



Entry 1 School Information

Created: 07/15/2016

Last updated: 11/01/2016

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a. SCHOOL NAME AND BEDS#

(Select name from the drop down menu)

BRONX ACADEMY OF PROMISE CS (NYC CHANCELLOR) 320900860913

b. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

NYCDOE-Authorized Charter School

c. DISTRICT / CSD OF LOCATION

NYC CSD 9

d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	1349 Inwood Avenue Bronx, NY 10452	718-293-6950	718-293-6958	

d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Catherine Jackvony
Title	Principal

Emergency Phone Number (###-###-####)

631-275-3492

e. SCHOOL WEB ADDRESS (URL)

<http://www.bronxacademyofpromise.com/>

f. DATE OF INITIAL CHARTER

10/2007

g. DATE FIRST OPENED FOR INSTRUCTION

09/2008

h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

MISSION STATEMENT

The mission of BAPCS is as follows: "to educate each student to high learning standards by providing them with a comprehensive academic curriculum with character and career education integrated into all academic areas."

h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief description)

Variable 1	School Community as a Family Unit: It is our belief that all members of Bronx Academy of Promise- board, staff, students, parents/guardians are members of a family built on respect and collaboration creating an educational environment that supports the "whole child." Collaboration with open communication is a crucial element in our student's academic, emotional and social success.
Variable 2	Implementation of Data Teams: All instructional staff meets on a regular basis to collaborate and examine student formative assessment data, develop short cycle Data Team assessments, monitor data, analyze strengths and

	obstacles and establish learning goals. This important information supports the instruction on a daily basis.
Variable 3	Differentiation: Differentiating instruction at Bronx Academy of Promise means that we observe and understand the differences and similarities among students and use this information to plan instruction. Key principles include ongoing, formative assessments, the recognition of diverse learners, small group instruction, offering critical thinking and problem solving activities and academic choice.
Variable 4	Continuous Common Core Curriculum Growth: Bronx Academy of Promise develops and reviews content area curriculum maps to provide rigorous Common Core Instruction to all students. The maps are revised according to research based information, the academic needs of our students, a critical and granular evaluation of what works and what is important, as well as important cross-curricular connections.
Variable 5	Continuous Professional Growth: Teachers must continue to grow in their profession and it is our belief that it is the school's responsibility to support and facilitate that growth through various methods and activities throughout the school year.
Variable 6	Guidance/Home-School Partnerships: Today's children face unique and diverse challenges, both personally and developmentally, that have an impact on academic achievement. Our guidance program and home-school programs help to address those challenges and provide support for the home-school connection, Throughout the year, our program provides for a school-wide guidance curriculum, academic planning, and responsive services which support the vision that every child is known by all.
Variable 7	Going Above and Beyond: At Bronx Academy of Promise, doing whatever it takes is a general understanding and commitment. We have the highest possible expectations for all who walk through our door, both child and adult.
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

i. TOTAL ENROLLMENT ON JUNE 30, 2016

587

j. GRADES SERVED IN SCHOOL YEAR 2015-16

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8
---------------	---------------------------

k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

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I1. FACILITIES

Does the school maintain or operate multiple sites?

No, just one site.

I2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	1349 Inwood Ave Bronx, NY 10452	718-293-6950	CSD 9	K-8	Yes	Rent/Lease
Site 2						
Site 3						

I2a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Catherine Jackvony	718-293-6950		cjackvony@bronxacademyofpromise.com
Operational Leader	Celeste Wallace	718-293-6950		cwallace@bronxacademyofpromise.com
Compliance Contact	Catherine Jackvony	718-293-6950		cjackvony@bronxacademyofpromise.com
Complaint Contact	Catherine Jackvony	718-293-6950		cjackvony@bronxacademyofpromise.com

m1. Is the school or are the school sites co-located?

No

Page 3**n1. Were there any revisions to the school's charter during the 2015-16 school year? (Please include approved or pending material and non-material charter revisions).**

Yes

n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Other	Adopted the NYCDOE Chancellor's new mandated accountability goals.	Oct 27, 2015	
2				

3				
4				
5				

o. Name and Position of Individual(s) Who Completed the 2015-16 Annual Report.

Catherine Jackvony, Principal and Jen Pasek, Consultant

p. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature reads "Catherine Jackvony" in a cursive script. The first name "Catherine" is written in a standard cursive, while "Jackvony" is written in a more stylized, flowing cursive with a large loop on the "J" and a long tail on the "y".

Signature, President of the Board of Trustees

Rev. Dr. Michael Curran

Date

2016/10/28

Thank you.



Entry 2 Link

Last updated: 07/15/2016

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1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/profile.php?instid=800000061090>



Entry 3 Progress

Created: 07/28/2016

Last updated: 11/01/2016

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PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2016. If the goals are based on student performance data that the school will not have access to before August 1, 2016 (e.g., the NYS Assessment results), explain this in the "2015-2016 Progress Toward Attainment of Goal" column. The information can be updated when available. Please complete and submit no later than November 1, 2016.

1. ACADEMIC STUDENT PERFORMANCE GOALS

2015-16 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
				The Fountas and Pinnell (F&P) Benchmark Assessment System will continued to be used going forward. -Continued support and integration of the F & P Benchmark Assessment Systems to provide teachers with a more comprehensive, systematic approach to high-quality literacy instruction.

<p>Academic Goal 1</p>	<p>75% of NYS Tested students in at least their second year at BAPCS will score proficient with a score of a 3 or 4 on the NYS ELA exam.</p>	<p>NYS ELA Exam</p>	<p>This ELA measure was not met.</p> <p>---% at 3 and 4</p> <p>3-----55%</p> <p>4-----38%</p> <p>5-----37%</p> <p>6-----27%</p> <p>7-----32%</p> <p>8-----58%</p> <p>All-----41%</p>	<p>-A comprehensive Aug. PD highlighting an in-depth analysis of F& P Benchmark Assessment Systems in relationship to the varied miscues presented by an individual student during their reading assessment. The kinds of miscues (incorrect guesses based on M-meaning, V-visual and S-syntax) a reader makes when reading from a text will give the listener clues about how familiar or unfamiliar the reader finds the content matter, and how easy or difficult they find the text to read. Through determining the prominent clues the reader uses when he/she makes miscues we can determine areas of need and provide our readers with explicit instruction in these areas. Code Miscues are accurate and reliable tools to identify the instructional and independent reading levels of all students and document student progress through one-on-one formative and summative assessments.</p>
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Academic Goal 2

Each grade-level cohort will reduce by one-half the gap between the percent at or above Level 3 on the previous year's exam and 75 percent at or above State ELA exam.

NYS ELA Exam

Although each grade level cohort made gains from 2015 to 2016, this ELA measure was not met.

ELA --% at 3 & 4
2015->2016-(+/-)
Grade 3 to 4
--34%--39%--(+5)
Grade 4 to 5
--20%--36%--(+16)
Grade 5 to 6
--25%--26%--(+1)
Grade 6 to 7
--15%--34%--(+19)
Grade 7 to 8
--21%--60%--(+39)
Overall
--23%--39%--(+16)

Additional Support and Guidance for the Bronx Academy Of Promise Guided Reading Program
-This intimate reading engagement supports the enhancement of reading strategies and offers each student a personal one-on-one conference with a teacher to discuss their reading abilities at least twice a week.
-Additional reading materials, especially informational texts continue to be purchased to support the entire school and the guided reading process in all grades K-8.
-Introduction of the F & P Leveled Literacy Intervention Program to be implemented by our Academic Intervention Service Teachers in grades K-3.
-Intro of a new Phonics Program K-2, presented during the 2016 August Professional Development
-Extensive time and resources were spent to revise, review and create (when necessary) new ELA Curriculum Maps on all grade levels K-8.
ELA Curriculum

				<p>Maps integrated the following components:</p> <ul style="list-style-type: none"> -The F & P Continuum of Literacy Learning K-8 -6+1 Trait Writing Process -Newly integrated Phonics Program K-2 -Engage NY Modules -Inquiry Based Modules - Essential Questions -Highlighting non-fiction in the Curriculum Maps—helping to infuse Science and Social Studies into the ELA Curriculum
Academic Goal 3	<p>In grades two and three, each grade-level cohort will reduce by one-half the gap between prior year NCE group average in on the Reading Terra Nova and an NCE group average of 50.</p>	TerraNova Reading Exam	<p>Beginning with the 2013-2014 school year, due to a change in state regulation, the NYC DOE will not evaluate goals that are related to standardized assessments for students in grades kindergarten through two. Further, due to the elimination of the accountability instrument, the DOE will not evaluate goals related to NYC DOE Progress Report grades beginning with the 2013-2014 school year.</p>	
	<p>The percent of all tested students who are enrolled in at least their</p>		<p>This ELA measure was met.</p>	

Academic Goal 4	second year and performing at or above Level 3 on the State ELA exam will be greater than that of all students in the same tested grades in local school district # 9.	NYS ELA Exam	Percent at 3 & 4 -BAoPCS--NYC#9 3---55%---22% 4---38%---24% 5---37%---18% 6---27%---16% 7---32%---17% 8---58%---24% All--41%---20%	
Academic Goal 5	75% of NYS Tested students in at least their second year at BAPCS will score proficient with a score of a 3 or 4 on the NYS math exam.	NYS Math Exam	This math measure was not met. ---% at 3 and 4 3-----62% 4-----38% 5-----40% 6-----35% 7-----38% 8-----21% All-----40%	Efforts in Math Instruction -Purchased a new and updated Math Program, EnVision 2.0 for all grades K-8. -Introduced an AfterSchool Math Club, supporting Math Understandings through critical thinking, hands-on activities -Creation and Introduction of the Bronx Academy of Promise Guided Math Program—promoting a small group, intimate mathematics instructional period, much like the BAOP Guided Reading Program. Students receive targeted, standards-based, rigorous instruction designed for individual groups and students supporting an inquiry-based model. -Professional Development highlighting the Guided Math was presented and modeled for the instructional staff during the 2016

				August Workshop by the Math Coach.
Academic Goal 6	Each grade-level cohort will reduce by one-half the gap between the percent at or above Level 3 on the previous year's exam and 75 percent at or above State Math exam.	NYS Math Exam	<p>This math measure was not met.</p> <p>Math --% at 3 & 4 2015->2016-(+/-) Grade 3 to 4 --67%--40%--(-27) Grade 4 to 5 --45%--39%--(-6) Grade 5 to 6 --28%--36%--(+8) Grade 6 to 7 --29%--43%--(+14) Grade 7 to 8 --34%--21%--(-13) Overall --41%--36%--(-5)</p>	<p>Focused Academic Instructional Support</p> <p>-A Math Coach was hired last November (2015) to build on the goal of providing evidence-based practices into classrooms by working with teachers and other staff members. Both the Math Coach as well as the Instructional Coach will continue to provide one-on-one and small group support for teachers and school professionals around evidence-based literacy/math strategies, with the goals of increasing student engagement, improving student achievement, and building teacher capacity in our school.</p> <p>-Each grade level shares a common planning period each day and once a week on a rotating basis, either the Math or Instructional Coach will meet with each grade level to mentor and support the academic programs and/or teachers throughout the school year.</p> <p>-Two Academic</p>

				<p>Instructional Service Teachers (AIS) were added for grades K-2, one for ELA and one designated for Math.</p> <p>-A full-time Teacher Assistant was hired to assist instruction in grades 7 and 8.</p> <p>-Four part-time lunch aides were hired to supervise the cafeteria during the lunch periods, thus providing additional time for all Teacher Assistants to remain in the classroom for the entire school day, rather than taking the time to cover lunch duties.</p>
Academic Goal 7	In grades two and three, each grade-level cohort, will reduce by one-half the gap between prior year NCE group average on the Math Terra Nova and an NCE group average of 50.	TerraNova Math Exam	Beginning with the 2013-2014 school year, due to a change in state regulation, the NYC DOE will not evaluate goals that are related to standardized assessments for students in grades kindergarten through two. Further, due to the elimination of the accountability instrument, the DOE will not evaluate goals related to NYC DOE Progress Report grades beginning with the 2013-2014 school year.	
	The percent of all tested students who are enrolled in		This math measure was met.	

Academic Goal 8	at least their second year and performing at or above Level 3 on the State Math exam will be greater than that of all students in the same tested grades in local school district # 9.	NYS Math Exam	Percent at 3 & 4 --BAoPCS--NYC#9 3-----64%--23% 4-----39%--23% 5-----39%--17% 6-----36%--16% 7-----45%--14% 8-----22%--13% All----41%--18%	
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2. Do have more academic goals to add?

Yes

2015-16 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 9	75% of NYS Tested students in at least their second year at BAPCS will be proficient with a score of a 3 on the NYS Science 4 exam.	NYS Science Exam	This measure was met. 94 percent of students in at least their second year at BAoPCS scored at levels 3 and 4 on the NYS Science 4 exam.	
Academic Goal 10	The percent of all tested students who are enrolled in at least their second year and performing at or above Level 3 on the State science exam will be greater than that of all students in the same tested grades in local school district # 9.	NYS Science Exam	District Results Pending	
	Achieve C or greater on the	The NYCDOE Progress Report is		

Academic Goal 11	Overall and Progress sections of the Progress Report in all years of the charter term.	no longer generated. The report format changed and no longer assigns letter grades.	N/A	
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				

3. Do have more academic goals to add?

No

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4. ORGANIZATIONAL GOALS

2015-16 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	Each year, the school will have a daily student attendance rate of at least 95 percent.	School records and ATS	We met this measure with a rate of 95.4%.	
Org Goal 2	At least 95% of the students will re-enroll at the school each year, not including any who might leave due to geographic reasons.	School Records	This measure was met. Not including graduates and those who moved, more than 95 percent of students returned.	
	Each year, each			

Org Goal 3	<p>child will successfully complete two career education projects that are developmentally appropriate to research a career category and define the impact those working in the category have on the community. One project will be a group project, and the other will be individually-based. The projects will become part of each child's "portfolio" that will "travel" with him or her through the grades.</p>	School Records	<p>This measure was met.</p> <p>Each student was involved in at least two career projects this year.</p>	
Org Goal 4	<p>Achieve C or greater in Environment Section of the Progress Report in all years of the charter term.</p>	NYCDOE Progress Reports are no longer used.	N/A	
Org Goal 5	<p>Each year, the school will comply with all applicable laws, rules, regulations and contract terms applicable to charter schools including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and Privacy Act.</p>	School Records, Board Minutes and remaining in good standing with NYSED.	This measure was met.	

5. Do you have more organizational goals to add?

Yes

2015-16 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 6	Will meet the comparable CSD targeted percentages for English Language Learners, Students with Disabilities, and Free and Reduced lunch students.	Target Numbers in the SED Excel Calculator Tool	<p>This measure was not met.</p> <p>Target enrollment percentages are 95.7% Economically Disadvantaged (ED) students, 18.8% students with disabilities (SWD) and 26% English Language Learners (ELL).</p> <p>As of BEDS Day in Oct 2015, the our enrollment had the following percentages: ED = 66% SWD = 16% ELL= 25%</p>	<p>Increased Support of Bronx Academy of Promise Special Education Program</p> <ul style="list-style-type: none"> •Each grade level includes one ICT classroom K through 8th grade •Introduction of new Special Education Coordinator, highly experienced in supporting the process of differentiation. The Special Education Coordinator holds monthly meetings with all Special Education and AIS teachers, presenting the importance of neuro-cognitive developments and their instructional implications on academic achievement and progress, providing teachers with a better understanding on how to differentiate learning for students. •In order to build a community growth mindset, a

				Professional Development Workshop was held in August 2016 to focus on positive models of classroom management—with a concentration on “restorative justice.”
Org Goal 7	Each year, student enrollment will be within 15% of full enrollment as defined in the school’s contract. This will be maintained on an ongoing basis and monitored bi-monthly.	End of Year Enrollment	This measure was met. Contracted enrollment was 675 and end of year FTE was 658, within 3 percent of planned enrollment.	
				Continuing to Build a Strong Educational Community -Advisory Program continues to develop for students in grades 7 and 8 as they take the time to examine educational and personal goals related to special interests, strengths, and weaknesses. While it is true that the responsibility for achieving excellence ultimately falls in the hands of the student, advisors provide guidance and support, especially in light of the New York City High School Articulation process.

Org Goal 8	Achieve 80% satisfaction in the DOE Environmental survey in all years of the charter term.	NYCDOE School Survey	<p>The outcome measure was met.</p> <p>Positive Responses Parents-----93% Teachers---87% Students---90%</p>	<p>-Continued emphasis on the Family Unit as an important team member in student achievement. Various family and parent workshops, formal and informal meetings and family celebrations help to build the foundation of our school and parent partnerships. Such activities include:</p> <ul style="list-style-type: none"> * Parent Breakfast Club * "Souper Single Parent" Evenings * "Fantastic Fathers" Breakfasts * Parent Workshops <p>—First one held on October 7th - highlighting the F & P Assessment and how it impacts your child and his/her instruction.</p> <p>-PTO (executive board) meetings with Principal and Administrative Team</p> <p>-Continued development of Administrative Component of the School Community</p> <ul style="list-style-type: none"> *Separation of the Business Manager position and the Operations Manager position to help streamline the assorted organizational duties within the school.
Org Goal 9				
Org Goal 10				

Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				

6. FINANCIAL GOALS

2015-16 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	Upon completion of the school's first year of operation and every year thereafter, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings.	Independent Audit	This measure was met.	
Financial Goal 2	Each year, the school will operate on a balanced budget and maintain a stable cash flow.	CSBM financial statements/audit	BAoPCS achieved this objective.	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



Entry 4 Expenditures per Child

Created: 08/01/2016

Last updated: 11/01/2016

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Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2015-16 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

Note: *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	8040214
Line 2: Year End FTE student enrollment	596
Line 3: Divide Line 1 by Line 2	12213

2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2015-16 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that

must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

Notes:

The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:

<http://www.p12.nysed.gov/psc/AuditGuide.html>.

Employee benefit costs or expenditures should not be reported in the above calculations.

Line 1: Relevant Personnel Services Cost (Row)	630256
Line 2: Management and General Cost (Column)	85024
Line 3: Sum of Line 1 and Line 2	1480530
Line 5: Divide Line 3 by the Year End FTE student enrollment	2249

Thank you.



Entry 6a Audited Statements

Last updated: 10/28/2016

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

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School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Candace Greene	cjackvony@bronxacademyofpromise.com	718-293-6950

Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Loeb & Troeper LLP		212-867-4000	

If Applicable:

	Outsourced Financial Services Firm Name	Outsourced Financial Services Contact	Outsourced Financial Services Email	Outsourced Financial Services Phone	Years Working With This Firm
	CSBM		kelie@csbm.com	888-710-2726	

Please upload as one combined file:

- a. the independent auditor's report on financial statements and notes; and**
- b. reports on internal controls over financial reporting and compliance**

<https://nysed-cso-reports.fluidreview.com/media/assets/survey-uploads/84001/7080170-F7wWrRhhE3/BAPCS-FS16-GAS.pdf>

**BRONX ACADEMY OF
PROMISE CHARTER SCHOOL**

**FINANCIAL STATEMENTS
AND AUDITOR'S REPORTS**

JUNE 30, 2016 AND 2015

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

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Independent Auditor's Report on Financial Statements

Exhibit

A - Balance Sheet

B - Statement of Activities

C - Statement of Functional Expenses

D - Statement of Cash Flows

Notes to Financial Statements

**Report on Internal Control Over Financial Reporting
and on Compliance and Other Matters Based on
an Audit of Financial Statements Performed in
Accordance with Government Auditing Standards**

Independent Auditor's Report on Financial Statements

**Board of Trustees
Bronx Academy of Promise Charter School**

Report on the Financial Statements

We have audited the accompanying financial statements of Bronx Academy of Promise Charter School which comprise the balance sheet as of June 30, 2016 and 2015, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

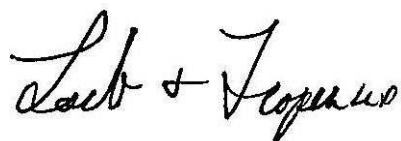
We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Bronx Academy of Promise Charter School as of June 30, 2016 and 2015, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 27, 2016 on our consideration of Bronx Academy of Promise Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Bronx Academy of Promise Charter School's internal control over financial reporting and compliance.



October 27, 2016

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

BALANCE SHEET

JUNE 30, 2016 AND 2015

	<u>2016</u>	<u>2015</u>
ASSETS		
Current assets		
Cash	\$ 6,892,600	\$ 4,835,281
Cash held in escrow	70,000	70,000
Grants and contracts receivable	233,831	487,789
Security deposits (Note 4)	690,815	690,815
Prepaid expenses	<u>271,423</u>	<u>156,784</u>
Total current assets	8,158,669	6,240,669
Fixed assets - net (Note 3)	<u>298,940</u>	<u>363,575</u>
Total assets	<u>\$ 8,457,609</u>	<u>\$ 6,604,244</u>
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable and accrued expenses	\$ 114,365	\$ 165,641
Accrued salaries and related liabilities	630,475	580,600
Deferred rent	<u>1,270,479</u>	<u>909,922</u>
Total current liabilities	2,015,319	1,656,163
Net assets - unrestricted (Exhibit B)	<u>6,442,290</u>	<u>4,948,081</u>
Total liabilities and net assets	<u>\$ 8,457,609</u>	<u>\$ 6,604,244</u>

See independent auditor's report.

The accompanying notes are an integral part of these statements.

EXHIBIT B**BRONX ACADEMY OF PROMISE CHARTER SCHOOL****STATEMENT OF ACTIVITIES****YEARS ENDED JUNE 30, 2016 AND 2015**

	<u>2016</u>	<u>2015</u>
Revenues		
State and local per-pupil operating revenues	\$ 9,124,522	\$ 8,962,620
Government grants and contracts	924,459	836,641
Contributions	64,530	7,345
Miscellaneous income	421	177
	<u>10,113,932</u>	<u>9,806,783</u>
Total revenues		
Expenses (Exhibit C)		
Program services		
Education	6,284,445	5,945,414
Special education	1,215,777	1,171,656
	<u>7,500,222</u>	<u>7,117,070</u>
Total program services		
Supporting services		
Management and general	1,114,313	973,654
Fund raising	5,188	6,368
	<u>1,119,501</u>	<u>980,022</u>
Total supporting services		
Total expenses	<u>8,619,723</u>	<u>8,097,092</u>
Change in unrestricted net assets (Exhibit D)	1,494,209	1,709,691
Net assets - unrestricted - beginning of year	<u>4,948,081</u>	<u>3,238,390</u>
Net assets - unrestricted - end of year (Exhibit A)	<u>\$ 6,442,290</u>	<u>\$ 4,948,081</u>

See independent auditor's report.

The accompanying notes are an integral part of these statements.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

EXHIBIT C

STATEMENT OF FUNCTIONAL EXPENSES

YEARS ENDED JUNE 30, 2016 AND 2015

	No. of Positions	2016					
		Program Services			Supporting Services		Total
		Education	Special Education	Total	Management and General	Fund Raising	
Salaries							
Administrative	8	\$ 170,527	\$ 53,257	\$ 223,784	\$ 420,762	\$ 2,645	\$ 647,191
Instructional	55	2,540,310	355,915	2,896,225			2,896,225
Noninstructional	10	106,243	183,454	289,697	40,925		330,622
Total salaries		2,817,080	592,626	3,409,706	461,687	2,645	3,874,038
Payroll taxes and employee benefits		647,996	136,281	784,277	106,112	608	890,997
Occupancy (Note 4)		1,371,011	288,418	1,659,429	224,693	1,287	1,885,409
Supplies and equipment		109,746	15,376	125,122			125,122
Repairs and maintenance		98,089	20,635	118,724	16,076	92	134,892
Professional fees		681,047	71,031	752,078	255,909	317	1,008,304
Insurance		36,267	7,629	43,896	5,944	34	49,874
Food service fees		266,048	37,275	303,323			303,323
Staff development		3,536	495	4,031	7,751		11,782
Technology services		20,311	4,273	24,584	3,329	19	27,932
Office expenses		60,667	12,431	73,098	9,684	55	82,837
Marketing/recruitment		7,242		7,242			7,242
Depreciation		112,468	23,660	136,128	18,432	106	154,666
Miscellaneous expenses		52,937	5,647	58,584	4,696	25	63,305
Total expenses (Exhibit B)		\$ 6,284,445	\$ 1,215,777	\$ 7,500,222	\$ 1,114,313	\$ 5,188	\$ 8,619,723

-continued-

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

EXHIBIT C

-2-

STATEMENT OF FUNCTIONAL EXPENSES

YEARS ENDED JUNE 30, 2016 AND 2015

	No. of Positions	2015					
		Program Services			Supporting Services		Total
		Education	Special Education	Total	Management and General	Fund Raising	
Salaries							
Administrative	6	\$ 191,264	\$ 46,002	\$ 237,266	\$ 361,460	\$ 3,277	\$ 602,003
Instructional	51	2,335,081	401,428	2,736,509			2,736,509
Noninstructional	10	103,827	117,196	221,023	38,925		259,948
Total salaries		2,630,172	564,626	3,194,798	400,385	3,277	3,598,460
Payroll taxes and employee benefits		580,752	124,672	705,424	88,406	724	794,554
Occupancy (Note 4)		1,322,825	283,974	1,606,799	201,370	1,648	1,809,817
Supplies and equipment		166,539	28,630	195,169			195,169
Repairs and maintenance		82,189	17,644	99,833	12,511	102	112,446
Professional fees		622,276	56,835	679,111	230,616	329	910,056
Insurance		36,678	7,874	44,552	5,583	46	50,181
Food service fees		263,116	45,233	308,349			308,349
Staff development		3,342	575	3,917	5,207		9,124
Technology services		12,588	2,702	15,290	1,916	16	17,222
Office expenses		76,592	12,982	89,574	9,206	75	98,855
Marketing/recruitment		27,654		27,654			27,654
Depreciation		88,815	19,066	107,881	13,520	111	121,512
Miscellaneous expenses		31,876	6,843	38,719	4,934	40	43,693
Total expenses (Exhibit B)		\$ 5,945,414	\$ 1,171,656	\$ 7,117,070	\$ 973,654	\$ 6,368	\$ 8,097,092

See independent auditor's report.

The accompanying notes are an integral part of these statements.

EXHIBIT D**BRONX ACADEMY OF PROMISE CHARTER SCHOOL****STATEMENT OF CASH FLOWS****YEARS ENDED JUNE 30, 2016 AND 2015**

	<u>2016</u>	<u>2015</u>
Cash flows from operating activities		
Change in net assets (Exhibit B)	\$ 1,494,209	\$ 1,709,691
Adjustments to reconcile change in net assets to net cash provided by operating activities		
Depreciation	154,666	121,512
Decrease (increase) in assets		
Grants and contracts receivable	253,958	(219,313)
Security deposits		(150,000)
Prepaid expenses	(114,639)	(304)
Increase (decrease) in liabilities		
Accounts payable and accrued expenses	(51,276)	(49,378)
Accrued salaries and related liabilities	49,875	75,107
Deferred rent	360,557	410,796
Net cash provided by operating activities	2,147,350	1,898,111
Cash flows from investing activities		
Fixed asset acquisitions	(90,031)	(152,646)
Net increase in cash	2,057,319	1,745,465
Cash - beginning of year	4,835,281	3,089,816
Cash - end of year	<u>\$ 6,892,600</u>	<u>\$ 4,835,281</u>

See independent auditor's report.

The accompanying notes are an integral part of these statements.

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2016 AND 2015

NOTE 1 - NATURE OF ORGANIZATION

Bronx Academy of Promise Charter School (BAOP) is an educational corporation that operates as a charter school in the borough of Bronx, New York City. On April 21, 2008, the Board of Regents and the Board of Trustees of the University of the State of New York, for and on behalf of the State Education Department, granted BAOP a charter valid for a term of 5 years and renewable upon expiration. On June 1, 2013, BAOP's charter was renewed until January 15, 2018. BAOP was organized to increase learning opportunities for students through innovative educational programs and to enable parents to be more involved in their children's education. In fiscal year 2016, BAOP operated classes for 638 students in grades K-8. BAOP began operations on May 1, 2008.

BAOP is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. BAOP is supported primarily by state and local per-pupil operating revenues.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of accounting - The financial statements are prepared on the accrual basis of accounting.

Use of estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash held in escrow - BAOP established an escrow account of \$70,000 as of June 30, 2016 and 2015, which is held aside for contingency purposes as required by the New York City Department of Education.

Receivables - Receivables are recorded when services are rendered. Receivables are presented net of allowances for doubtful accounts. The allowances are based on management's evaluation of the collectibility of the related accounts. Interest is not accrued or recorded on outstanding receivables.

Allowance for doubtful accounts - BAOP determines whether an allowance for uncollectibles should be provided for receivables. Such estimates are based on management's assessment of the aged basis of its receivables, current economic conditions and historical information. Receivables are written off against the allowance for doubtful accounts when all reasonable collection efforts have been exhausted. BAOP has determined that no allowance for uncollectible accounts for grant and contracts receivable is necessary as of June 30, 2016.

-continued-

BRONX ACADEMY OF PROMISE CHARTER SCHOOL**NOTES TO FINANCIAL STATEMENTS****JUNE 30, 2016 AND 2015****NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

Fixed assets - Fixed assets including leasehold improvements are recorded at cost. Items with a cost of \$3,000 and an estimated useful life of more than one year are capitalized.

Depreciation is computed on the straight-line basis over the estimated useful lives of 3-5 years. Depreciation and amortization on leasehold improvements are amortized on the straight-line basis over the lesser of their useful lives of 37-39 years or the term of the lease, whichever is shorter.

Due to New York City Department of Education - Due to New York City Department of Education is recorded when payments received exceed the per-pupil revenue.

Deferred rent - Operating leases are recorded on the straight-line basis over the term of the lease. Deferred rent is recorded where there are material differences between the fixed payment and the rent expense.

Unrestricted net assets - Unrestricted net assets include funds having no restrictions as to use or purpose imposed by donors.

State and local per-pupil revenues - Revenues from the state and local governments resulting from BAOP's charter status and based on the number of students enrolled are recorded when services are performed in accordance with the charter agreement. Federal and state funds are recorded by BAOP when expenditures are incurred and billed.

Government grants and contracts - Revenues from government grants and contracts to which BAOP is entitled are recognized mostly on student enrollment. Some grants are provided for specific educational endeavors which are not based on student enrollment and are recorded when related expenditures are incurred by BAOP.

Contributions - Unconditional contributions, including promises to give cash and other assets, are reported at fair value at the date the contribution is received. All contributions are considered to be available for unrestricted use unless specifically restricted by the donors. The gifts are reported as temporarily or permanently restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified as unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Donor-restricted contributions whose restrictions are met within the same year as received are reported as unrestricted contributions in the accompanying financial statements.

-continued-

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2016 AND 2015

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Functional allocation of expenses - The costs of providing BAOP's programs and other activities have been summarized on a functional basis. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Operating leases - Operating lease payments are charged to rental expense. Operating lease expense has been recorded on the straight-line basis over the life of the lease. Deferred rent, when material, is recorded for the difference between the fixed payment and the rent expense.

Uncertainty in income taxes - BAOP has determined that there are no material uncertain tax positions that require recognition or disclosure in the financial statements. Periods ending June 30, 2013 and subsequent remain subject to examination by applicable taxing authorities.

Subsequent events - Subsequent events have been evaluated through October 27, 2016, which is the date the financial statements were available to be issued.

NOTE 3 - FIXED ASSETS

	<u>2016</u>	<u>2015</u>
Furniture, fixtures and equipment	\$ 659,471	\$ 614,440
Leasehold improvements	<u>244,140</u>	<u>199,140</u>
	903,611	813,580
Accumulated depreciation	<u>(604,671)</u>	<u>(450,005)</u>
	\$ <u>298,940</u>	\$ <u>363,575</u>

NOTE 4 - LEASE COMMITMENT

In August 2012, BAOP entered into a new lease of a school building located at 1349 Inwood Avenue, Bronx, NY. Rent expense is recognized on a straight-line basis and was \$1,613,521 as of June 30, 2016 and 2015. A security deposit of \$500,000 was paid for the facility at 1349 Inwood Avenue, which is refundable at the demise of the lease. The lease will expire on July 31, 2027. The School is currently in negotiations for a space adjacent to the school building and has put down an additional \$150,000 security deposit.

-continued-

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2016 AND 2015

NOTE 4 - LEASE COMMITMENT (continued)

The future minimum lease payments as of June 30, 2016 are:

2017	\$ 1,492,425
2018	1,537,197
2019	1,583,313
2020	1,630,813
2021	1,679,737
Thereafter	<u>11,191,255</u>
	<u>\$ 19,114,740</u>

NOTE 5 - PENSIONS

BAOP adopted a 403(b) profit sharing plan (the "Plan") which covers most of the employees. The Plan is a defined contribution plan. Employees are eligible to enroll in the Plan on the first day of the plan year. Those employees who have completed at least 1 full year of service are also eligible for employer contribution. The Plan provides for BAOP to contribute up to 5% of an employee's salary. BAOP's contribution does not become vested until completion of the first year of employment. For the fiscal years ended June 30, 2016 and 2015, pension expense for BAOP was \$68,893 and \$58,339, respectively.

NOTE 6 - CONTINGENCIES AND CONCENTRATIONS

Certain grants and contracts may be subject to audit by the funding sources. Such audits might result in disallowances of costs submitted for reimbursement. Management is of the opinion that such cost disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

Financial instruments that potentially subject BAOP to a concentration of credit risk are cash accounts with financial institutions in excess of FDIC insurance limits. Management believes that the credit risk related to these accounts is minimal.

A significant portion of BAOP's operating revenue is paid by New York City Department of Education.



**Report on Internal Control Over Financial Reporting
and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed
in Accordance with Government Auditing Standards**

Independent Auditor's Report

**Board of Trustees
Bronx Academy of Promise Charter School**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Bronx Academy of Promise Charter School, which comprise the balance sheet as of June 30, 2016 and 2015, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated October 27, 2016.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Bronx Academy of Promise Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Bronx Academy of Promise Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Bronx Academy of Promise Charter School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

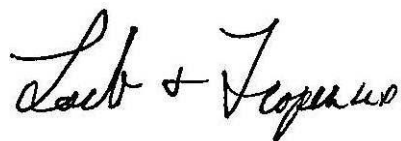
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Bronx Academy of Promise Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



October 27, 2016



Entry 6b Additional Financial Docs

Created: 10/28/2016

Last updated: 11/01/2016

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Page 1

1. Management Letter

(No response)

Explanation for not uploading the Management Letter.

n/a

2. Form 990

(No response)

Explanation for not uploading the Form 990.

Pending

3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

Explanation for not uploading the Federal Single Audit.

n/a

4. CSP Agreed Upon Procedure Report

(No response)

Explanation for not uploading the procedure report.

n/a

5. Evidence of Required Escrow Account

<https://nysed-cso-reports.fluidreview.com/media/assets/survey-uploads/84010/7080214-pN6H0Nalce/BAPCS%201333%20September%202016%20Stmt.pdf>

Explanation for not uploading the Escrow evidence.

(No response)

6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

- a. The person responsible
- b. The date action was taken, or will be taken
- c. Description of the action taken
- d. Evidence of implementation (if available)

(No response)

Explanation for not uploading the Corrective Action Plan.

n/a



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BRONX ACADEMY OF PROMISE CHARTER SCHOOL
ESCROW
1349 INWOOD AVE
BRONX, NY 10452-3222

Your Business Economy Checking

for September 1, 2016 to September 30, 2016

Account number: 4830 2423 1333

BRONX ACADEMY OF PROMISE CHARTER SCHOOL ESCROW

Account summary

Beginning balance on September 1, 2016	\$70,000.00
Deposits and other credits	0.00
Withdrawals and other debits	-0.00
Checks	-0.00
Service fees	-0.00
Ending balance on September 30, 2016	\$70,000.00

of deposits/credits: 0
of withdrawals/debits: 0
of deposited items: 0
of days in cycle: 30
Average ledger balance: \$70,000.00

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SSM-06-16-0173.B | ARWSKQGM

IMPORTANT INFORMATION: BANK DEPOSIT ACCOUNTS

Updating your contact information - We encourage you to keep your contact information up-to-date. This includes address, email and phone number. If your information has changed, the easiest way to update it is by visiting the Help & Support tab of Online Banking. Or, you can call our Customer Service team.

Deposit agreement - When you opened your account, you received a deposit agreement and fee schedule and agreed that your account would be governed by the terms of these documents, as we may amend them from time to time. These documents are part of the contract for your deposit account and govern all transactions relating to your account, including all deposits and withdrawals. Copies of both the deposit agreement and fee schedule which contain the current version of the terms and conditions of your account relationship may be obtained at our financial centers.

Electronic transfers: In case of errors or questions about your electronic transfers - If you think your statement or receipt is wrong or you need more information about an electronic transfer (e.g., ATM transactions, direct deposits or withdrawals, point-of-sale transactions) on the statement or receipt, telephone or write us at the address and number listed on the front of this statement as soon as you can. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

- Tell us your name and account number.
- Describe the error or transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- Tell us the dollar amount of the suspected error.

For consumer accounts used primarily for personal, family or household purposes, we will investigate your complaint and will correct any error promptly. If we take more than 10 business days (10 calendar days if you are a Massachusetts customer) (20 business days if you are a new customer, for electronic transfers occurring during the first 30 days after the first deposit is made to your account) to do this, we will credit your account for the amount you think is in error, so that you will have use of the money during the time it will take to complete our investigation.

For other accounts, we investigate, and if we find we have made an error, we credit your account at the conclusion of our investigation.

Reporting other problems - You must examine your statement carefully and promptly. You are in the best position to discover errors and unauthorized transactions on your account. If you fail to notify us in writing of suspected problems or an unauthorized transaction within the time period specified in the deposit agreement (which periods are no more than 60 days after we make the statement available to you and in some cases are 30 days or less), we are not liable to you for, and you agree to not make a claim against us for the problems or unauthorized transactions.

Direct deposits - If you have arranged to have direct deposits made to your account at least once every 60 days from the same person or company, you may call us at the telephone number listed on the front of this statement to find out if the deposit was made as scheduled. You may also review your activity online or visit a financial center for information.

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Daily ledger balances

Date	Balance (\$)
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New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2015-16 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	Funding by School District information for all NYS School district is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Bronx Academy of Promise

PROJECTED BUDGET FOR 2016-2017

PROJECTED BUDGET FOR 2016-2017							Assumptions
July 1, 2016 to June 30, 2017							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	9,328,421	944,019	-	-	238	10,272,678	
Total Expenses	7,475,170	998,181	-	5,795	2,140,777	10,619,922	
Net Income	1,853,251	(54,162)	-	(5,795)	(2,140,539)	(347,244)	
Actual Student Enrollment	596	62				-	
Total Paid Student Enrollment	-	-				-	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
REVENUE							
REVENUES FROM STATE SOURCES							
Per Pupil Revenue	CY Per Pupil Rate						
District of Location	\$14,027.00	8,674,200	812,175	-	-	9,486,375	
School District 2 (Enter Name)		-	-	-	-	-	
School District 3 (Enter Name)		-	-	-	-	-	
School District 4 (Enter Name)		-	-	-	-	-	
School District 5 (Enter Name)		-	-	-	-	-	
		8,674,200	812,175	-	-	9,486,375	
Special Education Revenue		-	-	-	-	-	
Grants		-	-	-	-	-	
Stimulus		-	-	-	-	-	
Other		-	-	-	-	-	
Other State Revenue		-	-	-	-	-	
TOTAL REVENUE FROM STATE SOURCES		8,674,200	812,175	-	-	9,486,375	
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs		-	59,150	-	-	59,150	
Title I		288,351	32,040	-	-	320,391	
Title Funding - Other		29,749	3,306	-	-	33,055	
School Food Service (Free Lunch)		249,255	27,695	-	-	276,950	
Grants		-	-	-	-	-	
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	
Other		-	-	-	-	-	
Other Federal Revenue		-	-	-	-	-	
TOTAL REVENUE FROM FEDERAL SOURCES		567,355	122,191	-	-	689,546	
LOCAL and OTHER REVENUE							
Contributions and Donations, Fundraising		22,500	2,500	-	-	25,000	Fundraising
Erate Reimbursement		21,447	2,384	-	-	23,831	
Interest Income, Earnings on Investments,		-	-	-	-	-	
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	
Food Service (Income from meals)		-	-	-	-	-	
Text Book		42,919	4,769	-	-	47,688	NYSTL, NYSSL, NYSLIB
Other Local Revenue		-	-	-	238	238	Dividend Income
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		86,866	9,653	-	238	96,757	
TOTAL REVENUE		9,328,421	944,019	-	238	10,272,678	
EXPENSES							
ADMINISTRATIVE STAFF PERSONNEL COSTS	No. of Positions						
Executive Management	1.00	140,875	7,044	-	3,019	201,251	
Instructional Management	-	-	-	-	-	-	
Deans, Directors & Coordinators	-	-	-	-	-	-	
CFO / Director of Finance	-	-	-	-	-	-	
Operation / Business Manager	-	-	-	-	-	-	
Administrative Staff	17.00	145,453	84,125	-	660,851	890,429	
TOTAL ADMINISTRATIVE STAFF	18	286,328	91,169	-	3,019	1,091,680	
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	29.00	1,748,668	203,029	-	-	1,951,697	
Teachers - SPED	-	-	-	-	-	-	
Substitute Teachers	-	-	-	-	-	-	
Teaching Assistants	10.00	340,028	39,479	-	-	379,507	
							List exact titles and staff FTE's (Full time equivalent)

Bronx Academy of Promise

PROJECTED BUDGET FOR 2016-2017

PROJECTED BUDGET FOR 2016-2017							Assumptions
July 1, 2016 to June 30, 2017							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	9,328,421	944,019	-	-	238	10,272,678	
Total Expenses	7,475,170	998,181	-	5,795	2,140,777	10,619,922	
Net Income	1,853,251	(54,162)	-	(5,795)	(2,140,539)	(347,244)	
Actual Student Enrollment	596	62				-	
Total Paid Student Enrollment	-	-				-	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Specialty Teachers	16.00	1,014,977	117,844	-	-	1,132,821	
Aides	-	-	-	-	-	-	
Therapists & Counselors	2.00	103,742	12,045	-	-	115,787	
Other	-	-	-	-	-	-	
TOTAL INSTRUCTIONAL	57	3,207,415	372,397	-	-	3,579,812	
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	
Librarian	-	-	-	-	-	-	
Custodian	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL NON-INSTRUCTIONAL	-	-	-	-	-	-	
SUBTOTAL PERSONNEL SERVICE COSTS	75	3,493,743	463,566	-	3,019	711,164	4,671,492
PAYROLL TAXES AND BENEFITS							
Payroll Taxes	-	4,658	616	-	4	948	6,226
Fringe / Employee Benefits	-	689,252	91,110	-	595	140,238	921,195
Retirement / Pension	-	179,167	23,684	-	155	36,454	239,460
TOTAL PAYROLL TAXES AND BENEFITS	-	873,077	115,410	-	754	177,640	1,166,881
TOTAL PERSONNEL SERVICE COSTS	-	4,366,820	578,976	-	3,773	888,804	5,838,373
CONTRACTED SERVICES							
Accounting / Audit	-	-	-	-	38,200	38,200	
Legal	-	-	-	-	78,750	78,750	
Management Company Fee	-	-	-	-	-	-	
Nurse Services	-	-	-	-	-	-	
Food Service / School Lunch	-	-	-	-	-	-	
Payroll Services	572,479	88,738	-	504	118,827	780,548	
Special Ed Services	-	-	-	-	-	-	
Titlement Services (i.e. Title I)	-	-	-	-	-	-	
Other Purchased / Professional / Consulting	213,801	4,482	-	25	372,751	591,059	
TOTAL CONTRACTED SERVICES	786,280	93,220	-	529	608,528	1,488,557	
SCHOOL OPERATIONS							
Board Expenses	-	-	-	-	1,500	1,500	
Classroom / Teaching Supplies & Materials	84,437	9,804	-	-	-	94,241	
Special Ed Supplies & Materials	4,055	471	-	-	-	4,526	
Textbooks / Workbooks	16,058	1,864	-	-	-	17,922	
Supplies & Materials other	20,704	2,737	-	18	4,212	27,671	
Equipment / Furniture	4,691	545	-	-	-	5,236	
Telephone	25,472	3,367	-	22	5,183	34,044	
Technology	-	-	-	-	-	-	
Student Testing & Assessment	52,362	6,080	-	-	-	58,442	
Field Trips	34,760	4,036	-	-	-	38,796	
Transportation (student)	4,634	538	-	-	-	5,172	
Student Services - other	12,717	1,477	-	-	-	14,194	
Office Expense	46,761	3,661	-	24	5,635	56,081	
Staff Development	26,313	3,687	-	-	15,000	45,000	
Staff Recruitment	3,950	-	-	-	-	3,950	
Student Recruitment / Marketing	11,272	-	-	-	-	11,272	
School Meals / Lunch	313,809	36,435	-	-	-	350,244	
Travel (Staff)	20,387	2,695	-	18	4,148	27,248	
Fundraising	26,500	-	-	-	-	26,500	

Bronx Academy of Promise

PROJECTED BUDGET FOR 2016-2017

PROJECTED BUDGET FOR 2016-2017							Assumptions
July 1, 2016 to June 30, 2017							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	9,328,421	944,019	-	-	238	10,272,678	
Total Expenses	7,475,170	998,181	-	5,795	2,140,777	10,619,922	
Net Income	1,853,251	(54,162)	-	(5,795)	(2,140,539)	(347,244)	
Actual Student Enrollment	596	62				-	
Total Paid Student Enrollment	-	-				-	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Other	18,489	2,318	-	6	1,928	22,741	
TOTAL SCHOOL OPERATIONS	727,371	79,715	-	88	37,606	844,780	
FACILITY OPERATION & MAINTENANCE							
Insurance	40,323	5,330	-	35	8,204	53,892	
Janitorial	124,656	19,323	-	110	25,874	169,963	
Building and Land Rent / Lease	1,274,846	197,610	-	1,123	264,614	1,738,194	
Repairs & Maintenance	30,217	4,684	-	27	6,272	41,200	
Equipment / Furniture	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Utilities	124,656	19,323	-	110	25,874	169,963	
TOTAL FACILITY OPERATION & MAINTENANCE	1,594,699	246,270	-	1,404	330,839	2,173,212	
DEPRECIATION & AMORTIZATION	-	-	-	-	275,000	275,000	
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	-	-	
TOTAL EXPENSES	7,475,170	998,181	-	5,795	2,140,777	10,619,922	
NET INCOME	1,853,251	(54,162)	-	(5,795)	(2,140,539)	(347,244)	
ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED				
District of Location	596	62	658				
School District 2 (Enter Name)			-				
School District 3 (Enter Name)			-				
School District 4 (Enter Name)			-				
School District 5 (Enter Name)			-				
TOTAL ENROLLMENT	596	62	658				
REVENUE PER PUPIL	15,652	15,226	-				
EXPENSES PER PUPIL	12,542	16,100	-				

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Sixto Michael Carrion

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Brown Academy of Promise

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

Board Chair

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
N		0	N	

[Handwritten Signature]
 Signature

7/12/16
 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: _____

Business Address: 25 Elm Ave Bk. NY 11201

E-mail Address: MCARRON@FEDCAP.ORG

Home Telephone: 9175846184

Home Address: 910 Grandmening Bx NY 10451

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

KEVIN L. KEARNS

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

BRONX ACADEMY OF PROMISE CS

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). TREASURER

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

NONE

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>Please write "None" if applicable. Do not leave this space blank.</p> <p style="text-align: center;"><u>NONE</u></p>				

K L Ke Signature 6/21/16 Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 718-681-2361

Business Address: c/o LPAC, 14 W 170 ST, BROWX, NY 10452

E-mail Address: kkearns818@yahoo.com

Home Telephone: 917-434-5511

Home Address: 3510 DITMARS BLVD #2 ASTORIA, NY 11105

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Agatha Akyere

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

BAOP

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). parent at large, and board member

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	None		

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name:

Milca Meyers

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Bronx Academy of Promise

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). *Secretary*
2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee

Trustee Name: Dennis Yan Chi Sze

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name): BRONX ACADEMY OF PROMISE

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Board member

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?
 Yes No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself

Please write "None" if applicable. Do not leave this space blank.

NONE

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
NONE				

Dennis Sze - 7/12/16
 Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 917 701 8386

Business Address: 224-86 144 Exp Bayside NY 11364

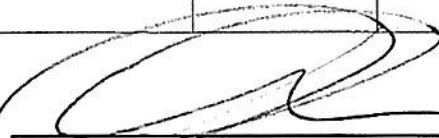
E-mail Address: Dennis.Sze@CREATIVESTUDYZONE.com

Home Telephone: 917 701 8386

Home Address: 224-86 144 Exp NY 11364

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school (s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please</i>	<i>write "None"</i>	<i>if applicable</i>	<i>file. Do not leave this s</i>	<i>page blank.</i>

 6/20/18
 Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

Business Telephone: 212-342-4574

Business Address: 161 FORT WASHINGTON AVENUE 11TH FLOOR, NY, NY 10032

E-mail Address: CARLIR1078@HOTMAIL.COM

Home Telephone: 917-640-4272

Home Address: 953 ANDERSON AVENUE APT 3H, BRONX, NY 10452

**Disclosure of Financial Interest by a Current or Proposed Charter School
Education Corporation Trustee**

Trustee Name: CARLIBI ROJAS

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

BRONX ACADEMY OF PROMISE CHARTER SCHOOL

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). **PARENT AT LARGE**

2. Is the trustee an employee of any school operated by the Education Corporation?
 Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

Yes No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself



Entry 9 BOT Table

Last updated: 07/29/2016

Page 1

1. Current Board Member Information

	Trustee Name	Email Address	Position on the Board	Committee Affiliations	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role at School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Rev. Dr. Michael Carrion	revmichaelcarrion@gmail.com	Chair/Board President	Executive, Financial	Yes	Founder, leadership, financial, academic	3 terms July 2008-July 2017
2	Agatha Akyere	aaa39@columbia.edu	Trustee/Member	Executive, Financial	Yes	Community Resources, Financial Past parent	3 terms July 2008-July 2017
3	Milca Meyers	Milca96@gmail.com	Trustee/Member	Financial, Academic	Yes	Financial, Technology	2 terms November 2010-July 2016 Election Date July 12 2016
4	Kevin Kearns	kkearns818@yahoo.com	Trustee/Member	Chairman of Fin. Committee	Yes	Finance	1 term November 2013-July 2016 Election Date July 12 2016
5	Dennis Sze	dennis.sze@creatives.tudyzone.com	Trustee/Member	Chair of Academic Committee	Yes	Finance	1 term November 2013-July 2016 Election Date July

							12 2016
6	Carlibi Rojas	carlir1078@hotmail.com	Trustee/Member	Academic	Yes	Parent-at-Large	1 term July 2013-July 2016 Election Date July 12 2016
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							

2. Total Number of Members on June 30, 2015

5

3. Total Number of Members Joining the Board 2015-16 School Year

0

4. Total Number of Members Departing the Board during the 2015-16 School Year

0

5. Number of Voting Members 2015-16, as set by the by-laws, resolution or minutes

5

6. Number of Board Meetings Conducted in the 2015-16 School Year

12

7. Number of Board Meetings Scheduled for the 2016-17 School Year

12

Thank you.

Bronx Academy of Promise
2015-16 Annual Report
Entry 10 Board Meeting Minutes

The board of trustees meeting minutes for the 2015-16 school year can be found at the following link:

http://www.bronxacademyofpromise.com/apps/pages/index.jsp?uREC_ID=375894&type=d&pREC_ID=870738

In 2015-2016, the school made a good faith effort to attract and retain a greater enrollment of students with disabilities, English language learners, and students who are eligible applicants for the free and reduced price lunch program. The following list summarizes the actions taken.

Students with Special Needs

- Advertising (e.g. radio, TV, newspaper, flyer) that mentions special needs
- Outreach to specialized feeder schools and programs
- Special Education Coordinator available for families at school events, such as parent-teacher conferences and open houses.
- Guidance counselors for Elementary and Middle School students to assist with students and families
- Increased number of Integrated Co-Teaching (inclusion) classrooms to address the academic needs and support their emotional development.
- Monthly planned family presentations relating to Special Education, such as understanding the laws, the academic requirements, as well as parental support for families.
- All school brochures, mailings and applications will mention that the school accommodates students with disabilities.
- School website mentions students with special needs and the various classroom arrangements, such as ICT.

English Language Learners

- Advertising (e.g. radio, TV, newspaper, flyer) in languages other than English
- Outreach by multi-lingual staff
- Outreach to immigrant community/ies
- Outreach to specialized feeder schools and programs
- Advertising and school materials are translated as needed
- All school brochures, mailings and applications will mention that the school accommodates English language learners
- Translators available for families at school and community events, such as parent-teacher conferences, School Board and Parent Community Organization meetings
- Additional academic support throughout the school year, both during and after school for students and parents
- School website mentions the English Language Learner program
- The school provided a weekly ESL Program for parents to help support their English Language Development
- The addition of a new Parent Coordinator, with the ability to speak and write in Spanish to create collaborative relationships in the community to help address the targeted audiences.

Students Eligible for Free and Reduced Lunch Programs

- Meal program was covered at school open house, on application and during tours
- Support is offered to assist families in completing all necessary paperwork to ensure eligible students participate in the lunch program
- Recruitment occurred throughout neighborhoods surrounding the school and in the local district
- All school brochures, mailings and applications will mention that the school participates in the free/reduced lunch program
- School website mentions students who are eligible applicants for the free and reduced price lunch program.

Going forward in 2016-2017, the school plans to utilize additional measures.

- A revised website, highlighting the targeted areas and the ability to have a Google language translator dropdown
- School information session(s) will be held in trusted cultural centers in the community to attract more families who speak a language other than English
- Advertising materials will be distributed in the primary languages other than English spoken in the area



Entry 12 Teacher and Administrator Attrition

Last updated: 08/01/2016

Report changes in teacher and administrator staffing.

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Instructions for completing the Teacher and Administrator Attrition Tables

The following tables reflect formatting in the online portal required for Regents authorized charter schools. Schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2015; the FTE for added staff from July 1, 2015 through June 30, 2016; and the FTE for any departed staff from July 1, 2015 through June 30, 2016 using the two tables provided.

2015-16 Teacher Attrition Table

	FTE Teachers on June 30, 2015	FTE Teachers Departed 7/1/15 - 6/30/16	FTE Teachers Filling Vacant Positions 7/1/15 - 6/30/16	FTE Teachers Added in New Positions 7/1/15-6/30/16	FTE of Teachers on June 30, 2016
	43	17	17	4	47

2015-16 Administrator Position Attrition Table

	FTE Administrative Positions on June 30, 2015	FTE Administrators Departed 7/1/15 - 6/30/16	FTE Administrators Filling Vacant Positions 7/1/15 - 6/30/16	FTE Administrators Added in New Positions 7/1/15-6/30/16	FTE Administrative Positions on June 30, 2016
	4	1	1	2	6

Thank you



Entry 13 Uncertified Teachers

Last updated: 08/01/2016

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The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count.

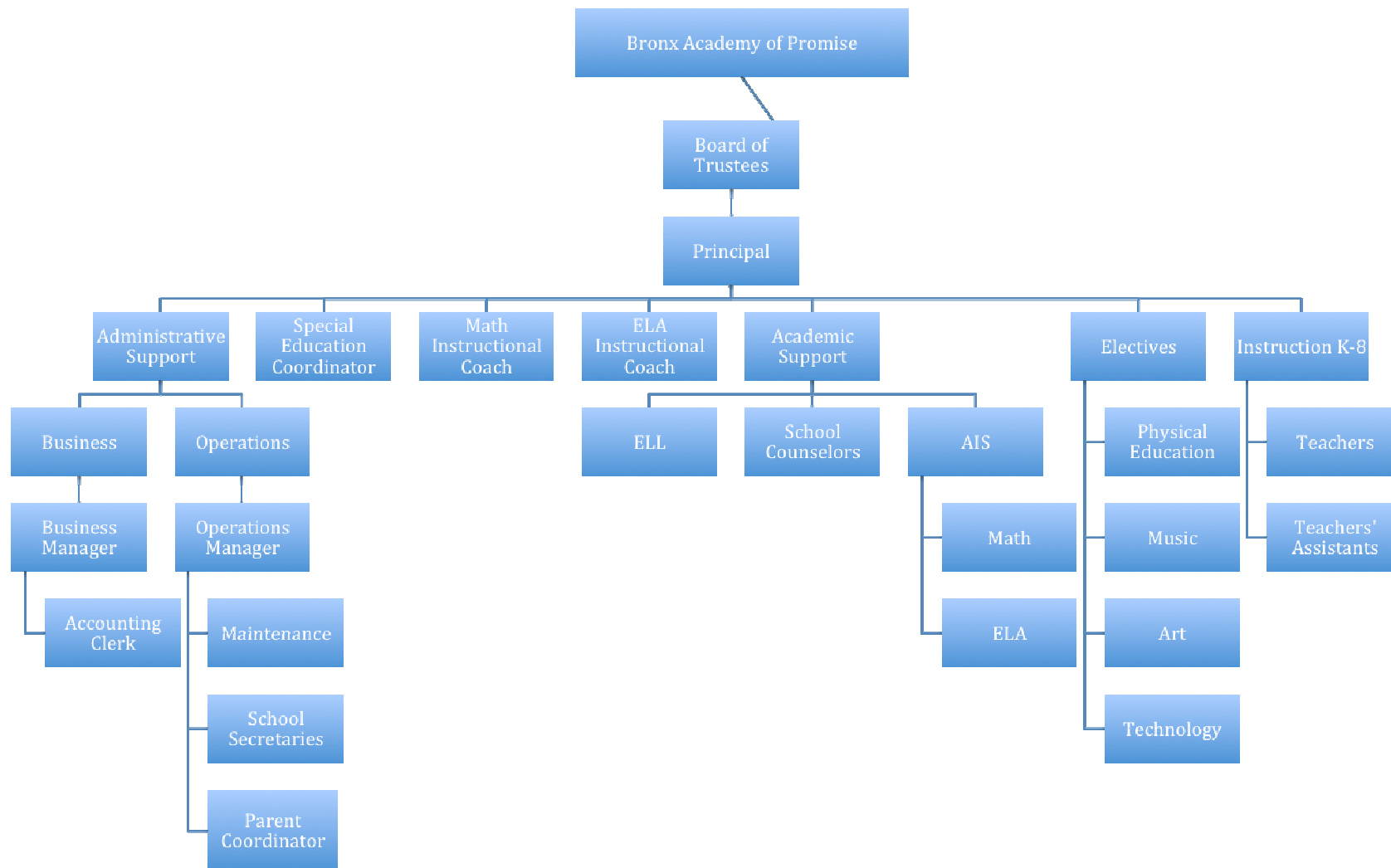
Staff Qualifications (June 30, 2016)

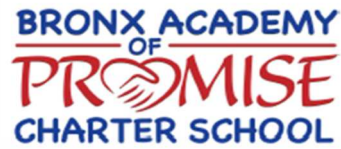
Note: Columns should sum to the FTE count of Teachers on June 30, 2016, and each teacher should be in only one column.

1. Total FTE Count of Uncertified Teachers (6-30-16)	3
2. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (6-30-16)	1
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-16)	
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-16)	
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-16)	2
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-16)	

Thank you.

Bronx Academy of Promise Charter School
 Annual Report 2015-16
 Entry 14: Organizational Chart





2016-2017 SCHOOL YEAR

Wednesday	September 8	First Day of School – 8:00 a.m. – 3:15 p.m.
Monday	September 12	Eid al-Adha—School Closed
Mon. – Tues.	Oct. 3- 4	Rosh Hashanah—School Closed
Friday	October 7	11:30 Dismissal—Professional Development
Monday	October 10	Columbus Day—School Closed
Wednesday	October 12	Yom Kippur—School Closed
Monday	October 31	11:30 a.m. Dismissal
Monday	November 7	11:30 a.m. Dismissal Parent/Teacher Conferences 1:00 p.m. – 7: 00 p.m.
Tuesday	November 8	School Closed Parent/Teacher Conferences 8:30 a.m. - 1:00 p.m.
Friday	November 11	Veteran’s Day—School Closed
Wednesday	November 23	11:30 a.m. Dismissal
Thurs. - Fri.	November 24-25	Thanksgiving Recess—School Closed
Friday	December 23	11:30 a.m. Dismissal
Mon.–Mon.	Dec. 26– Jan. 2	Holiday Recess—School Closed
Tuesday	January 4	Back to School
Monday	January 16	Dr. Martin Luther King Jr. Day—School Closed
Friday	February 3	11:30 a.m. Dismissal Professional Development

Mon. - Fri.	February 20-24	Mid-Winter Recess –School Closed
Monday	February 27	Back to School
Friday	March 3	11:30 a.m. Dismissal
Tues.-Thurs.	March 28-March 30	NYS ELA Assessments Grades 3-8
Mon.- Wed.	April 3- April 5	NYS ELA Make-Up Assessments Grades 3-8
Tues.-Thurs.	May 2-4	NYS Math Assessments Grades 3-8
Mon. - Wed.	May 8 -10	NYS Math Make-Up Assessments Grades 3-8
Mon.-Tues.	April 10-18	Spring Recess—School Closed
Wednesday	April 19	Back to School
Friday	May 26	11:30 a.m. Dismissal
Monday	May 29	Memorial Day–School Closed
Friday	June 9	11:30 a.m. Dismissal— Professional Development
Monday	June 26	Eid al-Fitr—School Closed
Tuesday	June 27	11:30 a.m. Dismissal
Wednesday	June 28	Last Day of School 11:30 a.m. Dismissal