue to be distributed devices as they come in.
- Ann Taylor donated 275 book bags filled with school supplies
- Meet the Teacher night (334 parents attended)
  - Parents indicated that they have been actively engaging with the teachers in the Zoom remote sessions
- Remote Instruction has been going very well. The teachers have been able to provide the right balance of instruction, student breakout sessions, student breaks, student individual work assignments, and continued engaged with supporting the students while doing their class assignments

**Staff Updates**

- Released— 6<sup>th</sup> grade Teacher, Hired— 6<sup>th</sup> grade general education teacher (Michelle Gomez)  
Open Positions
- ○ 4<sup>th</sup> grade special education teacher leave replacement
- ○ School psychologist

**Operations**

- 2 Custodians are going in daily
- Ms. Rivera is in the building daily and managing entry to the building and all food and supply distributions to the BAOP families

**IV. Executive Directors Report**

- None

**V. Business Office Report**

- Awaiting for Kiu's response on proposal

**VI. Unfinished Business**

**VII. Public Expressions**

- No expressions delivered

Meeting was adjourned at 6:42 pm

**BRONX ACADEMY OF PROMISE**  
**MINUTES OF THE MEETING OF THE BOARD HELD**  
**October 13, 2020**

---

**Location:** Online via Zoom.com

**Present:** Kevin Kearns, Agatha Akyere, Carlibi Rojas, Rev. Michael Carrion and Dennis Sze

**Excused:** Milca Meyer

Rev. Michael Carrion called the meeting into session at 6:20 pm

**I. The minutes** of the Board meeting held at the August meeting were adopted by the board with a change to typographical error on the section of the opening remarks.

**II. Opening Remarks.**

Rev. Michael Carrion opened up the meeting.

**III. Principal Coach Schiraldi presented the School Leader's Report:**

589 Students enrolled

97.9% attendance rate

98.4% Special Education

**September Highlights**

- Ongoing beginning September 10th – (7:30a.m. – 1:30p.m.) Grab & Go Meal Distribution (150-200 meals are being distributed daily). Average of 186 meals per day are being distributed.
  - 186 pickups breakfast & lunch
- Devices - 206 devices have been distributed, 2 Wi-fi boxes, additional families on the waitlist will continue to be distributed devices as they come in. 100 more laptops have been ordered and waiting to come in. WE have 20 damaged, 8 with broken screen (repaired already) and 12 more with broken keyboards (in repair process).
- Mrs. Schiraldi requested to be completely remote until 12/2020.
- Remote Instruction has been going very well. The teachers have been able to provide the right balance of instruction, student breakout sessions, student breaks, student individual work assignments, and continued engaged with supporting the students while doing their class assignments.
- Explanation of COVID-19 safety procedures added to our 2020-2021 Safety Plan
- ADP Pandemic Awareness Trainings ( Pandemic Awareness, Safe Return to the Workspace: Sharing Workspaces, Safe Return to the Workspace: Preparing Your Workspace, Safe Return to the Workspace: Preparing Yourself).
- COVID-19 Safety measures added to BAOP Safety Plan.
- September 29<sup>th</sup> – Parent Workshop on the various technology platforms (presented by Mr. Parrino).



### **Staff Updates**

- Released— Technology Teacher
- Hired - None
- We are still looking to hire for the following positions:
  - 4<sup>th</sup> grade special education teacher leave replacement
  - School psychologist

### **Operations**

- 2 Custodians, Security, Kitchen staff, Parent Coordinator, Business Assistant and Administrative Assistant (Meghan) are going in daily.
- Ms. Rivera is in the building daily and managing entry to the building and all food and supply distributions to the BAOP families as well as the laptops.

### **IV. New Business**

- The board voted on adapting the 2020- 2021 Safety Plan
- The board voted on extending remote learning until the end on 2020.

### **V. Business Office Report**

- A meeting with the board has been scheduled to discuss the term sheet so we can move forward with Kiu for 10.15.2020.

### **VI. Unfinished Business**

### **VII. Public Expressions**

- No expressions delivered

Meeting was adjourned at 7:10 pm

**BRONX ACADEMY OF PROMISE**  
**MINUTES OF THE MEETING OF THE BOARD HELD**  
**November 10, 2020**

---

**Location:** Online via Zoom.com

**Present:** Kevin Kearns, Carlibi Rojas, Rev. Michael Carrion and Milca Meyer

**Excused:** Agatha Akyere and Dennis Sze

Rev. Michael Carrion called the meeting into session at 6:10 pm

I. The **minutes** of the Board meeting held at the October meeting were adopted by the board.

II. **Opening Remarks.**

Rev. Michael Carrion opened up the meeting.

III. **Principal Coach Schiraldi presented the School Leader's Report:**

589 Students enrolled

97.9% attendance rate

97.8% Special Education

**October Highlights**

- All necessary information was submitted to the NYS Department of Education on behalf of Bronx Academy of Promise on November 2, 2020, as required.
- Ongoing beginning September 10th – (7:30a.m. – 1:30p.m.) Grab & Go Meal Distribution (150-200 meals are being distributed daily). Average of 186 meals per day are being distributed.
  - 186 pickups breakfast & lunch
- Devices - 206 devices have been distributed, 2 Wi-fi boxes, additional families on the waitlist will continue to be distributed devices as they come in. 100 more laptops have been ordered and Received. We have 21 damaged, 8 with broken screen (repaired already) and 12 more with broken keyboards (in repair process), and one of the new one that came damaged.
- Remote Instruction has been going very well. The teachers have been able to provide the right balance of instruction, student breakout sessions, student breaks, student individual work assignments, and continued engaged with supporting the students while doing their class assignments.
- October 15<sup>th</sup> & 16<sup>th</sup> – Parent Workshop on the H.S application process (presented by Ms. Astor & Ms. Doud).
- October 21<sup>st</sup> – Kindergarten & 1<sup>st</sup> grade Parent Workshop - How to Help Your Child During Remote Instruction (presented by Ms. Melendez).
- October 22<sup>nd</sup> – AIS & ELL Parent Meeting – Introduction to the AIS and ELL programs (presented by Ms. Schiraldi, Ms. Butler & Ms. Jimenez).
- November 2<sup>nd</sup> & 3<sup>rd</sup> – Parent/Teacher Conferences ( 513 families attended)= 87%.
- November 2<sup>nd</sup> – Scholastic Online Book Fair began and runs through November 15<sup>th</sup>.

### **Staff Updates**

- Released— ELL Teacher
- Hired - None
- We are still looking to hire for the following positions:
  - 6<sup>th</sup> – 8<sup>th</sup> grade ELL Teacher
  - 4<sup>th</sup> grade special education teacher leave replacement
  - School psychologist
  - Technology Teacher

### **Operations**

- 2 Custodians, Security, Kitchen staff, Parent Coordinator, Business Assistant and Administrative Assistant (Meghan) are going in daily.
- Ms. Rivera is in the building daily and managing entry to the building and all food and supply distributions to the BAOP families as well as the laptops.

### **IV. New Business**

- Discussed the new construction contract and stipulation for the new contract on Cromwell Avenue.
- Discussed the old lease on the Inwood Avenue building.

### **V. Business Office Report**

- Update from Tia Murphy from CSBM on recent audit.
- Update from Catherine Jackvony regarding new building.

### **VI. Unfinished Business**

### **VII. Public Expressions**

- No expressions delivered

Meeting was adjourned at 7:30 pm

**BRONX ACADEMY OF PROMISE**  
MINUTES OF THE MEETING OF THE BOARD HELD  
December 8, 2020

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**Location:** Online via Zoom.com

**Present:** Kevin Kearns, Carlubi Rojas, Rev. Michael Carrion, Agatha Akyere, and Dennis Sze

**Excused:** Milca Meyer

Rev. Michael Carrion called the meeting into session at 6:05 pm

**I. The minutes** of the Board meeting held at the November meeting were adopted by the board.

**II. Opening Remarks.**

Rev. Michael Carrion opened up the meeting.

**III. Principal Coach Schiraldi presented the School Leader's Report:**

**Enrollment**

Current Enrollment—591 Total Students

Special Education – 102 students – 17.2%

ELL – 70 students – 11.8%

**Attendance Rate**

November Attendance Rate for Total Enrollment – 96.5%

November Attendance Rate for Special Education Enrollment – 96.3%

**Staff Updates**

- Released – None
- Hired –

Roxetta Perez – 6<sup>th</sup>-8<sup>th</sup> grade ELL Teacher

Lawone Hunter- Special Education Teacher (4th gr. Leave Replacement)

- Open positions – K-8 Technology Teacher and School Psychologist

**Staff Development**

- On Friday, December 4<sup>th</sup>, the staff received 3 hours of PD through the Master Teacher on Engaging Students During Remote Instruction
- Teachers have been receiving individual and grade level coaching in Math, ELA, Science and Social Studies weekly from the coaches.

**Curriculum and Instruction**

- November monthly celebrations were held highlighting the Indigenous People theme.

- Planning meetings have taken place to discuss the holiday literacy school-wide event. This year the book we are reading is, The Gift of the Magi by O. Henry, and the theme is, “It’s Not What You Give That Matters; It’s How Much Love You Put into Your Giving.”

#### **Academic Achievement Measures**

- Data Teams continue to focus on the skills each grade has identified as being most needed in ELA and Math.
- Mid-Year assessments in ELA and Math are scheduled to begin on January 5, 2021.

#### **School Celebrations/Events**

- Monday, November 9<sup>th</sup> – November 18<sup>th</sup> – FDNY presented Fire Safety Lessons to all grade levels.
- Thursday, November 19<sup>th</sup> – Parent Workshop Presented by the counselors, “Parenting During Remote Learning.”
- Friday, November 20<sup>th</sup> – 1<sup>st</sup> Quarter Report Cards were sent home.

#### **IV. New Business**

- Principal Schiraldi requested that the school remain fully remote until after the April Spring Break. The Board voted unanimously to remain fully remote for the remainder of the 2020-2021 School Year.
- Discussion of lease agreement led by Catherine Jackvony and Richard Zayas. Board voted to move forward with Lease Agreement and further discuss expansion at January Board Meeting.

#### **V. Business Office Report**

- Update from Catherine Jackvony regarding new building.

#### **VI. Unfinished Business**

#### **VII. Public Expressions**

- No expressions delivered.

Meeting was adjourned at 7:37 pm

**BRONX ACADEMY OF PROMISE**  
**MINUTES OF THE MEETING OF THE BOARD HELD**  
**January 12, 2021**

**Location:** Online via Zoom.com

**Present:** Milca Meyer, Kevin Kearns, Carlubi Rojas, and Rev. Dr. Michael Carrion

**Excused:** Agatha Akyere, and Denis Sze

**Minutes:** Rev. Dr. Michael Carrion called the meeting into session at 6:08pm

I. The minutes of the Board meeting held in December 2020 was adopted by the board.

II. Opening Remarks

Welcome to the first BAOP board meeting of 2021. Denise Schiraldi excused due to illness.

III. School Leaders Report - Nicholas Parrino presented the School Leader's Report in Principal Schiraldi's absence

**Current Enrollment**—590 Total Students, Special Education – 105 students –17.7%, ELL – 70 students – 11.8%

- **Attendance Rate** - December Total Enrollment rate– 96.6% Special Education Enrollment – 96.5%
- Rev. Michael Carrion (Board President) ask the question about the staffing and the open positions for a few months now and the board wants to know what efforts are being done to expand the search for the following 3 positions
  - **Open positions** – 7<sup>th</sup>/8<sup>th</sup> grade Special Education Teacher, K-8 Technology Teacher and School Psychologist
  - How are BAOP meetings targets for completing the Math and ELA assessments?
    - Team will provide update report in the February board meeting
  - Increasing the SPED %?: The expansion will help us address the 12 to 1 class ratio to increase our SPED %
    - Evaluations are limited during this COVID period. Parents are also hesitant to bring in their children in for evaluations

- Coaching Report Update? - Mid year Assessments were conducted last week and a full update will be provided to the board in next months board meeting

#### **IV. Consultant Report**

- Kuis construction agreement was previously confirmed and agreed upon but, the architecture drawing recently presented were different from what was agreed upon
  - Issue 1: Auditorium(650 students) was in a different location (in the basement) and the intended entry path was narrow and not ideal as an entry
    - Jackvony responded that this was not acceptable and this needs to be addressed and the drawing needs to be updated back to what was agreed
  - Issue 2: The architect removed one of the floors in the new diagram
    - This was also discussed and was distributed as an area of concern
- Jackvony requested an update to the architecture drawings to address the noted concerns

#### **V. Business Office Report**

- Q2 Report is being completed
- We are halfway through the year and we have spent 43% of the current budget
  - Spend is significantly low since we are remote
- Allocation Marketing budget Increase - Requesting an increase in this budget line of 35,000
  - What is the industry(other Charter Schools) spend on Marketing? approx 100K
  - BAOP agreed on 100K
- Construction Deposit (850K) due on March 1st for the building project - Kevin indicated let's wait until we can review the plans/drawing before agreeing on sending the deposit

- Confirmed that the he Cares Act funding will be used for appropriations for chrome books and other items/supplies during remote learning and the School Psychologist
- CSBM Update: **Financials Highlights**
  - Spend overall is down due to covid and remote learning
  - Income
    - Federal Grants are at a positive variance - due to less then project pupil count
  - Expenses
    - Positive variances in instructional staff - due to step level increases this year
  - Board and Administration recommended this marketing increase budget request is at a positive variance - due to the decision to increase the marketing of the school.

#### VI. Unfinished Business

- None at this time.

#### VII. Public Expressions

- None at this time.

Meeting was adjourned at 7:20 pm



**BRONX ACADEMY OF PROMISE**  
MINUTES OF THE MEETING OF THE BOARD HELD  
February 9, 2021

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**Location:** Online via Zoom.com

**Present:** Kevin Kearns, Carlibi Rojas, Rev. Michael Carrion, Agatha Akyere, and Milca Meyer

**Excused:** Dennis Sze

Rev. Michael Carrion called the meeting into session at 6:00 pm

I. The **minutes** of the Board meeting held at the January meeting were adopted by the board.

II. **Opening Remarks.**

Rev. Michael Carrion opened up the meeting.

III. **Principal Coach Schiraldi presented the School Leader's Report:**

**Enrollment**

Current Enrollment—590 Total Students

Special Education – 105 students –17.7%

ELL – 71 students – 12%

**Attendance Rate**

January Attendance Rate for Total Enrollment – 96.6%

January Attendance Rate for Special Education Enrollment – 95.9%

**Staff Updates**

- Released – None
- Hired – None
- Open positions – 7<sup>th</sup>/8<sup>th</sup> grade Special Education Teacher, K-8 Technology Teacher and School Psychologist

**Staff Development**

- Teachers have been receiving individual and grade level coaching in Math, ELA, Science and Social Studies weekly from the coaches.
- Biweekly grade level check-ins with the Principal

**Academic Achievement Measures**

- K-8 Mid-Year ELA & Math Benchmark Data has been collected, and grade level teachers have been meeting with the coaches to discuss the data and use that information to drive their instruction.

- 3<sup>rd</sup> – 8<sup>th</sup> grade Mock NYS ELA and Math Assessments were administered last week. Past state exams were used to create a shortened version of each test. Grade level teachers will score these assessments, and Data is due to the coaches on February 24<sup>th</sup>. Coaches will then meet with grade level teams to analyze the data and determine the standards and skills they will focus on in order to reach grade level proficiency.

### **School Celebrations/Events**

- Monday, January 25<sup>th</sup>- Friday, January 29<sup>th</sup> – National School Choice week.
  - Parents received a calendar for the week with the daily theme. Gifts were given each day to the parents that came to the school to pick up Grab & Go Meals. This year the gifts included a mask with the school logo, hand sanitizer, pens with the school name, address, phone number & web address, and bags of candy. Each gift went along with the daily theme.
  - Students participated in various school choice activities and contests (poster & writing contest)
  - Glee Cub learned this year's School Choice Dance and created a video presentation which was sent out to all families
  - Parents were asked to submit a short video clip of them sharing Why They Chose Bronx Academy of Promise or How Bronx Academy of Promise Has Had an Impact on Their Child or Family. We plan to create a Testimonial Video for the school using some of the video clips submitted.
- Friday, February, 5<sup>th</sup> – 2<sup>nd</sup> Quarter Report Cards were emailed home
- Friday, February 12<sup>th</sup>- February 19<sup>th</sup> – School Closed for Mid-Winter Recess

### **Consultants**

- Update from Catherine Jackvony regarding expansion and marketing

### **IV. New Business**

- Discussion on introduction of a Marketing Team to address future needs regarding enrollment and community outreach.

### **V. Business Office Report**

- Two companies presented their proposal to be the new CPA firm for Bronx Academy of Promise.

### **VI. Unfinished Business**

### **VII. Public Expressions**

- No expressions delivered.

Meeting was adjourned at 7:58 pm

**BRONX ACADEMY OF PROMISE**  
MINUTES OF THE MEETING OF THE BOARD HELD  
March 9, 2021

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**Location:** Online via Zoom.com

**Present:** Kevin Kearns, Carlibi Rojas, Rev. Michael Carrion, Agatha Akyere, and Dennis Sze

**Excused:** Milca Meyer

Rev. Michael Carrion called the meeting into session at 6:03 pm

I. **The minutes** of the Board meeting held at the February meeting were adopted by the board.

II. **Opening Remarks.**

Rev. Michael Carrion opened up the meeting.

III. **Principal Schiraldi presented the School Leader's Report:**

**Enrollment**

Current Enrollment—591 Total Students

Special Education – 107 students –18.1%

ELL – 71 students – 12%

**Attendance Rate**

February Attendance Rate for Total Enrollment – 97.4%

February Attendance Rate for Special Education Enrollment – 96.6%

**Staff Updates**

- Released – None
- Hired – School Psychologist to start in July
- Open positions – 7<sup>th</sup>/8<sup>th</sup> grade Special Education Teacher, K-8 Technology/Stem Teacher

**Staff Development**

- Coaches have been observing zoom synchronous instruction and providing teachers with feedback.
- Teachers have been meeting individually and with their grade level to receive coaching in Math, ELA, Science and Social Studies from the coaches.
- First and second year teacher mid-year mentoring meetings have been taking place.
- Bi-weekly grade level check-ins with the Principal.

**Academic Achievement Measures**

- 3<sup>rd</sup> – 8<sup>th</sup> grade Mock NYS ELA and Math Assessments were administered and scored. Coaches have been meeting with grade level teams to analyze the data and determine the standards and skills each grade will focus on in order to reach grade level proficiency.
- Data Teams have been meeting to collaborate, group students, and share a variety of strategies that can be incorporated to help meet the individual needs of each student.
- According to NYS Charter School Association, it is still unknown if or when the NYS 3<sup>rd</sup> – 8<sup>th</sup> grade ELA & Math Assessments will be administered this year.

### **School Celebrations/Events**

- Wednesday, February 24<sup>th</sup> – 100<sup>th</sup> Day of School. Ms. Arshravan and the Math committee planned various activities for each grade level to celebrate the 100<sup>th</sup> day. Mr. Corwin's dad, who will be 100 years old tomorrow, was a guest speaker for our 3<sup>rd</sup> – 6<sup>th</sup> grade students.
- Tuesday, March 2<sup>nd</sup>, Read Across America & World Read A loud Day was celebrated both during the day and during an evening literacy event organized by Ms. Jimenez and the Literacy Committee

### **Consultants**

- Ms. Greene, Ms. Rivera, Ms. Jackvony and I met with two Marketing firms, Valle Creative and Mattera Management, and we received their proposals. The decision was made to go with Mattera Management.
- Catherine Jackvony will give an update on meeting with Mattera Management, as well as on any new information regarding our expansion.

### **IV. New Business**

### **V. Business Office Report**

### **VI. Unfinished Business**

### **VII. Public Expressions**

- No expressions delivered.

Meeting was adjourned at 7:04 pm

**BRONX ACADEMY OF PROMISE**  
**MINUTES OF THE MEETING OF THE BOARD HELD**  
**April 13, 2021**

**Location:** Online via Zoom.com

**Present:** Kevin Kearns, Carlibi Rojas, Rev. Dr. Michael Carrion, Dennis Sze, Agatha Akyere, and Milca Meyer

**Excused:** None

**Minutes:** Rev. Dr. Michael Carrion called the meeting into session at 6:00 pm

Principal Schiraldi: School Leader Report

**Enrollment**

Current Enrollment—591 Total Students

Special Education – 109 students –18.4%

ELL – 70 students – 11.8%

**Attendance Rate**

March Attendance Rate for Total Enrollment – 97.7%

March Attendance Rate for Special Education Enrollment – 96.6%

**Staff Updates**

- Released –
  - 4<sup>th</sup> grade general education teacher
  - 7<sup>th</sup>/8<sup>th</sup> grade special education teacher
- Hired –
- Open positions – Two 7<sup>th</sup>/8<sup>th</sup> grade Special Education Teachers
- Administration Positions to be added for July 2021
  - Assistant Principal
  - Dean/After School Director
  - K-2 Instructional Coach

**Staff Development**

- Coaches have been observing zoom synchronous instruction and providing teachers with ongoing feedback.
- Teachers attend weekly grade level coaching sessions.

- Bi-weekly grade level check-ins with the Principal.
- Staff continues to utilize the Master Teacher Professional Development Program as needed.

### **Academic Achievement Measures**

- The United States Department of Education did not grant NYS the waiver to cancel the 3<sup>rd</sup> – 8<sup>th</sup> grade ELA and Math assessments this year. A modified NYS Assessment will be given this year only to students who are receiving in-person instruction. Schools that are fully remote are excused from taking this year's assessments and are not expected to go into a school building to participate in these exams.
- We will be administering school-wide ELA, Math and Science assessments to our students remotely. These school-wide assessments will be created using past NYS assessment questions which are based on grade level standards.
- Data from these assessments will be analyzed and used to identify any learning gaps and to plan for interventions needed to close those gaps, in addition to planning for the 2021/2022 school year.

### **School Celebrations/Events**

- Thursday, March 25<sup>th</sup> – Parent Literacy Night Workshop presented by Ms. Jimenez
- Friday, March 26<sup>th</sup> – “We Are Mathematicians “ Math Month Celebration led by Ms. Arshravan and the Math Committee

### **Authorizer Communication/Issues**

- On April 7<sup>th</sup>, Mrs. Jackvony and I had a pre-visit Zoom meeting with Laurie Hazeley from the NYC Department of Education Charter School Authorizing Team. She informed us that our school was brought to her attention because of the “Red Flag” that our ELL enrollment is still well below the district schools. Catherine contacted Nora from Pasik Consulting to inquire about a “Set Aside” preference for ELLs in the upcoming lottery.
- On May 5<sup>th</sup>, Laurie Hazeley will be conducting a virtual visit to speak with me and Catherine Jackvony and visit two remote classrooms. She will observe a math lesson in the 4<sup>th</sup> grade ICT classroom and also an 8<sup>th</sup> grade ELA classroom.

### **Consultants**

- CSBN Quarterly Financial Report given to Board
- Catherine Jackvony will give an update

Executive Session and Meeting were adjourned at 7:38 pm

**BRONX ACADEMY OF PROMISE**  
**MINUTES OF THE MEETING OF THE BOARD HELD**  
**May 11, 2021**

**Location:** Online via Zoom.com

**Present:** Kevin Kearns, Carlibi Rojas, Rev. Dr. Michael Carrion, Dennis Sze

**Excused:** Agatha Akyere, and Milca Meyer

**Minutes:** Rev. Dr. Michael Carrion called the meeting into session at 6:30 pm

**I. School Leaders Report** – Ms. Schiraldi presented the School Leader's Report

***Current Enrollment***—590 Total Students, Special Education – 112 students – 19%, ELL – 70 students – 11.8%

- **Attendance Rate** - December Total Enrollment rate– 96.1% Special Education Enrollment – 94.7%

***Academic Achievement Measures***

- We administered a school-wide ELA assessment to our students last week and the school-wide math assessment is being administered this week, 4<sup>th</sup> & 8<sup>th</sup> grade Science assessment will be administered on June 7<sup>th</sup>. These assessments were created using past NYS assessment questions which are based on grade level standards.
- Data from these assessments will be analyzed and used to identify any learning gaps and to plan for interventions needed to close those gaps, in addition to planning for the 2021/2022 school year.

***Authorizer Visit***

- On May 5, our authorizer made a virtual visit to our school
- Spoke with leadership and made a virtual visit to a Math, ELA and ICT classes
- Praised the level of student engagement
- Suggestion: more student to student interaction
- Discussed ELL numbers and 10x weight in most recent lottery
- Discussed plans for summer school – probably will be a virtual book club



- Overall, a successful and constructive visit

## **II. Executive Director's Report**

- Ms. Jackvony discussed changes to new building plans – reconfiguration of mezzanine level will result in elimination of SPED director's office which will be located elsewhere

## **III. Public Expressions**

- Ms. Hernandez, a fourth grade ELA teacher, suggested that the school might dedicate more resources to helping teachers communicate with parents while we are in remote format
- Ms. Moseley, a kindergarten teacher, greeted the board and expressed her interest in viewing a Board session

## **IV. Executive Session**

- Board moved into executive session at 7.15pm

Executive Session and Meeting were adjourned at 7:40 pm

**BRONX ACADEMY OF PROMISE  
MINUTES OF THE MEETING OF THE BOARD HELD  
June 8, 2021**

**Location:** Online via Zoom.com

**Present:** Rev. Dr. Michael Carrion, Milca Meyer, Kevin Kearns, Carlibi Rojas

**Excused:** Agatha Akyere, and Dennis Sze

**Minutes:** Rev. Dr. Michael Carrion called the meeting into session at 6:05 pm

I The minutes of the Board meeting held on May 11, 2021 were adopted by the board.

II. Opening Remarks.

- Rev Dr Michael Carrion opened the meeting with opening welcome remarks.
- Praising everyone's efforts for a difficult year coming to a close.
- Summarized for the group sentiments addressing meeting with the BAOP teachers and their feedback
- Indicated that the BAOP board takes this feedback seriously and and hearing of the the challenges they have had with school administration
- 

III. Principal Schiraldi presented the School Leader's Report:

**Enrollment**

Current Enrollment—589 Total Students

Special Education – 119 students –20%

ELL – 70 students – 11.8%–18.4%

**Staff Updates/Changes**

- **Released** – None
- **Hired** – For the 2021/2022 School Year
- 4th grade Teacher – Manuel Fernandez
- Kindergarten Special Education Teacher – Melissa Medwid
- 2 Kindergarten Teacher Assistants - Monzerrat Lacayo and Tanique Williams
- **Positions to be filled for 2021/2022 School Year**
- Kindergarten teacher
- 2nd grade teacher
- 5th grade teacher
- 6th grade teacher
- 6th grade special education teacher
- 8th grade math teacher
- 7th/8th grade ELA/S.S. special ed. Teacher
- 7th/8th grade Math/Science special ed. Teacher
- SETTS/AIS teacher
- S.T.E.M. teacher
- School Psychologist

*In response to the School Psychologist search*

- Rev asked if we are able to find a qualified School Psychologist from the east coast (New York/New Jersey) after hearing that a west coast candidate was given an offer.
  - Ms. Schilradi & Ms Arshavan replied that the candidates with the credentials were limited and this was the most qualified.
- The candidate decided not to move back to New York and declined the positions
- Board Member Milca Meyer asked about the attrition rate and cause:
  - Reply by Principal Schiraldi: Due to the pandemic, teachers have been opting to leave the state and have resigned
- Board Member Milca Meyer requested that in the principal's report we differentiate between New position searches vs. replacement positions

### **Business/Financial Updates**

- Motion to approve the FY22
- Budget passed unanimously by the board

### **School Celebrations/Events**

- Administration to improve communication by informing the board more about major events (i.e. fundraising events, scholarship events etc...) need to be improved - re-iterating this again with school administration
- *Ms. Schilradi and Jessica will be the point of contact to ensure the board is informed of communication*

### IV. Executive Directors Report

- N/A

### V. Business Office Report

- N/A

### VI. Unfinished Business

- N/A

### VII. Public Expressions

- Christine Murphy - Union Chapter Leader
  - This is my first BAOP board that i'm attending
  - I am a Kindergarten Teacher
  - iReady
    - Happy to report that the grant money aided in getting the new technology iReady
    - i-Ready is a comprehensive assessment and instruction program that empowers educators with the resources they need to help all students succeed. ...
    - Enables educators to confidently determine each student's on-grade level proficiency based on state and national standards.
- Nicholas Parrino - announcements
  - BAOP - New Social media presence
  - New website is being rolled out for this upcoming year

Board President made a motion to close the meeting **at 7:30 pm**, seconded by Board Member Milca Meyer

**BRONX ACADEMY OF PROMISE ORGANIZATIONAL CHART**  
NYC Department of Education & Charter School Institute

Bronx Academy of Promise Board of Directors  
1. Board Chairman  
2. Trustees

ADMINISTRATION

Principal  
Assistant Principal

Business Manager

Operations Manager

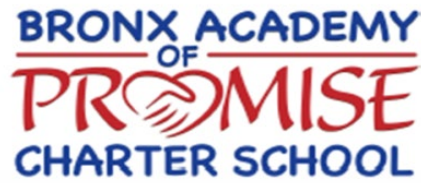
Instructional Coach (Math, ELA, Humanities) & DEAN

INSTRUCTIONAL & NON-INSTRUCTIONAL STAFF

Business Secretary

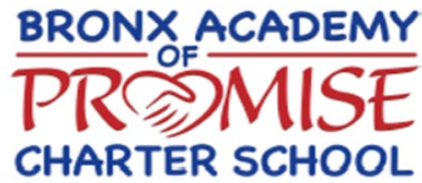
Teachers & Teacher Assistants

Custodial Staff  
Kitchen Staff  
Secretarial Staff



## 2021-2022 SCHOOL YEAR

|               |                 |  |
|---------------|-----------------|--|
| Thursday      | September 9     | First Day of School  |
| Thursday      | September 16    | Yom Kippur – School Closed   |
| Wednesday     | September 22    | Meet the Teacher Night (K to 4 <sup>th</sup> Grade)<br>6:00 to 7:30 p.m.               |
| Thursday      | September 23    | Meet the Teacher Night (5 <sup>th</sup> to 8 <sup>th</sup> Grade)<br>6:00 to 7:30 p.m. |
| Friday        | October 8       | 11:30 Dismissal—Professional Development   |
| Monday        | October 11      | Italian Heritage Day/Indigenous People’s Day<br>—School Closed                         |
| Monday        | November 1      | 11:30 Dismissal<br>Parent/Teacher Conferences<br>1:00 p.m. – 7: 00 p.m.                |
| Tuesday       | November 2      | Remote Instruction Only!<br>Parent/Teacher Conferences<br>8:00 a.m. - 12:00 p.m.       |
| Thursday      | November 11     | Veterans Day—School Closed   |
| Wednesday     | November 24     | 11:30 Dismissal  |
| Thurs. – Fri. | November 25-26  | Thanksgiving Recess—School Closed  |
| Monday        | November 29     | Back to School   |
| Friday        | December 3      | 11:30 Dismissal—Professional Development   |
| Thursday      | December 23     | 11:30 Dismissal  |
| Fri.– Fri.    | Dec. 24– Jan. 2 | Holiday Recess—School Closed   |
| Monday        | January 3       | Back to School   |
| Monday        | January 17      | Dr. Martin Luther King Jr. Day—School Closed   |



## 2021-2022 SCHOOL YEAR

|                |                    |  |
|----------------|--------------------|--|
| Friday         | January 28         | 11:30 Dismissal—Professional Development                             |
| Tuesday        | February 1         | Lunar New Year –School Closed  |
| Mon. – Fri.    | February 21-25     | Mid-Winter Recess –School Closed                                     |
| Monday         | February 28        | Back to School   |
| Thursday       | March 17           | 11:30 Dismissal—Parent/Teacher Conferences<br>1:00 p.m. – 7: 00 p.m. |
| Tues. – Thurs. | March 29- March 31 | NYS ELA Assessments Grades 3-8                                       |
| Friday         | April 1            | BAOP 2022-2023 School Lottery  |
| Thursday       | April 14           | 11:30 Dismissal  |
| Fri. – Fri.    | April 15- April 22 | Spring Recess—School Closed  |
| Monday         | April 25           | Back to School   |
| Tues. –Thurs.  | April 26- April 28 | NYS MATH Assessments Grades 3-8                                      |
| Monday         | May 2              | Eid al-Fitr –School Closed   |
| Friday         | May 27             | 11:30 a.m. Dismissal   |
| Monday         | May 30             | Memorial Day–School Closed   |
| Friday         | June 3             | 11:30 Dismissal— Professional Development                            |
| Monday         | June 6             | NYS Science Assessment Grades 4 & 8                                  |
| Monday         | June 20            | Juneteenth- School Closed  |
| Wed.- Thurs.   | June 22/June 23    | 11:30 Dismissal (Students Only)                                      |
| Friday         | June 24            | Last Day of School 11:30 Dismissal                                   |



PERMIT IS NOT TRANSFERABLE TO ANY OTHER PERSON, FIRM OR CORPORATION AND MAY BE REVOKED AT ANY TIME BY THE FIRE COMMISSIONER

PERMIT SHALL BE PROMINENTLY DISPLAYED AT ALL TIMES ON PREMISES

FIRE DEPARTMENT, CITY OF NEW YORK

**PERMIT**

BUREAU OF FIRE PREVENTION

| ACCOUNT NUMBER | TYPE | A.P. | D.O. | ADM. CO. | ISSUANCE DATE | PERMIT EXPIRES |
|----------------|------|------|------|----------|---------------|----------------|
| 33194713       | 10   |      | 06   | L049     | 09/01/21      | 06/22          |

CHARTER SCHOOL  
1349 INWOOD AVE  
BRONX, NY 10452

BRONX ACADEMY OF PROMISE

| ITEM CODE | SUB CODE | QTY | DESCRIPTION                    | FLOOR NO. | FEE |
|-----------|----------|-----|--------------------------------|-----------|-----|
| 616       | 02       | 1   | AC/REFRIG = TO 5H.P. ROOF/CEIL |           |     |
| 616       | 03       | 33  | AC/REFRIG < 5 H.P. ROOF/CEIL   |           |     |

PERMIT TYPE  
1

- 1=REGULAR
- 2=SUPPLEMENTAL
- 3=DUPLICATE

BRONX ACADEMY OF PROMISE  
JESSICA RIVERA  
1349 INWOOD AVE  
BRONX NY 10452-3222

\*\* NO FEE \*\* 0.00

# Certificate of Occupancy

**CO Number: 220150066F**

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

|   |   |                               |                                   |
|---|---|-------------------------------|-----------------------------------|
| <b>A.</b>   | <b>Borough:</b> Bronx   | <b>Block Number:</b> 02864    | <b>Certificate Type:</b> Final    |
|   | <b>Address:</b> 1349 INWOOD AVENUE  | <b>Lot Number(s):</b> 21      | <b>Effective Date:</b> 09/03/2014 |
|   | <b>Building Identification Number (BIN):</b> 2008409                            | <b>Building Type:</b> Altered |                                   |
| <b>This building is subject to this Building Code: Prior to 1968 Code</b> |   |                               |                                   |
| <i>For zoning lot metes &amp; bounds, please see BISWeb.</i>              |   |                               |                                   |
| <b>B.</b>   | <b>Construction classification:</b>   | 1-B                           | (1968 Code designation)           |
|   | <b>Building Occupancy Group classification:</b>                                 | S-2                           | (2008 Code)                       |
|   | <b>Multiple Dwelling Law Classification:</b>                                    | None                          |                                   |
|   | <b>No. of stories:</b> 2  | <b>Height in feet:</b> 33     | <b>No. of dwelling units:</b> 0   |
| <b>C.</b>   | <b>Fire Protection Equipment:</b><br>None associated with this filing.          |                               |                                   |
| <b>D.</b>   | <b>Type and number of open spaces:</b><br>None associated with this filing.     |                               |                                   |
| <b>E.</b>   | <b>This Certificate is issued with the following legal limitations:</b><br>None |                               |                                   |
| <b>Borough Comments:</b> None   |   |                               |                                   |



Borough Commissioner



Commissioner



*Certificate of Occupancy*

CO Number: **220150066F**

| Permissible Use and Occupancy   |                           |                           |                               |                           |                  |   |
|---|---------------------------|---------------------------|-------------------------------|---------------------------|------------------|---|
| All Building Code occupancy group designations below are 2008 designations. |                           |                           |                               |                           |                  |   |
| Floor From To   | Maximum persons permitted | Live load lbs per sq. ft. | Building Code occupancy group | Dwelling or Rooming Units | Zoning use group | Description of use  |
| CEL   |                           | OG                        | E                             |                           | 3A               | BOILER ROOM_ELECTRICAL ROOM AND GAS METER ROOM                  |
| ME Z  |                           | 100                       | S-2 E                         |                           | 6, 3A            | LOCKER ROOMS, STORAGE   |
| 001 001 262   |                           | OG                        | E                             |                           | 3A               | CLASS ROOMS, MISCELLANEOUS                                      |
| 002 002 411   |                           | 100                       | E                             |                           | 3A               | CLASS ROOMS, MISCELLANEOUS                                      |
| RO F  | 400                       | 100                       | E                             |                           | 3A               | PLAYGROUND,BULKHEADS, ELECTRICAL ROOM_AND ELEVATOR MACHINE ROOM |
| <b>END OF SECTION</b>   |                           |                           |                               |                           |                  |   |



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**END OF DOCUMENT**