

School Information and Cover Page

School Name: Bronx Academy of Promise Charter School

School Leader: Catherine Jackvony

Primary address: 1166 River Ave., Bronx, NY 10452

School website: www.bronxacademyofpromise.com

School email: cjackvony@bronxacademyofpromise.com

Telephone: (718) 618-8275 Fax: (718) 681-8225

BEDS # 320900860913

District/CSD of Location: NYC District #9

Charter authorizer: NYCDOE Chancellor

Chair, Board of Trustees: Rev. Dr. Michael Carrion

Date school first opened for instruction: 09-01-2008

2011-2012 Enrollment: 342

2011-2012 Grades Served: K-5

Our signatures below attest that all of the information contained herein is truthful and accurate.

Catherine Jackvony
Print Name, Head of Charter School

Catherine Jackvony 7/16/12
Signature and Date

Rev. Dr. Michael Carrion
Print Name, President, Board of Trustees

Rev. Dr. Michael Carrion
Signature and Date

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II. New York State School Report Card

The New York State Report Card (2010-2011) for Bronx Academy of Promise Charter School can be found at the following link:

<https://reportcards.nysed.gov/files/2010-11/AOR-2011-320900860913.pdf>

III. Key Focus Area Requests

1. Progress Toward Goal Achievement

- a. This section will be submitted at a later date, but no later than November 1, 2012 as determined by the authorizer.

2. Financial Information

- a. **Total Expenditures and Administrative Expenditures Per Child**

School Expenditures Per Child	
Total Expenditures per Child	\$12,130
Administrative Expenditures per Child	\$1,456

- b. FY13 Approved Budget Attached as Appendix E

3. Charter Revisions

- a. In March 2011, we welcomed new leadership to our school. With this change in administration, we have also identified areas of growth for our institution. As we prepare for our fourth operational year, the primary goal of Bronx Academy of Promise is to increase the effectiveness of our assessment procedures. To this end, we request to amend the Terra Nova process as described in our charter document.

The Terra Nova test is currently administered to grades one through five in both the fall and the spring of each school year. Students in grades three to five are assessed with the Terra Nova test in addition to the school's internal interim assessments and the NYS assessment.

The modified testing schedule will require only students in grades one, two and three to take the Terra Nova test. First graders will be administered one Terra Nova test in the fall that will provide student base line scores and then another in the spring that will measure student growth throughout the year. The second grader and third grade students will take only a spring Terra Nova assessment that will measure growth from their previous year's spring scores.

4. Board of Trustee Financial Disclosure Statements

- a. Attached in Appendix F

5. Enrollment and Retention Targets

In 2011-12, the school made a good faith effort to attract and retain a greater enrollment of students with disabilities, English language learners, and students who are eligible applicants for the free and reduced price lunch program. The following list summarizes the actions taken.

Students with Special Needs

- Advertising (e.g. radio, TV, newspaper, flyer) that mentions special needs
- Outreach to specialized feeder schools and programs
- Special Education Coordinator available for families at school events, such as parent-teacher conferences and open houses.

English Language Learners

- Advertising (e.g. radio, TV, newspaper, flyer) in languages other than English
- Outreach by multi-lingual staff
- Outreach to immigrant community/ies
- Outreach to specialized feeder schools and programs
- Advertising and school materials are translated as needed
- Translators available for families at school and community events, such as parent-teacher conferences, School Board and Parent Community Organization meetings

Students Eligible for Free and Reduced Lunch Programs

- Meal program was covered at school open house, on application and during tours
- Support is offered to assist families in completing all necessary paperwork to ensure eligible students participate in the lunch program
- Recruitment occurred throughout neighborhoods surrounding the school and in the local district

Going forward in 2012-13, the school plans to utilize additional measures.

- All school brochures, mailings and application will mention that the school accommodates students with disabilities, English language learners and participates in the free and reduced lunch program
- A Google language translator dropdown will be added to the school website
- School information session(s) will be held in trusted cultural centers in the community to attract more families who speak a language other than English
- Advertising materials will be distributed in the primary languages other than English spoken in the area
- Direct mail advertising that mentions special needs
- Direct mail advertising in languages other than English
- School website that mentions students with special needs, English language learners and students who are eligible applicants for the free and reduced price lunch program.

Bronx Academy of Promise	FY13 Projection - additional 90 students (K-6 Grade)
Income	
4100 State Grants	
4101 State Grants- Per Pupil Aid - General Education	5,843,664
4102 State Grants- Per Pupil Aid - Special Education	341,147
4103 State Grants- NYSTL	25,164
4104 State Grants- NYSSL	6,471
4105 State Grants- NYSLIBL	2,700
4106 State Grants- DYCD	-
Total 4100 State Grants	6,219,146
4200 Federal Grants - A-133	
4201 Federal Grants- Title I	307,000
4203 Federal Grants- Title IIA	16,038
4206 Federal Grants- IDEA for Special Education	48,400
Total 4200 Federal Grants - A-133	371,438
4300 Federal Grants - Non A-133	
4301 E-Rate	15,912
Total 4300 Federal Grants - Non A-133	15,912
4400 Contributions	
4401 Contributions- Individual	2,000
4402 Contributions- Foundation	-
4403 Contributions- Corporate	-
4404 Contributions- In-Kind	-
4500 Fundraising Revenue	12,960
Total 4400 Contributions	14,960
4600 Miscellaneous Revenues	
4601 Misc. Revenues- Interest Income & Dividend Income	48
Total 4600 Miscellaneous Revenues	48
Total Income	6,621,504
Expenses	
5000 Personnel Expense	
5100 Administrative Staff	
5101 Leadership/Principal	123,000
5104 Pupil Accounting/Office Staff/Ops	158,468
5106 Custodian	111,771
5107 Human Resources	56,375
5108 Parent Outreach/Student Support	152,526
Total 5100 Administrative Staff	602,141
5200 Instructional Staff	

Bronx Academy of Promise

FY13 Projection - additional 90 students (K-6 Grade)

Appendix E: FY 2013 Budget

5201 Teachers- Classroom	1,210,917
5203 Teaching Assistants	274,418
5205 Teachers-Specialty/Subject Teachers	206,764
5210 Teacher-Special Services	520,934
Total 5200 Instructional Staff	2,213,033
Total 5000 Personnel Expense	2,815,174
5500 Stipends	10,000
6000 Benefits	
6002 SUI/Disability Expense	5,630
6003 FICA Expense	-
6011 401(k) Employer Match	98,531
6014 Metro Commuter Tax	-
6018 Personnel Insurance	
6019 Medical	425,371
6020 Dental	37,585
6021 Vision	-
6022 Workers Comp	-
6023 Life Insurance/AD&D	16,891
6024 STD/LTD	5,630
Total 6018 Personnel Insurance	485,477
Total 6000 Benefits	589,638
6100 Direct Educational Expenses	
6101 Classroom Supplies	34,016
6102 Textbooks & Materials	46,980
6103 SPED Supplies	2,400
6104 NYSTL	25,164
6105 NYSSL	6,471
6106 NYSLIBL	2,700
6107 Classroom Libraries	2,883
6108 Assessment Expenses	17,162
6109 Field Trips	25,920
6110 Student Transportation	2,500
6111 Food Services	12,000

Bronx Academy of Promise

FY 13 Projection - additional 90 students (K-6 Grade)

Appendix E: FY 2013 Budget

6115 Teacher/Principal Discretionary	2,500
Total 6100 Direct Educational Expenses	180,696
7000 Administrative Expenses	
7001 Office Supplies	20,000
7002 Phone/Internet	20,000
7003 Postage & Delivery	5,500
7004 Printing & Copying	9,000
7005 Copier - Lease	18,000
7006 Staff Food	15,000
7007 Staff Travel/Transportation	20,000
7008 Subscriptions & Dues	15,000
7010 Non-capitalized Furniture/Fixtures	20,000
Total 7000 Administrative Expenses	142,500
7100 Professional Services	
7101 Auditing/Accounting	27,500
7102 Financial Management Services	108,000
7104 Technology Services	34,800
7105 Payroll Processing Fee	365,330
7106 Phone System Services	1,200
7108 Legal Services - Paid	48,000
7111 Substitute Teachers	45,000
7113 Educational Consultant	30,000
7117 Other Consultants includes SPED Consultant	40,000
Total 7100 Professional Services	699,830
7200 Insurance Expenses	
7201 General Liability	18,472
Property Insurance	10,000
7202 Catastrophic Accident	400
7203 Student Accident	1,105
7204 Excess Umbrella	3,750
7205 Umbrella	5,858

Bronx Academy of Promise

Appendix E: FY 2013 Budget

FY 13 Projection - additional 90 students (K-6 Grade)	
7206 Directors/Officers	7,186
Total 7200 Insurance Expenses	46,771
7300 Professional Development	
7302 Administrative Staff PD	5,000
7303 Schoolwide PD	15,000
7304 Board PD/Strategic Planning	5,000
Total 7300 Professional Development	25,000
7400 Marketing & Recruitment	
7401 Student Recruitment	500
7402 Staff Recruitment	2,000
7404 Marketing Expenses including Fundraising Expense	5,500
7501 Fundraising/Special Event Expense	18,889
Total 7400 Marketing & Recruitment	8,000
8100 Facilities	
8101 Rent	1,326,000
Relocation Expense	100,000
8102 Utilities	150,000
8103 Custodial Supplies	50,000
8104 Repairs & Maintenance	50,000
8105 Real Estate Taxes	50,000
Total 8100 Facilities	1,726,000
8800 Miscellaneous Expense	
8801 Bank/Miscellaneous Fees	500
8805 Expense Suspense Account	-
8900 Depreciation and Amortization	225,000
Total 8800 Miscellaneous Expense	225,500
Total Expenses	6,469,108
Net Operating Income	152,396
Capital Expenditures:	
1500 Fixed Assets	
1510 Furniture	200,000
1530 Computer Hardware and Software	100,000
1550 Leasehold Improvement	
Kitchen	
1560 Renovations/Construction	
Total Fixed Assets	300,000
	21
Cash Projection	77,396

Disclosure of Financial Interest Form

**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-12**

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. Trustee Name (print) Rev. Dr. Michael Carrion
2. Charter School Name Bronx Academy of Promise
3. Charter Authorizer Entity DOE
4. Home Address* 1509 Commonwealth Ave. Bx. NY 10460
5. Business Address* 1166 River Ave Bx NY 10452
6. Daytime Phone* 917 524 1094
7. E-Mail Address* RevMichaelCarrion@gmail.com
8. List all positions held on board (e.g., chair, treasurer, parent representative)
Board Chair

9. Is the trustee an employee of the school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; font-family: cursive;">NONE</p>			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; font-family: cursive;">NONE</p>				

[Signature]
 Signature _____ Date 7/10/12

Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-12

*Note: This Disclosure is a public record, but asterisked data fields will be redacted.

1. Trustee Name (print) Agatha Akyere
2. Charter School Name BAOD
3. Charter Authorizer Entity DOE
4. Home Address* 545 St. Paul's Pl #3A Bx N.Y. 104
5. Business Address* 1140 Amsterdam Ave 205 Kent Hall
6. Daytime Phone* 212-854-7213 or 646 295-7986
7. E-Mail Address* aggieakpalu@gmail.com
8. List all positions held on board (e.g., chair, treasurer, parent representative)
General board member & parent Rep.

9. Is the trustee an employee of the school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>None</p>			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>None</p>				

Signature:  Date: 7/10/12

Disclosure of Financial Interest Form

**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-12**

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. Trustee Name (print) Milca Meyer
2. Charter School Name Bronx Academy of Promise
3. Charter Authorizer Entity NYS DOE
4. Home Address* 28 Sharon drive Spring Valley, NY 10917
5. Business Address* 615 W 131st New York, New York
6. Daytime Phone* 212-854-8229
7. E-Mail Address* milca96@gmail.com
8. List all positions held on board (e.g., chair, treasurer, parent representative)
General Board Member.

9. Is the trustee an employee of the school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; font-family: cursive;">None</p>			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; font-family: cursive;">None</p>				

Melba Meyer
Signature

7-10-12
Date

Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-12

*Note: This Disclosure is a public record, but asterisked data fields will be redacted.

- 1. Trustee Name (print) RUBEN AUSTRIA
- 2. Charter School Name BRONX ACADEMY OF PROMISE
- 3. Charter Authorizer Entity NYC DEPT OF EDUC.
- 4. Home Address* 268 ALEXANDER AVE # 1B BRONX, NY 10454
- 5. Business Address* 199 LINCOLN AVE STE- 212 BRONX NY 10454
- 6. Daytime Phone* 347-590-0940
- 7. E-Mail Address* ruben.austria@gmail.com
- 8. List all positions held on board (e.g., chair, treasurer, parent representative)
SECRETARY

9. Is the trustee an employee of the school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? Yes No

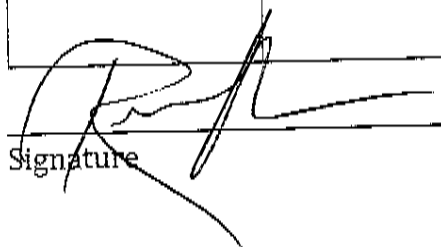
If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

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<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>NONE</p>				


Signature

July 10, 2012
Date

*Disclosure of Financial Interest Form***Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-12****Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. Trustee Name (print) Mireya Chavez
2. Charter School Name Bronx Academy of Promise of Charter School
3. Charter Authorizer Entity DOE
4. Home Address* 1215 Grand Concourse SE BX, NY, 10452
5. Business Address* _____
6. Daytime Phone* (718) 538-9527
7. E-Mail Address* chavezm23@msn.com
8. List all positions held on board (e.g., chair, treasurer, parent representative)
Parent at large

9. Is the trustee an employee of the school? Yes No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

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<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p style="font-size: 2em; text-align: center;">None</p>				

Maria Chavez
Signature

7/31/12
Date